



**United States Biathlon
Association**
49 Pineland Drive, Suite 301A
New Gloucester, Maine 04260
207.688.6500
www.usbiathlon.org

US Biathlon SafeSport Quality Control System for Events

US Biathlon's Quality Control System (QCS) is intended to ensure compliance with SafeSport training and policies for USBA sanctioned events. All such events should follow the outlined procedures. US Biathlon will send this QCS to event organizers prior to the event. It is also available on the US Biathlon website (<https://www.teamusa.org/us-biathlon/resources/safesport>). Questions can be directed to US Biathlon Director of Operations, Sara Studebaker-Hall (sara@usbiathlon.org).

Event Registration:

- All events shall have online registration systems. Events shall require coaches to register in addition to athlete participants. This allows easy transfer of registration data to USBA personnel for checking of compliance.
- LOC staff will share the registration (either login info or a list of registrants) with USBA IT and Membership Manager as well as USBA Director of Operations. USBA staff will then check all registrants for necessary SafeSport training and check the registration list against USBA's Exclusion List, which includes all individuals currently banned, suspended and Administrative holds. USBA will notify the LOC of any registrants (coaches and athletes) on the Exclusion List who should not be allowed to participate and contact any registrants needing to update SafeSport training.
- LOC will share all event participants (including officials, volunteers, medical staff, and known media) with USBA staff as soon as possible and no later than one week before the event begins¹ to check against USBA's Exclusion List. USBA will notify the LOC of any participants on the Exclusion List who should not be allowed to participate and contact any participants needing to complete or update SafeSport training.
- For day-of checks, the USBA representative at the event will hold the USBA Exclusion List to check event participants against. In the absence of an USBA representative, USBA will designate someone from the LOC to hold and check day-of participants against the exclusion list. This applies to day-of racer registration, media check-ins, late volunteers, etc.
- For any events allowing day-of registration, a list of current members, including coaches and officials with current in SafeSport training and Background Checks, shall be provided to the LOC via the USBA online member-check platform. As requested, USBA can provide a hard copy list of members. This list must be requested at least 48 hours prior

¹ LOC may send updated lists to USBA up until 48 hours before event begins. After that point, participants will fall into day-of check category.



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to start of event. This will help ensure all necessary participants have current SafeSport training and USBA membership.

- Anyone required to be SafeSport trained but not completing SafeSport training by the first event day (e.g. Official Training Day) will NOT be given credentials to attend the event. This includes day-of registrants. Required individuals includes but is not necessarily limited to coaches, officials and NGB staff.

For Event Volunteers:

- LOC will submit names of key Chief positions – Chief of Competition, Chief of Range, Chief of Stadium, and Chief of Course – no later than 30 days prior to the event. USBA will validate all have current SafeSport training and notify any that do not that they must complete training prior to the event. If training has not been completed 10 days prior to the event, USBA will require a replacement for anyone not currently SafeSport trained.
- Event organizers shall keep a list, including contact information, for all volunteers. The LOC will notify USBA IT & Membership Manager and USBA Director of Operations of any volunteers that will have regular contact with or authority over athletes (doping chaperones, locker room monitors, etc.) no later than 48 hours before event begins. USBA staff will then check that those volunteers have current SafeSport training.
- Any volunteers in positions that require SafeSport training but do not have it complete by their first volunteer day will NOT be given credentials or allowed to work the event.

MAAPP Communication:

All participants must be notified that SafeSport MAAPP is in effect.

Pre-Event:

- No more than 30 days before the event, but no less than 24 hours prior to the first official training, all event participants must be sent communication including the USBA MAAPP or MAAPP At-A-Glance and information on how to report a concern or violation.

Team Captains Meeting:

- Please mention during any pre-event meetings that the USBA SafeSport MAAPP is in effect.
- LOC should also note how participants may report a concern.

Late Registration/Day-of Volunteers:

- Any event participant who did not receive pre-event communication must be shown the USBA MAAPP and how to report information and sign that they have seen this information. That signature page must be produced to USBA upon request. USBA recommends that OC's especially call out the importance of avoiding one-on-one interactions with minors.