



Group Registration Contract

Welcome to the American College of Rheumatology's Group Registration Services for the 2024 ACR Convergence, the world's premier rheumatology experience.

Group Registration Services for ACR 2024 Convergence November 14 - 19, 2024, at the Walter E. Washington Convention Center in Washington, D.C. is now available. Convention Management Resources (CMR) is the official Housing & Registration service provider for the meeting.

Please review the following terms and conditions for Group Registration and then submit a signed copy of this by via email to acrgroups@cmrus.com or via secure fax +1.415.293.5231.

Terms and Conditions for Group Registration

This contract must be signed to participate in ACR Group Registration services. Group Registration is defined as **10** or more paid registrations using the same method of payment for individuals who do not register individually.

- **Thursday, July 11:** Group Registration opens.
- **Wednesday, August 28:** Last day for Early Bird rates. All names must be submitted, and fees must be paid in full to be eligible for this rate.
Please note, this includes CMR receiving consent from each participant in the group to utilize their email and register them for the meeting. Consent must be received electronically. Participants are **not eligible for group registration until consent is submitted.*
- Group Registration services are complimentary to groups who have used ACR's Housing to book their group housing.
- Any group not electing to use ACR Housing will be assessed an additional US \$200 per participant registration fee.
- Check payments must be received by **August 28 (Early Bird rate)/October 10 (Regular rate)** so that ACR Registration may verify payment. If checks are not received by that date, access to the online meeting will be affected or badges will not be distributed for in-person registrants.
- Group Registration Services is available until **October 10**. Any requests received after October 10 will only be considered as an exception on a case-by-case basis and will be required to pay by credit card only.
- Any new requests received after **October 10** will be subject to a US \$75 per participant administrative late fee.



- **Name substitutions (rate difference will be assessed) will only be allowed until October 16, 2024. Name substitutions are not permitted, and no exceptions will be made for any reason after said date.**
- **Cancellations are not accepted, and refunds will not be issued. Registrations are non-transferable.**
- Once we receive the signed contract, you will be sent the group registrant roster template. The completed group roster must include:
 - Participant's full name, email address and registration options. This information must be the individual information of the actual participant. As the group contact, you may not submit this information on behalf of your group participant. **No exceptions.**
 - Please note that the name and/or email address of the company or individual representing the group cannot be accepted as a replacement for actual participant information. ACR Group Registration reserves the right to terminate and/or cease to provide group registration services to any group whose representatives are unable to provide complete participant information for any reason. Incomplete registration will not be processed until all the required information is supplied and may be subject to higher rates.
 - **IMPORTANT:** An email will be sent to each group participant to obtain consent to ACR's Educational Activity policies and confirm participant data after CMR receives the initial group roster. Each group participant must respond to this email to be eligible for registration. There are no exceptions. ACR's Educational Activity Policies can be found using the link below.

<https://rheumatology.org/acr-policies>
- Accepted methods of payment include American Express, MasterCard, Discover and Visa. Check payments must be in US dollars and drawn on a US bank. **Wire transfers are not accepted.**
- Check payments can be made payable to the American College of Rheumatology and mailed to: ACR Registration c/o CMR, 11251 Rancho Carmel Drive #502978, San Diego, CA 92199.
- If your group participants are from a developing country as listed on the approved developing countries list, you will be required to provide proof of residence for each **Potential Member** group participant. You do not have to provide this proof of residence for Members of the ACR or ARP. Failure to comply may result in a processing delay which could lead to higher registration fees being assessed or delays in accessing the online meeting.



Acceptable forms of proof of residence include:

- Letter from employer on official company/organization letter head including business address within developing country.
- Business card of participant including address within developing country.
- Employer identification card including business address within developing country.
- Utility bill including participant's name and address.

IMPORTANT: Registration Consent Requirements for New Participant with an Existing In-Person Group after October 31

1. Group registration will close to new registrations for existing groups on Thursday, October 31. All new registration for existing groups after this date will require the group leader to bring the new participant(s) to the group office to provide consent in person during their scheduled group appointment and print the badge.
2. CMR will register the new group participant(s) and process payment. Once registered, the new group participant will go to a kiosk in the group office, to provide consent. After consent is given, the participant will be able to print their badge. The badge will not print until consent is provided by the participant.

Please note, new group registration will be processed at the scheduled group appointment only. Please plan accordingly.

For group leaders who will register multiple new participants, please be aware that no new badges will be issued until all new group registrations are processed, paid, and have provided consent. For groups with many new additions, please provide a spreadsheet of new group participants **24 hours prior to your appointment** to help facilitate added registration quickly.



General Data Protection Regulation Consent (GDPR)

As the designated contact for your group, you are responsible for registering on behalf of the individuals as part of the group for ACR Convergence 2024.

Effective Friday, May 25, 2018 the European Union GDPR began enforcement which requires consent from the “data subject” or individual providing data on behalf of the “data subject” to allow the data processor, in this case Convention Management Resources, Inc. (CMR), to process the “data subject’s (registrant)” personal data.

As you may or may not be registering individuals who are assumed to be citizens of an EU country, CMR is requiring you provide consent on behalf of the individuals being registered within this group.

Required per the GDPR is that you are provided the below information.

