Economic Development Department
Small Business Information Center
User Fee and Sponsorship Schedule

A Workshop User Fee	**Target Recovery Rate Up To:**	**2003 Fee**
Workshop/classes[1]	50% of total expenses	$5 per class hour per attendee
B. Conference Room & Training Room User Fee		
Conference room Rental	1% of annual rent	$15 per hour
Training Room Rental	1% of annual rent	$20 per hour
C. Sponsorship		
Calendars[2]	35% of printing costs	$500 per sponsor per printing
Checklists[2]	50% of printing costs	$500 per sponsor per printing

1 – Does not include cost of materials (books, copies, paper) which may be charged separately.
2 – See attached Calendar and Checklist for examples.