



Hillsborough County Florida

ENGINEERING & OPERATIONS

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TRANSPORTATION TECHNICAL MANUAL BULLETIN 26-06

DATE: July 27, 2026

TO: County Director of Engineering & Operations Department,
County Director of Capital Programs Department,
County Manager of Construction Services,
County Director of Transportation Maintenance Division,
County Project Managers, and Project Engineers of Record

FROM: County Engineer,
County Director of Technical Services Division

COPIES: County Director of Performance Data and Analytics Department

**SUBJECT: MID-BLOCK CROSSWALK SCREENING FOR SUBDIVISION AND SITE DEVELOPMENT
PROJECTS**

This bulletin announces a revision to the Hillsborough County Transportation Technical Manual for Subdivision and Site Development Projects (TTM), *Section 2.9 Sidewalks* and the addition of new *Mid-block Crosswalk Screening* requirements and *Appendix "I"*. The update establishes a required screening process to evaluate potential mid-block crossing needs early during project development.

REQUIREMENTS

Add the following to the Hillsborough County Transportation Technical Manual (TTM) *Section 2.9 Sidewalks*:

2.9.4.2 Subdivision and Site Development projects must complete a Checklist for Mid-block Crosswalk Screening to determine whether a mid-block crosswalk engineering study is required. For additional information for mid-block crosswalk refer to Section 12.3.2

Replace TTM *Section 12.3 Design Coordination* with the following:

12.3 DESIGN COORDINATION

12.3.1 Pre-Design Meeting: Prior to starting a design, it is recommended that the EOR meet with the DSD to obtain critical design and plans production guidelines required by the County. The intent of this pre-design meeting is to allow the EOR to confirm specific design criteria in order to move forward with the design and to prevent unnecessary re-submittals. Such things as design

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speed, layout, potential design exceptions, typical section requirements, bike lanes, pavement design, pavement milling and resurfacing requirements, mid-block crosswalks, required check list, and other issues are discussed and agreed upon. Checklists of required data for various stages of design are available and presented at these meetings.

12.3.2 Mid-Block Crosswalk: In coordination with the pre-design meeting described above, the EOR must evaluate potential mid-block crosswalk needs on arterials, collectors and local roads using the County's *Appendix 'I': Checklist for Mid-block Crosswalk Screening*. This checklist must be completed prior to the pre-design meeting and discussed during the meeting. It includes a planning level screening of land uses, pedestrian generators, transit stops, sidewalk connectivity, and context classification. Any proposed crosswalk treatments at mid-block locations and unsignalized intersections must follow the requirements outlined in the Transportation Design Manual Bulletin: *Crosswalk Treatments at Mid-block Locations and Unsignalized Intersections*.

Appendix 'I' is attached as page 4.

BACKGROUND

Hillsborough County has identified the need to evaluate mid-block crossings early in the development review process to improve pedestrian safety and connectivity.

Subdivision and site development projects often introduce pedestrian demand that may require existing or future mid-block crossings. Early screening helps identify these needs and reduces the risk of unsafe crossing conditions.

Implementation of a standardized checklist provides a consistent and proactive approach for identifying locations that warrant further engineering evaluation. The checklist ensures coordination during the pre-design phase and supports timely integration of mid-block crossing considerations into project design.

IMPLEMENTATION

Effective Immediately to all projects that have not received a Notice to Proceed (NTP).
Application to projects already under design will be determined by the Project Manager.

CONTACT

Please use the email link below to address any questions or comments in reference to this Design Bulletin:

[PW-Standards_Inquiry](#)

Recommended / Date:

Leland

Dicus, P.E.

Digitally signed by
Leland Dicus, P.E.
Date: 2026.09.03
06:43:55 -04'00'

Leland Dicus, Professional Engineer
Technical Services Division Director

Approved / Effective Date:

Michael J.
Williams

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Date: 2026.09.03
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Michael J. Williams, Professional Engineer
County Engineer



APPENDIX 'I'

Checklist for Mid-block Crosswalk Screening

This checklist must be completed for all subdivision and site development projects on County-maintained arterials, collectors, and local roads to determine whether a mid-block crosswalk engineering study is required.

It is intended for use early in the Land Development Services (LDS) review process, specifically during the pre-design meeting.

Planning-Level Screening (Check all that apply)

☐ **Land Uses**

- Existing or proposed pedestrian generators are located on one side of the roadway with residential or complementary uses on the opposite side.

☐ **Proximity to Pedestrian Generators**

- Project is within ¼ mile (1,320 feet) of existing or proposed schools, transit stops, parks, shopping centers, employment centers, HOA amenity facilities, civic uses, mid-block passageways, and trails.

☐ **Sidewalk and Pedestrian Network Continuity:**

- Project is within ¼ mile (1,320 feet) of a proposed or existing sidewalks that terminates mid-block or requires pedestrians to cross the roadway to maintain continuous pedestrian connectivity.

☐ **Context Classification Considerations**

- Existing or proposed roadways with a context classification of C3T or C4.

NOTE: 1,320 feet should be measured from the project boundary

If one or more items are checked:

A mid-block crosswalk engineering study must be initiated prior to design. An engineering study and selected crosswalk treatments at mid-block locations and unsignalized intersections must follow the requirements outlined in the HCTDM.