CMR will use the personal data of your group participants for the following purposes:

1. Registration for the event.
2. Reporting for event organizer.

The personal data of your group participants will be shared with the official event organizer and other designated agents.

Your group participants have the following rights as the “data subject.”

1. Request information on how their personal data was processed and for what purpose.
2. Request for a copy of their personal data in a usable format.
3. Request for their personal data to be erased or deleted from CMR’s system at any time.
4. Request for their personal data to be corrected if found to be incorrect.
5. Request for their personal data to be completed if found to be incomplete.
6. Request for the processing of their personal data to be restricted, stopped at any time.
7. Withdraw consent to allow Convention Management Resources, Inc. (CMR) to process their personal data.
8. File a complaint with their supervising authority of their country within the European Union.

By not providing consent for Convention Management Resources, Inc. (CMR) to process the personal data of your group participants you are forgoing their right to register for this event.

_____ (initial here) I agree to allow Convention Management Resources, Inc. (CMR) to process my personal data associated with this group and the personal data of the associated group participants for the purposes of registering to attend the 2024 ACR Convergence.



Group Contact Information

Please sign and return this contract to ACR Group Registration and keep a copy for your records. Your signature indicates that you have read the terms and conditions listed above, agree to abide by them and that you are fully empowered by your client and/or sponsor company to enter into this agreement.

By signing and returning this contract I certify that I have read, understood, and agree to abide by the waiver and policies stated above for myself, all participants registered under this contract, and any individual authorized by myself under this contract.

Group Contact Name _____
(Please Print)

Signature _____

Tour Agency/Organization _____

Sponsoring Pharma _____

Address _____

City _____ State _____

Country _____ Zip/Postal Code _____

Telephone _____
(Include Country and City code)

Fax _____
(Include Country and City code)

E-mail address _____

Estimated number of Participants _____

Return signed form to:

by email: acrgroups@cmrus.com

by Fax: +1.415.293.5231



2024 Registration Options (2 Total)

1. **All-Access:** Registration fee includes in-person and on-demand access to:
 - a. Advance Programming (November 14-15), including Global Summit, FIT Program, Basic and Clinical Research Conference, Review Course, and Radiology Bootcamp, Opening Reception & Awards
 - b. Scientific sessions (November 16–19)
 - c. Poster Hall and Exhibit Hall
 - d. On-demand access to session recordings through October 31, 2025

2. **Scientific Sessions Only:** Registration fee includes in-person and on-demand access to:
 - a. Scientific sessions (November 16–19), Opening Reception & Awards
 - b. Poster Hall and Exhibit Hall
 - c. On-demand access to session recordings through October 31, 2025

****ACR will not have a Virtual/Live Streaming component this year.***

Registration Fees

Member Rates

Early Rate (through August 28)

All Access: ACR – \$1,299

Scientific Sessions: ACR – \$999

All Access: ARP – \$599

All Access: ACR Emeritus, ACR Fellow in Training, ACR Transitional – \$499

All Access: ARP Transitional, ARP Emeritus – \$399

All Access: Master, Student/Resident, low-income to lower-middle-income economy countries* – \$0

General Rate (through November 19)

All Access: ACR – \$1,699

Scientific Sessions: ACR – \$1,299

All Access: ARP – \$799

All Access: ACR Emeritus, ACR Fellow in Training, ACR Transitional – \$699

All Access: ARP Transitional, ARP Emeritus – \$599

All Access: Master, Student/Resident, low-income to lower-middle-income economy countries* – \$0



*To be eligible for reduced fees, members from countries with low-income and lower-middle-income economies, as determined by the [World Bank](#), must provide evidence of work and residence address to ACRSupport@cmrus.com.

Potential Member Rates

Early Rate (through August 28)

All Access: Physician – \$1,899

Scientific Sessions: Physician – \$1,399

All Access: Physician Fellow in Training, Physician Student/Resident – \$999*

All Access: Interprofessional – \$899**

All Access: Nonphysician Student – \$799*

All Access: Low-income to lower-middle-income economy countries – \$0***

General Rate (through November 19)

All Access: Physician – \$2,499

Scientific Sessions: Physician – \$1,999

All Access: Physician Fellow in Training, Physician Student/Resident – \$1,299*

All Access: Interprofessional – \$1,199**

All Access: Nonphysician Student – \$1,099*

All Access: Low-income to lower-middle-income economy countries – \$0***

*Includes physicians enrolled in or who have completed a training program in rheumatology or a related field within the past year, individuals enrolled in a residency program who are interested in rheumatology as a subspecialty, students enrolled in a graduate-level educational program in medicine or a related field, or students enrolled in a health professional program leading to a baccalaureate or graduate degree. To be eligible for the reduced fee, provide a letter from your program director, chief of service, or faculty advisor to ACRSupport@cmrus.com.

**Includes nurses, physician assistants, pharmacists, occupational therapists, physical therapists, health educators, social workers, psychologists, dietitians, nonphysician practice managers, and office administrators.

Guest Registration

Guest registration is available at \$250 per guest.

- Guest registration is a social registration only and provides access to the opening reception and the Exhibit Hall.
- Guests may attend scientific sessions if seating is available, but guests are ineligible for CME credits/MOC points or certificates of participation.
- Guests must be 18 years of age or older and adhere to all ACR Educational Meeting Code of Conduct and COVID-19 vaccination policies.