Applications Invited for Editor of *Arthritis & Rheumatology*, 2025-2030

During the summer of 2024, the American College of Rheumatology Committee on Journal Publications will review applications for the position of Editor, *Arthritis & Rheumatology*, 2025–2030 term.

Nonbinding Letter of Intent and Application Deadlines

The deadline for completion of the application is August 1, 2024. ACR members who are considering applying should submit a nonbinding letter of intent by June 14, 2024 to Maggie Parry at journals@rheumatology.org.

Term Dates

The official term of the next *Arthritis & Rheumatology* editorship is July 1, 2025–July 1, 2030; however, some of the duties of the new Editor will begin during a transition period starting April 1, 2025.

Editorial Board Model

*Please note that throughout these instructions and other documents various terms and titles, such as Deputy Editor, Co-Editor, and Associate Editor are used. These titles (and number of people serving in these functions) represent examples of how the Editorial Board is currently configured or has been configured in the past but are not necessarily the only possible models. Candidates may, **but are not required to**, propose a model that is identical or similar to the one currently in use or one that has been used by A&R in the past.*

You may want to inform individuals you are inviting that it is acceptable for them to be proposed as a Deputy, Co-, or Associate Editor on multiple Editor candidate applications.

Please note the following:

- *Candidates are encouraged to contact the current Editor, Dr. Daniel Solomon, to discuss this (as well as any other issues); initial contact should be made by e-mail (dsolomon@bwh.harvard.edu).*
- *Editorial responsibilities require approximately 50 hours per month.*
- *The acceptance rate for A&R is approximately 15%.*
- *Individuals may not serve as A&R Editor while concurrently holding a position with a competing journal that involves decision-making about/sharing of financial or other business information.*

Steps to Apply

1. Prior to completing your application, please read the following documents, by clicking on the link for each:
   - [Conflict of Interest Guidelines ACR Journals](#)
   - [Guidelines for Organization of Editorial Office - *A&R*](#)
   - [Categories for Scoring Applications 2024](#)

2. Download the [A&R Editor 2025-2030 Application](#), which is a writable PDF.
3. Complete the application.

4. Create a PDF version of your NIH biosketch followed by your full CV.
5. Create a PDF version of the NIH biosketch followed by the full CVs of each of your potential Deputy and/or Co- and Associate Editors. Before each individual CV, include his or her NIH biosketch. Please insert a bookmark at the beginning of the pages for each separate individual.
6. Create a PDF version of a letter from your institution indicating support for your application to this position.

    The letter should clearly indicate the institution's enthusiasm for, and willingness to be supportive of the Editorship, particularly regarding protected time and effort, space (would be needed only if the Editor chooses to have full-time staff on-site with the Editor), as well as use of office equipment such as copy machines, computers, phones, etc.

    Note that there is potential for flexibility regarding the specific model of interaction between the Editor's institution and the ACR. However, the letter should state that the described institutional support is a commitment throughout the Editor's term.
7. Create a PDF version of supplementary materials (if any).
8. E-mail your application PDF and the PDFs of all of the supporting materials to:
    Apply-AREd@rheumatology.org

    For each e-mail, the subject line should include the name of the applicant and, as applicable, either the words "application form," "CVs," "institution support letter," or (if applicable) "other supplementary materials." The application form, CVs, and institution support letter should be sent in **three separate e-mails**, not combined into one.

    For the e-mailed PDF of the CVs, all CVs must be combined onto ONE PDF document, coming from the Editor candidate – the ACR does not want separate PDF documents for the CVs of each of the Associate Editors, etc.

    The PDF containing CVs (bookmarked, and including NIH biosketch) should be organized as follows:
    - The first CV in this document should be that of the Editor candidate.
    - This should be followed by the CVs of the Deputy, Co-, and/or Associate Editor candidates. These should be in alphabetical order.
    - If the proposed Editorial Board model includes more than one tier (e.g., a Co-Editor tier and an Associate Editor tier), the CVs of the proposed Co-Editors should come first, in alphabetical order, followed by the CVs of the Associate Editors, in alphabetical order.