



Position Type: Contract

Location: Remote/Travel-based (Organization headquartered in Colorado, USA)

Reports To: Chief Executive Officer

Travel Required: Yes (domestic and international, reimbursed as approved)

Position Summary:

USA Team Handball is seeking a detail-oriented, proactive Team Leader to manage day-to-day operations and logistics for the U.S. Men's or Women's Senior National Teams. The Team Leader will be essential to ensuring the seamless execution of training camps, international travel, and tournament participation.

The role also involves coordination across age-group national teams (Junior, Youth, Cadet), and tracking of logistics related to U.S.- and Europe-based athletes within the pipeline. Team Leader appointments will be made in cooperation between appointed Head Coaches and the CEO.

Key Responsibilities:

- Coordinate team logistics: travel, lodging, meals, registration, and credentialing
- Serve as liaison with USATH staff, event organizers, and host nations
- Maintain communication between athletes, coaches, and organizational leadership
- Ensure proper documentation and compliance with event protocols and deadlines
- Support pipeline athletes and staff involved in development-level programming
- Document reports, submit expense tracking, and manage relevant administrative tasks

Qualifications:

- Experience in team operations, logistics, or event coordination within sport settings
- Strong organizational and interpersonal communication skills
- Capacity to work collaboratively under the direction of the Head Coach and USATH senior staff



- Comfort working in fast-paced, multi-tasking environments with frequent travel
- Understanding of international travel processes and athlete support needs
- Must be legally eligible/obtain authorization to travel to and work within the United States
- English proficiency required

Contract Terms:

This is a contract-based position. Compensation, where applicable, is defined in individual agreements. Reimbursement for approved travel and related expenses is provided. USA Team Handball is headquartered in Colorado; Applicants must be eligible to operate as independent contractors under applicable U.S. and Colorado law and must be able to obtain legal authorization to enter and work in the United States for the duration of any in-person assignments. Applicants do not need to possess such authorization at the time of application but must be eligible to acquire it, including any necessary visas or work permits.

Resume and cover materials should be sent to Michael.king@usateamhandball.org