Application for Editor

Arthritis Care & Research | 2026–2031 Term

American College *of* RHEUMATOLOGY
Empowering Rheumatology Professionals

INSTRUCTIONS

Please answer the following questions and provide the information requested.

A **PDF copy** of the completed application, including all supporting documents, must be received no later than August 1, 2025, at the following e-mail address: **Apply-AC&REd@rheumatology.org**

Please address questions or comments to Maggie Parry, Managing Editor, at: **mparry@rheumatology.org**

SUPPORTING MATERIALS

Please provide a **PDF copy** of the following supporting materials. **Your completed application and supporting materials must be received no later than August 1, 2025, at the following e-mail address:** **Apply-AC&REd@rheumatology.org**

o Your NIH biosketch and full CV. (**PDF sent to Apply-AC&REd@rheumatology.org**)

o The NIH biosketch and full CV of each of your potential Deputy and/or Co- and Associate Editors (bookmarked). (**PDF sent to Apply-AC&REd@rheumatology.org**)

o A letter from your institution indicating support for your application to this position (**PDF sent to Apply-AC&REd@rheumatology.org**) The letter should clearly indicate the institution's enthusiasm for, and willingness to be supportive of, the Editorship, particularly regarding protected time and effort, as well as use of office equipment such as copy machines, computers, phones, etc. Note that there is potential for flexibility regarding the specific model of interaction between the Editor's institution and the ACR. However, the letter should state that the described institutional support is a commitment throughout the Editor's term

o Supplementary materials (if any) that you would like to include. (**PDF sent to Apply-AC&REd@rheumatology.org**)

E-MAIL DIRECTIONS

For each e-mail, the subject line should include the name of the applicant and, as applicable, either the words "application form," "CVs," "institution support letter," or (if applicable) "other supplementary materials." The application form, CVs, and institution support letter should be sent in **three separate e-mails**, not combined into one.

For the e-mailed PDF of the bookmarked CVs, **all CVs must be combined into ONE PDF document**, coming from the Editor candidate—the ACR does not want separate PDF documents for the CVs of each of the Associate Editors, etc. The first CV in this document should be that of the Editor candidate. This should be followed by the CVs of the Deputy, Co-, and/or Associate Editor candidates. These should be in alphabetical order. If the proposed Editorial Board model includes more than one tier (e.g., a Co-Editor tier and an Associate Editor tier), the CVs of the proposed Co-Editors should come first, in alphabetical order, followed by the CVs of the Associate Editors, in alphabetical order.

LAST NAME	FIRST		**M.I.**	DATE
STREET ADDRESS				
CITY	STATE		ZIP	
COUNTRY				
E-MAIL ADDRESS			CONFIRM CURRENT ACR MEMBERSHIP	
PHONE	FAX			
INSTITUTION			TITLE	
APPROXIMATE NUMBER OF HOURS PER WEEK YOU WOULD BE ABLE TO DEVOTE TO THE EDITOR POSITION				

Please provide information on current and previous (completed in the last five years) grant support.

Please provide the names and titles of potential Deputy Editor (s) and/or Co-Editors (or comparable, depending on the Editorial Board model being proposed: see **Guidelines for Organization of the Next Editorial Office of ACR)** and Associate Editors. These individuals should have already agreed to serve if the applicant is selected. **The top leadership of the editorial team must include one or more ARP members.** Please provide an overview of the structure of the proposed editorial team and the roles of team members.

Please note that various terms and titles used throughout the application, such as Deputy Editor, Co-Editor, and Associate Editor, represent examples of how the Editorial Board is currently configured or has been configured in the past, but are not necessarily the only possible models. Candidates may, *but are not required to*, propose a model that is identical or similar to the one currently in use or one that has been used by *AC&R* in the past.

It is acceptable for an individual to be listed as a proposed Deputy, Co-, or Associate Editor on multiple Editor candidates' applications.

Name of the Deputy Editor (from the above list) who would be designated to assume the responsibilities of Editor should the Editor become temporarily or permanently unable to fulfill these responsibilities.

In addition to the medical subspecialty areas listed in the section below, it will be important to have a member or members of the Editorial Board who can assess the methodologic appropriateness/strength of submitted articles. Please list, with academic title and institution, the name of a potential Associate Editor who would represent each methodologic area shown. Note that it is acceptable for the same individual to represent more than one of these areas, and it is acceptable for an Associate Editor listed in the medical subspecialty section below to also represent one or more of the methodologic areas.

Bioinformatics	
Biostatistics	
Clinical trials	
Epidemiology	
Health services / implementation sciences	
Measurement / Psychometrics	
Meta-analysis	
Qualitative research	
Statistics	
Other	

Next to each subspecialty area listed below, please list, with academic title and institution, the name of a potential Associate Editor who would represent that subspecialty area. One individual may represent more than one area. You and/or your Deputy and/or Co-Editors may be included among these names. Please note that the subspecialty categories listed below are only suggestions, and applicants may amend the list the way they feel best fits the science; please provide the name of a potential Associate Editor for any subspecialty area that you add to the list. International representation is encouraged.

RA	
OA	
SLE	
Orthopedics and biomechanics	
Clinicopathologic conference (CPC)	
Gout	
Health economics/policy	
Measurement/psychometrics	
Meta-analysis/systematic reviews	
Myositis	
Osteoporosis	
Pain and fibromyalgia	

Pediatric rheumatology	
Psoriatic arthritis	
Psychological and behavioral sciences	
Rehabilitation sciences, including PT/OT	
Rheumatology training and workforce	
Scleroderma	
Spondyloarthritis	
Vasculitis	
Other (please list)	

Please describe your prior editorial and reviewing experience.

Please provide a short statement (≤500 words) describing why you want to be Editor of AC&R.

Please provide a short statement (≤500 words) delineating your leadership experience and why it qualifies you to be Editor of AC&R.

Please provide a short statement (≤500 words) describing how you would be responsive to and balance the needs of interdisciplinary readership and membership.

Please provide a short statement (≤500 words) describing your strategic vision for *AC&R* over the next 5 years, including your views on and proposed aims relating to content mix, target audience, specific features, digital content, social media, open access and Impact Factor. (Not all the issues listed here must be included, and others not listed may be included.)

Please provide a short statement (≤500 words) summarizing your viewpoint on how *AC&R* can improve and advance over the next 5 years regarding issues of manuscript submission and the process for timely, unbiased, and high-quality reviews.

Please provide a short statement (≤500 words) describing how you plan to compete with similar journals (for authors, readership, etc.).

Please provide a short statement (≤500 words) describing how you will ensure clear and ongoing communication with your editorial team and staff.

Please provide a short statement (≤500 words) describing your vision on how technology can be used to implement positive and progressive growth for the journal.

Please provide a short statement (≤4 sentences each) describing how you would potentially address each of the following ethical or logistical issues that could arise:

Conflicting reviewer recommendations

Unsatisfactory performance of Editorial Board members

Authors contesting editorial decisions

Author or reviewer conflict of interest or nondisclosure of conflict of interest

Authors not adhering to journal guidelines (e.g., length of articles, figure/table guidelines)

SIGNATURE

Signature   Date