



Chief Executive Officer

POSITION DESCRIPTION

Client Organization: [US Speedskating](#)
Position Title: Chief Executive Officer
Reports To: USS Board of Directors
Location: Kearns, Utah



Client:

USS is the National Governing Body for the sports of Long and Short Track Speed Skating in the United States, the most accomplished national winter sport, per capita, with 97 Olympic Winter Games medals. USS is a 501c3 Non Profit corporation and a member of the International Skating Union (ISU). It is certified by United States Olympic & Paralympic Committee (USOPC).

The mission of USS is to develop, promote, educate and grow the sport of Olympic-style speedskating on ice at all levels in the United States and to enable US athletes to achieve sustained competitive excellence with the goal of winning medals in World and Olympic competitions.

The USS National office and National Training Center is located at the Utah Olympic Oval in Kearns, Utah. The core aim of USS is to foster a healthy, dynamic environment for the speed skating community to learn, grow and compete. Through its Olympic legacy, USS maximizes the potential of its membership while continually investing in the advancement of the sport. Our Olympic legacy includes some of the biggest names and performances in Olympic history including Eric Heiden, Dan Jansen, Bonnie Blair, Apolo Ohno, Erin Jackson, Jordan Stolz, among others. The National Long Track and Short Track Teams continue to perform well on the biggest stage, including winning 11 World Championship Medals in 2025 and six Olympic medals in Milan in 2026.

USS operates with a core team in Utah and is supported by an annual multimillion-dollar budget that grows considerably during the Olympic cycle.

Nationally, the organization includes competitive and recreational members who participate through dozens of clubs across the Country. Its athletes have set numerous world and Olympic records. The National teams train at the Olympic Oval in Utah, considered the fastest ice on earth, and the site of numerous and several current world records.

Mission

We are US Speedskating, a family inspired by our Olympic legacy, committed to growing our sport, developing character through our shared values, and achieving international competitive success on ice.

Vision

From pond to podium, we envision a sport where all ages can experience the thrill of speed and the camaraderie of the skating community.

Values

US Speedskating is inspired by the pursuit of excellence, and our values guide our behavior.

Unity - through long-standing traditions and trusting relationships

Integrity - through honesty and respect for fair play

Discipline - through assumption of personal responsibility

Determination - through perseverance and dedication

Character - through adherence to ethical standards and principles

Self-efficacy - through display of confidence under adverse conditions

Position Overview:

The Chief Executive Officer (CEO) is a full-time, on-premises, leader responsible for advancing USS's mission nationally and internationally. The ideal candidate is an ethical, dynamic executive with a strong track record in fundraising and securing sponsorships, effective management and team building, and Board collaboration. The CEO will prioritize athlete health, safety and personal best performance, inspire cross-organizational teamwork and cultivate corporate partnerships. Exceptional communication, consensus-building, dispute resolution skills and influence-based leadership are essential. The CEO must navigate complex, evolving environments, foster strong stakeholder relationships, and possess a deep passion for sport and knowledge of sports governance from grassroots to Olympic levels. Proven expertise in marketing, media, and sponsorship sales is highly valued. The CEO is empowered to make organizational decisions, maintains open communication with the Board President, and reports directly to the USS Board of Directors.



Essential Duties and Responsibilities:

- Develop and implement tactical plans to achieve USS's Strategic Plan, Mission, Values, and Organizational Objectives (with an external focus on expanding sport reach and visibility).
- Take a leading role in revenue generation by increasing sponsorship, fundraising, and marketing programs– to drive the long-term financial health of the organization.
- Develop and execute a communication plan to keep the Board, athletes, membership, and stakeholders informed of USS activities.
- Undertake travel to US and international events and to the ISU Congress, as necessary, as well as present an active and engaged presence at USS domestic hosted Salt Lake City events.
- Proactively develop and implement an international engagement strategy aimed at increasing the number of Americans appointed to ISU commissions, technical delegates, officials to strengthen US influence within the global speedskating community, and ensure American perspectives are represented in decision-making processes.

Staff and Team Responsibilities

- Provide effective day-to-day management and leadership to operate USS.
- Prepare, submit, and manage the organization's annual budget.
- Determine necessary staffing and oversee all aspects of staff management, including hiring, compensation, policies, termination, procedures, and compliance with organizational rules and regulations.
- Organize, lead, and manage key departments: High Performance, Finance, Membership/Events, Marketing/Communications, as well as additional functional areas such as international/domestic relations, development, fundraising, SafeSport, legal, and others crucial to Strategic Plan results.
- Allocate resources in alignment with Strategic Plan objectives.
- Ensure employee job descriptions, performance manuals, and company policies are accurate, distributed, and adhered to.
- Build and maintain a diverse, talented staff team, fostering a positive workplace culture.
- Conduct annual employee performance reviews and document results appropriately.

- Engage directly with US National Team Members to develop insight into athletes high performance ambitions and alignment with US National Team strategy.

ISU and USOPC Responsibilities

- Serve as the USS spokesperson and act as Secretary General in matters with the ISU and other National Speedskating Federations (also listed under external due to overlap).
- Oversee USS's relationship, funding, and obligations as a National Governing Body with the USOPC.
- Ensure USS compliance with the U.S. Center for SafeSport, World Anti-Doping Agency, the USOPC, and the ISU, proactively managing and mitigating organizational risk.

Qualifications:

- Bachelor's degree or a minimum of 15 years of directly relevant experience demonstrating acknowledged leadership and management skills in a nationally recognized sports operation.
- Strong operational, financial and organizational skills with ideally at least 7 years in a senior management role leading and building a successful organization.
- Demonstrated experience in securing the financial resources necessary to sustain and grow the sport through traditional sponsorship, marketing and philanthropy programs.
- Ability to multitask quickly and proactively identify challenges and solutions while staying focused on achieving the organizations mission and objectives.
- Candidates must be a US Citizen or have ongoing authorization to work in the U.S. without employer sponsorship.
- Demonstrated ability to lead and inspire teams, fostering collaboration and respect for diverse experiences and contributions.

Additional Highly Desirable Qualifications:

- Advanced degree in Management or Sports Management preferred.
- Familiarity with organized youth sports and developmental pipelines.
- Demonstrated experience in elite sports management and/or direct experience with the Olympic movement (USOPC a plus).
- Experience with broadcast and digital media relationships is a strong asset.

Opportunity:

If you are interested in exploring this unique opportunity, please contact:

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