

Fundamentals of Rheumatology Course

Call for Scientific Editor

American College of Rheumatology Mission:

The ACR empowers rheumatology professionals to excel in their specialty. The ARP, the interprofessional division of the ACR, serves rheumatology healthcare professionals. ARP priorities include providing outstanding educational opportunities, supporting the practice environment for rheumatology health professionals, and more!

American College of Rheumatology Vision Statement:

As the leading authority and trusted partner of rheumatology professionals, the ACR will continually advance the specialty and the future of rheumatology. The ACR is here for you so you can be there for your patients.

The *Fundamentals of Rheumatology Course (FRC)* allows for a flexible and affordable pathway to build knowledge regarding the foundational care of persons with rheumatic and musculoskeletal diseases. The course is a series of (10) online asynchronous learning activities designed to address the learning needs of a broad audience of rheumatology professionals, including nurses, occupational therapists, pharmacists, physical therapists, psychologists, and social workers. The course emphasizes an inter-professional approach to patient care, providing information on signs, symptoms, and treatments for the most common forms of rheumatic disease, and addresses key areas such as pain management, psychosocial challenges, rehabilitation, and self-management support strategies. The activities present fundamental education, which is succinct, illustrated, and interactive, using contemporary curriculum design.

Brief Description of the Scientific Editor Position

The Scientific Editor is tasked with managing updates and revisions of the 10 interactive activities which comprise the FRC. This 1-year Scientific Editor position offers the opportunity to revise and update the current online learning activities with an emphasis on latest updates and accuracy of existing material. The Scientific Editor is a key leader that works with a small editorial team and the eLearning Subcommittee.

Specific Responsibilities of the Scientific Editor

- Chair a team comprised of a Managing Editor, and College staff
- Assess reviewer comments to determine module(s) which require updating
- Gain commitments from authors and final product reviewers
- Work effectively with all team members regarding style, content, design, and editing issues
- Maintain correspondence with authors and reviewers
- Serve as final content reviewer before placement on the Learning Management System
- Be accountable to the eLearning Subcommittee Chair, who reports to the Association of Rheumatology Professionals (ARP) Executive Committee
- Launch revised activities by June 14, 2025

Managing Editor

- Is contracted by the College to work with the Scientific Editor
- Tracks and coordinates uniformity during the entire process of ARP activities
- Copy edit/proof of completed FRC revisions

Scientific Editor's Qualifications

The Scientific Editor will be selected based on qualifications listed below:

- Active member of ARP
- Extensive clinical experience as a rheumatology professional
- Editorial and/or reviewer experience
- Experience in writing scientific and/or educational publications
- Knowledge, understanding and expertise in rheumatology topics
- Experience in educational instruction including online education, course and curriculum development and rheumatology clinical training
- Excellent leadership, communication, organizational, time management and interpersonal skills
- Ability to manage large projects with time-sensitive deadlines
- Ability to commit to the position for a 1-year appointment from June 2024 to May 2025

CME Information

The ACR is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. As the FRC offers CME credit, financial disclosures will be required from the scientific editor. The owners and employees of ineligible companies are considered to have unresolvable financial relationships and must be excluded from participating as planners or faculty and must not be allowed to influence or control any aspect of the planning, delivery, or evaluation of accredited continuing education. Ineligible companies are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.

Honoraria

The Scientific Editor honorarium is \$5,000.

Scientific Editor Application

Provide your curriculum vitae and a personal statement highlighting your vision for the FRC and what has influenced you to pursue this Scientific Editor opportunity.

The eLearning Subcommittee will review applications and recommend candidates to the ARP Executive Committee.

1. Provide your name, credentials, title
2. List your address, phone number and e-mail address.
3. Using your CV as a reference:
 - Describe your education and training as an advanced rheumatology professional; clinical experience; expertise in rheumatology; experience in course and curriculum development; skill sets and other qualifications to serve as the *Scientific Editor*.
 - Briefly describe your experience in leading and managing a large project with time-sensitive deadlines.
 - Briefly describe your experience in online learning activities.
5. Provide a letter of reference supporting your ability to serve as the *Scientific Editor*.
6. Show support from your employer allowing you flexibility to adjust your schedule to fulfill the responsibilities of the *Scientific Editor*.
7. If appropriate, provide a letter from your employer confirming that there would be no overhead charged or indirect cost for serving as the *Scientific Editor*.

**Please submit your application and required documents
on or before Monday, June 3, 2024 to:**

Lindsey Ottaviano, Senior Specialist, ARP Programs
2200 Lake Boulevard, NE
Atlanta, GA 30319
Ph: 404-633-3777

Electronic submission: arpnominations@rheumatology.org

If you have any question contact the ARP eLearning Subcommittee Chair,
Adena Batterman, LCSW, MSW at battermana@hss.edu.