Requestor:

Project Title:

Expected Project Start Date:

Expected Project End Date:

Project Abstract: (250 Word limit) *Please provide a short abstract of the proposed project, including project background, aims, methods and expected results.*

SAMPLE

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Project Aims

Project Aim 1: *Please list your primary aim here.*

1. Outcomes of Interest for Aim 1*: Provide as much detail as possible on the specific outcomes of interest for Aim 1.*

2. Please list all required data elements for Aim 1: *(NOTE: If an element listed here requires a list of codes/keywords/etc. to identify, include it in the "additional variables" table.)*

3. Analytic Plan for Aim 1: *Provide as detailed guidance as possible on the analyses to be completed to assess the outcomes of interest, including guidance on any timeframes to be included in the analysis (e.g. index date = [insert description], outcome date = 6 months after index date +/- 30 days, etc.).*

SAMPLE

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Project Aim 2: *Please list your secondary aim here.*

1. Outcomes of Interest for Aim 2*: Provide as much detail as possible on the specific outcomes of interest for Aim 2.*

2. Please list all required data elements for Aim 2: *(NOTE: If an element listed here requires a list of codes/keywords/etc. to identify, include it in the "additional variables" table.)*

3. Analytic Plan for Aim 2: *Provide as detailed guidance as possible on the analyses to be completed to assess the outcomes of interest, including guidance on any timeframes to be included in the analysis (e.g. index date = [insert description], outcome date = 6 months after index date +/- 30 days, etc.).*

SAMPLE

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Additional Project Aims: *Please list any additional aims for this project using the same format as above. Copy and paste format as needed:*

Additional Project Aim(s): *Please list your next project aim here.*

1. Outcomes of Interest for Aim(s)*: Provide as much detail as possible on the specific outcomes of interest for Aim.*

2. Please list all required data elements for Aim(s): *(NOTE: If an element listed here requires a list of codes/keywords/etc. to identify, include it in the "additional variables" table.)*

3. Analytic Plan for Aim(s): *Provide as detailed guidance as possible on the analyses to be completed to assess the outcomes of interest, including guidance on any timeframes to be included in the analysis (e.g. index date = [insert description], outcome date = 6 months after index date +/- 30 days, etc.).*

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Additional Variables Required for Analysis

Provide information on any other variables that will be included in the analysis that are not part of the inclusion/exclusion criteria (e.g. medications, labs, etc.)

Variable	Definition

Inclusion Criteria

Criteria	Definition

SAMPLE

Exclusion Criteria

Criteria	Definition

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Analytics and Table Summary

1. Please provide titles and descriptions of any tables and figures you anticipate as part of this analysis.

2. Feasibility analyses and preliminary sample size provided by RISE DAC (if applicable):

3. Expected Limitations and Alternative Approaches:

SAMPLE

Next Steps:

1. REQUIRED: Save this project proposal document and upload to the RISE Data Analysis Request Form on SurveyMonkey.
2. RECOMMENDED: Prepare templates of all the tables you would like populated for this project, including the expected attrition table for cohort selection and upload to the RISE Data Analysis Request Form on SurveyMonkey. Please be aware that SurveyMonkey does not support Excel documents, so please save your tables in a Word document or as a PDF.

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