**ADDENDUM NUMBER TWO**

HILLSBOROUGH COUNTY HEALTH CARE SERVICES DEPARTMENT
601 EAST KENNEDY BLVD, 16th FLOOR
TAMPA, FLORIDA 33602

DATE: **February 12, 2025**

TO APPLICANT: Addendum Number One, issued on February 5, 2025, and this Addendum Number Two are an integral part of the RFA Package under consideration by you as an Applicant in connection with the subject matter herein below identified. Hillsborough County deems all Applications to have been proffered in recognition and consideration of the entire RFA package – including all issued addenda. For purposes of clarification, receipt of this present Addendum by an Applicant should be evidenced by returning it (signed) as part of the Applicant's electronically submitted Application.

ADDENDUM TO: **THE PROVISION OF OPIOID SETTLEMENT FUNDS**

RFA NUMBER: **HCS 1-25**

RFA SUBMISSION DEADLINE DATE AND TIME: **WEDNESDAY, FEBRUARY 26, 2025, 5:00 PM, EST**

PLACE: Health Care Services Department, jessupd@hcfl.gov

REASON FOR ISSUANCE OF THIS SECOND ADDENDUM: The information included herein is hereby incorporated into the documents of this present RFA matter and supersedes any conflicting documents or portions thereof previously issued:

1. **Background:** Section C.7. of the RFA states, "*Due to funding Hillsborough County, may at its sole discretion, negotiate with the PROVIDER regarding the funding, units of services and any other requirements deemed necessary by the DEPARTMENT, however, all other contract requirements in the pro-forma contract included in this RFA are not subject to negotiations. Hillsborough County may at its sole discretion add additional terms and requirements*."

   However, Section D. of the RFA notes that "*it is the County's intention…to negotiate terms…*"

   It's difficult to distinguish between placeholder language and language considered to be final in the pro-forma contract included in the RFA. For example, many sections have clearly noted placeholders using '"XXX". However, there are several areas that are not left blank but appear to be example language as they contradict other language in the RFA.

   **A. Question: Can you please identify the specific sections of the contract that are subject to change/negotiation considering the stated restrictions on negotiation as noted in the RFA?**

   - In response to this question, the Department is revising Section C.7. to read:

     Due to the source and associated requirements of this funding, Hillsborough County, may at its sole discretion, negotiate with the PROVIDER regarding the funding, units of services and any other requirements deemed necessary by the DEPARTMENT. Hillsborough County may at its sole discretion add additional terms and requirements.

2. **Background:** Our agency is requesting funding for multiple projects within the same domain.

   **A. Question: Should a separate application be submitted for each project, or should all projects that fall under one domain be submitted as a single application?**

   - Only one application is needed for each domain. In this example, all projects within the same domain should be submitted as a single application.

   **B. Question: If all projects relevant to a domain are submitted under one domain as a single application, will awards be given per domain or per project under each domain?**

   - Awards will be per domain.

   **C. Question: If funding for multiple projects is requested under a single domain in a single application, will rejection of any one project impact the funding of others under that domain?**

   - No, only the rejected project's funding would be impacted.

3. **Question: Are there any updates regarding the process for uploading Letters of Support?**

   - RDE increased the file size limitation within the Scope of Services to accommodate the inclusion of Letters of Support, including scanned or higher resolution files. For further information on letters of support, please see Addendum Number One.

4. **Background:** 1. RFA Section A. #3. Organization/Agencies Eligible to Apply. e. Meet the financial criteria established by the County. <u>The County wants applicants to have a 1:1 debt ratio.</u>

   **A. Question: Please clarify what is meant by the underlined statement.**

   - This requirement ensures that an applicant has enough assets to cover its debts. In other words, for every dollar of debt, the applicant should have a dollar of assets.

5. **Background:** Section 2.1 Scope of Services (limit 4 pages per domain)

   **A. Question: Does the "4 pages per domain" indicate that if a proposed service that has its PRIMARY service domain as Education but provides services in multiple domains, for example education and prevention, then the applicant must or may separate the service descriptions for education and prevention?**

   - If applying for multiple domains, each domain requires a separate application. If it is a service that crosses domains, it still requires a separate application for each domain. The four (4) page limit is for each domain, therefore if you apply to provide services in Education and Prevention you would have up to four pages in each area. If a proposal crosses domains, it would be advantageous to provide a brief description of the crossover in each application.

**B. Question: Can or should the education and prevention description be included in the same 4 page section?**

- See answer for question 5.A. above.

**6. Question: Please clarify if patient incentives are an allowable expense. If so, what amount per patient per year is permitted?**

- Yes, Section 2.2 of the RFA addresses the use of incentives. The use of incentives and the amount of those incentives is an applicant's decision.

_____ Date: _____

Printed Name

_____

Signature