
**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY - SECTION NUMBER: 01.02.01.00

**SUBJECT: SCHEDULING OF BOARD OF COUNTY COMMISSIONERS
REGULAR MEETINGS**

EFFECTIVE DATE: DECEMBER 17, 1997

**SUPERSEDES: 01.02.01.00 POLICY ESTABLISHING BOARD OF COUNTY
COMMISSIONERS REGULAR AGENDA MEETINGS, ADOPTED ON
SEPTEMBER 30, 1987**

PURPOSE: The Board of County Commissioners adopts an annual schedule of regular meetings, workshops, public hearings Zoning Review, Budget workshops and public hearings, evening public hearings, EPC meetings, and Town Hall meetings. This policy will provide guidelines for implementation.

POLICY: Regular meetings of the Board shall be held on the first and third Wednesdays of each month. However, when, in the judgment of the Board of County Commissioners, a holiday, county association meeting, election or other event represents a conflict with scheduling a regular meeting for the first or third Wednesday, the Board shall schedule the regular meeting on a different date upon giving of due notice. Meetings will generally convene at 9:00 a.m.

RESPONSIBILITIES: It is the responsibility of the County Administrator to publish an annual schedule of meetings of the Board of County Commissioners, establish agenda review meetings and establish deadline dates for the submission of items to be placed on the agenda.

Approved By: Board of County Commissioners
Approval Date: December 17, 1997