



## ACR International Adviser Role Description

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### Role context:

- The ACR has a significant membership base outside of the USA, paying dues and working with the ACR across a range of activities (approx. 600 International Members and Fellows).
- The ACR receives a significant number of requests for collaboration with international organisations and partners and requires a consistent, transparent, and diligent process for considering such requests.
- Through the International League of Associations for Rheumatology (ILAR), the ACR has close partnerships around the world with the African League of Associations for Rheumatology (AFLAR), Asia Pacific League of Associations for Rheumatology (APLAR), European League Against Rheumatism (EULAR) and Pan American League of Associations for Rheumatology (PANLAR).
- The ACR established the Global Engagement Committee in 2020 to develop, coordinate and make recommendations regarding global collaborations and opportunities focusing on education, training, research, and volunteering.
- The ACR Global Engagement Committee aims to establish an International Adviser Network to increase awareness of ACR programs and opportunities that are available to the international rheumatology community, to help inform development of the ACR's global engagement activities, and to identify potential new areas for collaboration.

### Purpose and scope:

International Advisers (IAs) are the ACR's local representatives around the world, engaging with international members, colleagues and organisations and helping to identify meaningful opportunities for collaboration. They provide advice and guidance on a range of professional, education and training, and socio-cultural issues, giving insight into health systems and local epidemiology. International Advisers must be members of the ACR or ARP, in good standing, with a commitment to the work and mission of the ACR. Appointments are voluntary and made for a three-year term subject to an annual review.

### Responsibilities:

To work with the Global Engagement Committee, relevant ACR Committees, ACR staff and relevant international rheumatologic organisations to;

- Represent the ACR and promote its [mission and core values](#).
- Engage with members and fellows locally/nationally, including identifying opportunities to for engagement. This may include:
  - organizing meetings with local ACR members/fellows
  - giving presentations regarding the ACR and ACR activities/opportunities if requests arise
  - feeding back information and questions from international members/fellows to the Global Engagement Committee
- Advise the ACR on inquiries or issues of relevance to members and fellows in their region.

- Advise the ACR about relevant local issues, particularly as they affect medical education and the practice of medicine. Assist and advise on local arrangements for ACR-related programs, if applicable.
- Bring to the attention of the GEC, local opportunities relevant to rheumatology education, training, research, and volunteering in their country/region.
- Promote, build and maintain networks and partnerships, including those with medical institutions, members and fellows, governments, charities, funders and sponsors in line with the ACR's global strategy and priorities.
- Advise the Global Engagement Committee on the development and delivery of country/regional engagement activities.
- Facilitate and encourage the nomination of suitable candidates for membership/fellowship
- Write articles for the ACR website and publications, if opportunities arise.
- Represent the ACR at relevant internal/external meetings, if the need arises, and provide briefings of these activities to Global Engagement Committee.

**Reports to:** Global Engagement Committee

**Works closely with:** Chair, Global Engagement Committee  
 Sr. Specialist, Global Engagement Manager  
 Sr. Director, Governance  
 Other International (Regional) Advisers  
 Regional LARs

**Time commitment:**

- It is estimated that post holders will need to devote half a day per month
- The post holder will be expected to:
  - attend an orientation virtually
  - take part in quarterly meetings with the Chair, relevant Global Engagement Committee members and/or Sr. Specialist, Global Engagement Manager (by phone/video call)
  - attend the quarterly Global Engagement Committee meetings as needed, based upon the agenda
  - attend ad-hoc meetings on projects or to develop partnerships/opportunities as required

**Terms and conditions:**

- International Advisers must be members of the ACR, in good standing, with a commitment to the mission and work of the ACR.
- Appointments are made for a three-year term subject to an annual review.
- International Advisers must live within the country/region they represent, if they relocate, they will be expected to step down from their role and a replacement will be appointed.
- Appointments are voluntary.
- Reimbursement for incidental travel costs and expenses, if these arise, will be subject to prior approval by the Global Engagement Committee.