

**Position:** Skeleton Head Coach

**Summary:** The Skeleton Head Coach is responsible for leading and delivering comprehensive coaching support both on and off the track to optimize athlete performance across all levels of the USA skeleton program. This includes oversight of domestic training initiatives as well as preparation for and participation in international competitions such as the World Cup, World Championships, and the Olympic Games.

USA Bobsled/Skeleton (USABS) is committed to fostering an athlete-centered, high-performance environment that prioritizes both human and technical development. Guided by a mission to empower U.S. athletes to achieve sustained competitive success while pursuing personal excellence and well-being, USABS promotes a culture rooted in teamwork, integrity, and accountability.

The Head Coach is expected to cultivate a culture defined by passion, collaboration, innovation, transparency, and clear communication; ensure a safe, positive, and ethical environment for athletes, coaches, and staff while maintaining a structured and effective performance program; and consistently inspire and support athletes in their pursuit of excellence through strong leadership, communication, and decision-making.

**Roles and Responsibilities**

1. Serve as the lead skeleton coach on the World Cup tour, World Championships, and Olympic Games
2. Provide technical coaching and feedback to skeleton athletes during training and competition that aligns with the coaches' technical plans, including track preparation, track walks, video review and debriefs
3. In collaboration with the Director of Sport Performance, design a recruiting and development strategy, recruit new athletes into the sport, and attend summer recruiting initiatives
4. Create and maintain Individual Athlete Plans (IAP) for performance athletes and collaborate with performance services for refined integration
5. Meet with individual athletes throughout the year to review individual and team goals, progress, strengths, and areas of necessary improvement, and provide timely feedback to athletes regarding performance
6. Lead skeleton and development staff meetings to discuss philosophies, review alignment, determine strategies, and identify priorities and Skeleton Performance Review Profiles
7. In collaboration with the Director of Sport Performance, Technical Equipment Lead, and skeleton coaching staff, develop and implement a comprehensive equipment and technology strategy that includes sleds and runners, along with oversight of inventory management, preparation, and distribution
8. May provide support at other international competitions, such as North American Cup and Europe Cup competitions when necessary
9. Serve on the Skeleton Selection Committee, contributing to team selection decisions in alignment with the established Skeleton Selection Criteria
10. Prepare annual budgets with the CFO and manage expenses within approved budgets
11. Review and update Athlete Code of Conduct, team policies, procedures, DAS criteria, selection criteria, etc.
12. Develop and maintain positive working partnerships with the USOPC, IBSF, UOP, and ORDA
13. Coordinate all external communications with the Director of Marketing & Communications
14. Other responsibilities and duties as necessary

**Skills**

- Commitment to the mission of USABS
- Ability to maintain positive and productive relationships with USABS staff, contractors, and athletes
- Work as part of a multi-function team to achieve the goals of the USABS strategic plan
- Ability to manage multiple projects and priorities
- Strong customer service skills
- Adhere to USABS code of conduct, policies, procedures, bylaws, U.S. Center for SafeSport policies, and USOPC coaching ethics

**Experience**

- 5+ years of sport-specific experience
- Successful background check and SafeSport Training required

**Supervisor:** Director of Sport Performance

**Location of Employment:** Lake Placid, NY preferred

**Employment Status:** Permanent, Full-time Position

**Hours of Work:** The nature of the position demands flexible hours until work is completed to meet the requirements, including but not limited to working extended hours, evenings, and weekends, particularly in-season and during off-season camps. Candidates must be willing and able to travel 120+ days per year, on various IBSF tours and to related bobsled and skeleton events.

USA Bobsled/Skeleton is an equal opportunity employer committed to providing a work environment that respects diversity and is free from discrimination. USABS shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

Interested candidates may send a resume and cover letter to [aron.mcguire@usabs.com](mailto:aron.mcguire@usabs.com).