



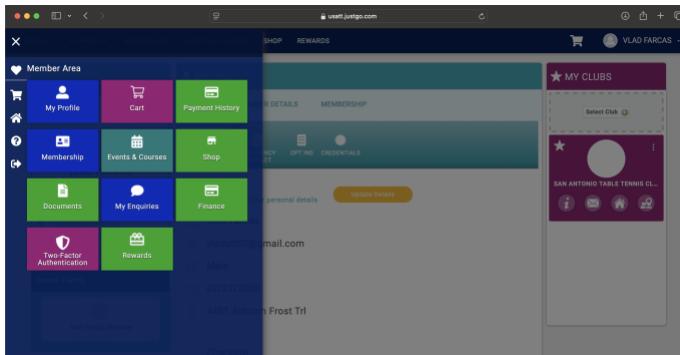
## USATT SafeSport Training Request Guide

Mandatory Requirement for Full SafeSport Compliance

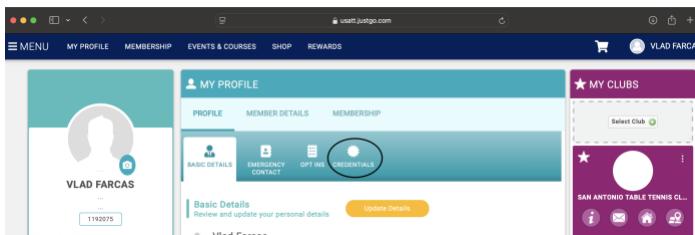
All USA Table Tennis (USATT) members who require full SafeSport compliance must complete SafeSport Training through the USATT JustGo platform and the U.S. Center for SafeSport.

### Step-by-Step Instructions

1. Log in to your USATT Member account at <https://usatt.justgo.com>
2. From the main menu, navigate to My Profile.



3. Select the Credentials tab.



4. Click + Add Credentials.

5. Select SafeSport Training Request and click Save.

6. You will receive an email with the subject line: SafeSport Training Request Requested.

7. Open the email and click the provided link.

8. If this is your first time taking SafeSport Training, create a new SafeSport account using the SAME email address linked to your JustGo account.



9. If prompted for an enrollment key, enter: NGBUSATT-sN6jc2.
10. If this is your first SafeSport course, select: SafeSport Trained – USATT (90 minutes).
11. Complete the SafeSport course in full.
12. After completion, download and save a copy of your SafeSport completion certificate.

### **SafeSport Course Validity & Renewal Cycle**

- SafeSport certification is valid for one (1) year.
- Four-year SafeSport training cycle.

Course progression:

Year 1: SafeSport Trained – USATT – 90 min  
Year 2: Refresher 1 – Recognizing and Reporting Misconduct (USA Table Tennis) – 30 min  
Year 3: Refresher 2 – Preventing Misconduct (USA Table Tennis) – 30 min  
Year 4: Refresher 3 – Creating a Positive Sport – 30 min  
Year 5: Cycle restarts with SafeSport Trained – USATT

### **Important Notes**

- Always use the same email address for JustGo and SafeSport accounts.
- Failure to complete SafeSport training may result in loss of eligibility for certain roles or event participation.
- Keep a copy of your completion certificate for your records every time you complete a course

### **Need Assistance?**

USATT Administration: [admin@usatt.org](mailto:admin@usatt.org)

SafeSport Support: <https://safesporttrained.org>