



U.S. Biathlon Board Meeting

October 3-4, 2024

Soldier Hollow, UT

Oct. 3, 2024 9am

Attendees: Bob Hall, Rachel Steer, Katherine Kendrick, Hap Brakeley, Kelly Kjorlien, Jake Brown (from approx. 10am), Kelsey Dickinson (from approx. 10:20am)

Virtual Attendees: Sarah Konrad, Jerry Baltzell, MG Greg Knight (until approx. 11:00am), Dexter Paine (until approx. 11:45am)

Staff/Guests: Jack Gierhart, Tim Burke (virtual), Lowell Bailey (from 9:45am), Sara Studebaker-Hall, Sara Donatello, Jim Becker (from 9:45am), Doug Jenson (from 9:35am)

A quorum was established.

Bob Hall welcomed the Board and staff members.

Bob called for a motion to approve the June meeting minutes, Hap Brakeley made the motion, Kathy Kendrick seconded the motion. The minutes were approved unanimously.

Bob called on the Board members present to bring forward any potential conflicts of interest with regard to the agenda, none were noted.

Bob Hall gave a Chairman's Report, focusing on momentum, and including fundraising efforts in the future in Colorado and Montana.

An agenda with a new order of business was presented, and Rachel Steer motioned to approve the agenda. Hap seconded the motion, the agenda was approved unanimously.

Financial Update - Jack Gierhart gave a financial update including introducing our newly hired Controller, Doug Jenson.

Jack provided updates regarding the USOPC funding process and Dexter Paine gave an update on the USOPC financial situation.

Rachel asked about online security and Jack noted we are looking into what needs to be done.

USBA Hall of Fame - Sara Studebaker-Hall and Jack presented the need to form a working group to review the Hall of Fame criteria/process. They proposed Kara Salmela, John Morton, Jackie Garso and Holly Hanson. Bob made a motion to approve this working group, Kelly Kjorlien seconded the motion, the working group was approved unanimously.

Office & Administrative Update - Sara presented an update about future changes to the membership cycle to line up with both the USBA fiscal year, and new IBU age group start dates.

Sara Donatello presented an update on sponsors and partners including social media and other activations, as well as season planning.

A revised agenda was presented with an executive session before lunch. Rachel motioned for the approval of the new agenda, Bob seconded the motion, the motion was passed unanimously.

Sport Update - John Farra presented an update on development projects, including summer

and fall events, Project X progress (and momentum!).

Lowell Bailey presented the High Performance Update, including a summer training overview and then introduced Jim Becker, who presented his work with MSU grad students on physiology projects and technology use.

Executive Session was called from approx. 12:00-12:50

Oct. 3, 2024 1pm

Attendees: Bob Hall, Rachel Steer, Katherine Kendrick, Hap Brakeley, Kelly Kjorlien, Jake Brown, Kelsey Dickinson

Virtual Attendees: Sarah Konrad, Jerry Baltzell, MG Greg Knight (from approx. 1:30pm), Dexter Paine

Staff/Guests: Jack Gierhart, Tim Burke (virtual), Lowell Bailey, John Farra, Sara Studebaker-Hall
A quorum was established.

Committees Overview - Sara Studebaker-Hall and Jack presented an update on current committee structure, vacancies, and future needs. Kelsey volunteered to join Sara and Jack on a working group to evaluate the committees - the group will seek to clarify the process and tasks of each committee, and updates to the structures as needed.

Athlete Safety Task Force - Rachel Steer provided an update on the Task Force, noting the work was done, the task force was awaiting the report from VL. An overview of an updated timeline for release of that report was discussed.

SafeSport Update - Sara Studebaker-Hall provided an update on cases and SafeSport process to the Board. The Board asked for a clarification of the process a case goes through which Sara will send to Board members.

Athlete Update - Kelly Kjorlien provided an update from the Athlete Reps with the help of Kelsey Dickinson and Jake Brown. A productive staff meeting was mentioned, as well as continued efforts to improve communication. It was noted that Jake and Kelly will be stepping down from their roles effective Dec. 31 and a new election will be held to fill their seats - the process is ongoing.

2030 Update

A robust discussion was held, with the staff presenting metrics/updates and goals for the 2026-2030 timeline, including for development programming as well as High Performance.

Oct. 4, 2024 1pm

Attendees: Bob Hall, Rachel Steer, Jake Brown, Kelsey Dickinson (from 1:15pm)

Virtual Attendees: Sarah Konrad, Jerry Baltzell, MG Greg Knight (until 2pm), Dexter Paine, Kelly Kjorlien (from 1:15pm), Max Durtschi (from 2:00-2:30pm)

Staff/Guests: Jack Gierhart, Tim Burke (virtual), Lowell Bailey, Sara Donatello, Sara Studebaker-Hall

A quorum was established.

An updated agenda was presented with information on the updated logo, Rachel Steer

motioned to approve the new agenda, Dexter seconded the motion, the motion was passed unanimously.

Sara Donatello presented the logo review process and together with Jack presented the Board with the proposed new logo for release ahead of the 2025-26 season. Rachel Steer moved to approve the new logo, Bob seconded the motion, the motion passed unanimously.

Jack Gierhart gave a presentation on new potential funding opportunities through IBU - Closing the Gap, and the presentation Lowell, Jack and Sara SH gave in late September to IBU that included information from the already presented 2030 plan.

Further discussion was held on the 2034 plan - Kelsey mentioned opportunities she has heard from other sport boards regarding internship opportunities for athletes. Sponsorship was also discussed.

The meeting was adjourned at 4:05pm. The next meeting will be held in conjunction with the Annual Meeting on Dec. 17, virtually.