



USA National Karate-do Federation

ASSISTANT LEAD REFEREE OF REGION

Job Description – Duties – Requirements – Selection

ASSISTANT LEAD REFEREE OF REGION

REPORTS TO	Lead Referee of the Region
SELECTED BY	Lead Referee of the Region with concurrence of Chief Referee of the USA
TERM	Two years, option to renew, subject to annual review process
DIRECT REPORTS	None

RESPONSIBILITIES

- Assisting in the implementation of referee education seminars in the region
- Assisting the Lead Referee of Region in efforts of recruitment, retention and quality control of referees in the region
- Helping to create and develop funding methods in the region for referee seminars and events
- Supporting sanctioned events and assist, as necessary, in the coordination of referee participation
- Helping the Lead Coach of the Region work with the USA Karate National Referee Program and attend all meetings as directed
- Assisting in the implementation of officiating skills, tactics and strategies within the USA Referee Corps

DUTIES

- Execute strategic plan for training referees in the region
- Support training plans and drills to build needed skills, strategies, and tactics for referees
- Facilitate the communication of referee education training plan to referees in the region.
- Assist in seeking resources to benefit USA Karate across the region
- Attend all National Referee Corps meetings, trainings, tournaments, and US Team camps as directed by the Chief Referee of the USA, and regional events as directed by the Lead Referee of the Region
- Be fully informed of all rules for competition, including when changes are made and published
- As needed, officiate in international competition
- Other duties and work as assigned by the Lead Referee of the Region and/or Chief Referee of USA

REQUIREMENTS

- Must be a member of USA NKF in good standing, including Safe Sport and background check
- Hold PKF Kata and Kumite licenses (preferred)
- Proven leadership skills and ability
- History of program development and team management

SELECTION PROCESS

- Candidates will be eligible from the USA NKF Membership pool
- Candidates must submit a letter of interest, resume and one letter of recommendation to the Director of Sport
- Eligible candidates will be interviewed by the Lead Referee of the Region and Chief Referee of the USA.



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- After reviewing all the candidates' documents and receiving input from those conducting the interviews, the Lead Referee of the Region will submit the candidate believed to be best suited for the position to the Chief Referee of the USA for concurrence. Upon concurrence, the candidate will be selected to the position for the term allotted.