

# Athlete Safety Procedures for USA Diving Event Organizers

## Overview

The USA Diving Athlete Safety Procedures for USA Diving Event Organizers (also referred to as the Quality Control System or Program Management and Governance) outline the required Athlete Safety elements that must be conducted at USA Diving sanctioned events. This applies to National-level events that are assisted in meet management by the National Office staff as well as local events run by USA Diving Member Clubs.

When applying for an event sanction, the meet organizer is provided with this document online and must verify that the event will follow these procedures when submitting the sanction application. The sanction will not be approved or provided with insurance coverage, otherwise. If it is observed by USA Diving or reported to USA Diving that this policy was not followed at the event, USA Diving would investigate further. If it is determined that this policy was not followed, USA Diving has the authority to revoke the Club's membership from USA Diving.

**All event registration for USA Diving sanctioned events must be conducted online via Dive Meets or Dive Live to ensure that Coach and Athlete Participants are current members and that all compliance requirements for those members have been met.** If all compliance requirements are not met, the individual will receive an error message and will not be able to register for the event. Those who have registered successfully for the event will be listed publicly online at Dive Meets or Dive Live under the event name. Both Dive Meets and Dive Live are tied into the USA Diving membership portal via an API connection to verify membership and compliance. No other event registration mechanism may be used for USA Diving sanctioned events. Those Participants that register online on Dive Meets or Dive Live include Coach Participants, Athlete Participants and day-of Coach and Athlete Participants. Requirements for Coach members include a current USA Diving membership, current Safe Sport Training and a current USA Diving Background Screening. Requirements for Athlete members include a current USA Diving membership. If the athlete is turning 18 that year or is 18 or older, they will also be required to complete the Safe Sport Training and a USA Diving Background Screening.

In addition to this document, Event Organizers must abide by the USA Diving Bylaws: (<https://www.usadiving.org/resources/bylaws-and-policies>), the USA Diving Athlete Safety Policy and the Minor Athlete Abuse Prevention Policies (MAAPP): (<https://www.usadiving.org/resources/safe-sport>).

## **Section 1: Event Access Requirements**

The following Event Participants (including day-of Participants) will be required to complete a USA Diving Background Screening and the U.S. Center for SafeSport Training. The Safe Sport Training must be completed before registering for the event and the training must not expire until after the event concludes. Safe Sport Training expires 365 days from the time the training is completed. If it is determined that any Participant listed directly below does not have these requirements, they will not be allowed to participate and must be asked to leave the event as a Participant. Athlete and Coach member Safe Sport Training is verified at time of event registration as explained above. All other Participants listed directly below will need to show proof of current Safe Sport Training by showing a digital copy of their membership card. The membership card will not appear if Safe Sport Training has expired or has not been taken.

- Those Athlete Participants who are 18 or above, and those who are turning 18 by December 31 of the current year (and must have a current Athlete or Competition Athlete membership)\*
- Coach Participants (Must have a current Coach or Competition Coach membership)\*
- Judge Participants (Must have a current Judge, Coach or Competition Coach membership)
- Meet Directors (Meet Directors can contact USA Diving regarding receiving a complimentary membership, USA Diving Background Screening and access to the Safe Sport Training)
- Medical Personnel including but not limited to Athletic Trainers, Massage Therapists, Medical Staff, etc. (Must have a Volunteer membership or a Med Staff membership which includes a USA Diving Background Screening and access to the Safe Sport Training).
- Any Volunteers or others who have regular contact or authority over athletes. Please note, these requirements do not apply to all Volunteers. If you have questions pertaining to the role of a Volunteer and the need for the above requirements, please contact [USADiving@USADiving.org](mailto:USADiving@USADiving.org). USA Diving does offer a Volunteer membership that requires a USA Diving Background Screening and Safe Sport Training. This can be offered to those volunteering that have regular contact or authority over athletes.

***\*Indicates those who have had these requirements checked via the online event registration***

**Registration must be conducted via Dive Meets or Dive Live to ensure that these requirements are met for Coach Participants and Athlete Participants.** Safe Sport Training and USA Diving Background Screening requirements of Judges (who are not already registered for the event as a Coach Participant), Meet Directors, Medical Personnel,

and any others that are required to have these items can be verified by USA Diving by contacting [USADiving@USADiving.org](mailto:USADiving@USADiving.org) or by the Participant showing a digital copy of their USA Diving membership card. The membership card will not appear if Safe Sport Training has expired or has not been completed.

The following individuals are not required to complete a USA Diving Background Screening or the U.S. Center for SafeSport Training:

- Media
- Vendors
- Volunteers that do not have regular contact or authority over athletes
- Facility staff that are not serving in a Meet Director position

Please note that all individuals in the list directly above AND those who do not register via Dive Meets or Dive Live will need to be checked against the USA Diving Permanently Ineligible, Suspended and Jurisdictional Hold Lists. Those who have registered for the event via Dive Meets or Dive Live have already been checked against these lists. The Jurisdictional Hold List is not for public viewing but is available in the email confirmation you will receive once the event sanction has been approved.

**USA Diving Permanently Ineligible List:** <https://www.usadiving.org/resources/safe-sport/permanently-ineligible-members>

**USA Diving Suspended List:** <https://www.usadiving.org/resources/safe-sport/suspended-members>

## **Section 2: Communication of the Minor Athlete Abuse Prevention Policies (MAAPP) and other Athlete Safety Reminders.**

Prior to the event, all Participants must receive an email outlining the required USA Diving Athlete Safety Reminders. A sample of this communication is included below in italics. **For Participants that register day-of, or anyone who does not register through Dive Meets such as a Volunteer, Media Member, Medical Staff, Vendor or Facility Staff will need to receive a hard copy onsite.**

**This includes but is not limited to the following:**

- Meet Directors/Event Staff/Facility Staff
- Medical Personnel (Athletic Trainers, Massage Therapists, Medical Staff, etc.)
- All Volunteers (regardless of volunteer role)
- Media
- Vendors

-Anyone additional who will be onsite at the event outside of spectators

USA Diving strongly encourages event organizers to create a QR code that links directly to the MAAPP/Athlete Safety Policy to place on the back of credentials used during events.

The MAAPP/Athlete Safety Policy can be located at the following link:

<https://www.usadiving.org/resources/safe-sport>

### **Sample Verbiage for the required USA Diving Athlete Safety Reminders:**

#### ***Minor Athlete Abuse Prevention Policies (MAAPP):***

*At the following link, you will find the Minor Athlete Abuse Prevention Policies (MAAPP) listed at the top of the page. These policies must be followed at all USA Diving sanctioned events and practices. Please also note, the MAAPP At-A-Glance document can also be located here. <https://www.usadiving.org/resources/safe-sport>*

#### ***Reporting:***

*The Center accepts all reports of sexual misconduct and child abuse, including child sexual and physical abuse within the U.S. Olympic and Paralympic Movement. [Report here](#) if you have reasonable suspicion of sexual misconduct or harassment, child abuse (including child sexual abuse), or intimate relationships involving an imbalance of power. Please note that sexual abuse complaints can involve youth-to-youth interactions in addition to adult-to-youth interactions. For any instance of child abuse, it must be reported to law enforcement and comply with any other applicable reporting requirements under state or federal law.*

*The Center also accepts reports of emotional and physical misconduct (including but not limited to bullying, hazing, stalking, and harassment) within the U.S. Olympic and Paralympic Movement. Reports of emotional and physical misconduct can also be reported directly to USA Diving.*

*If you need to report a violation of the Minor Athlete Abuse Prevention policies or report emotional and physical misconduct, please report to USA Diving by contacting Taylor Payne, Director of Athlete Safety at USA Diving at [taylor.payne@usadiving.org](mailto:taylor.payne@usadiving.org) or 317-947-4893. Reports may be submitted anonymously [here](#). There is no fee to file a Safe Sport complaint. This includes both violations of the Minor Athlete Abuse Prevention Policies (MAAPP) and the Safe Sport Code. Reports may also be submitted to [usadiving@usadiving.org](mailto:usadiving@usadiving.org).*

*If these reports do not fall under the jurisdiction of the U.S. Center for SafeSport, they will*

be submitted to USA Diving's Board of Review. To learn more about the Procedures of the Board of Review, please view the following [link](#). There is no fee to report any athlete safety concern.

**Minor Athlete Training:**

If you are under the age of 18 and are interested in taking the U.S. Center for SafeSport minor athlete training, please see the link below. Parent/Guardian permission will be required.

<https://uscenterforsafesport.org/courses/>

**Parent/Guardian Training:**

If you are a parent/guardian and are interested in taking the U.S. Center for SafeSport parent/guardian training and/or viewing the parent/guardian resources, you can find these items here:

<https://uscenterforsafesport.org/courses/>

**USA Diving Athlete Safety Policy (Required to be followed at this event and all USA Diving sanctioned events):**

For additional Athlete Safety information, please view the USA Diving Athlete Safety Policy here:

<https://www.usadiving.org/resources/safe-sport>

**List of Permanently Ineligible Members:**

<https://www.usadiving.org/resources/safe-sport/permanently-ineligible-members>

**List of Suspended Members:**

<https://www.usadiving.org/resources/safe-sport/suspended-members>

**U.S. Center for SafeSport Code:**

To view the Safe Sport Code, please view here:

<https://uscenterforsafesport.org/response-and-resolution/safesport-code/>

**Section 3: USA Diving Permanently Ineligible and Suspended List Verification**

It is necessary that **anyone who does not register for the event through Dive Meets or Dive Live** (including day-of Participants) be checked against the USA Diving Permanently

Ineligible, Suspended and Jurisdictional Hold Lists. For those Participants that register online via Dive Meets or Dive Live, exclusion from any of these lists is checked via the API connection. If a Participant is on one of these lists, they will automatically be prevented from registering for the event.

**This includes but is not limited to the following:**

- Meet Directors/Event Staff/Facility Staff
- Medical Personnel (Athletic Trainers, Massage Therapists, Medical Staff, etc.)
- Judges (if not already registered for the event as a Coach Participant)
- Volunteers
- Media
- Vendor
- Anyone additional who will be participating onsite at the event outside of spectators

Please note that no Participant should appear on any of these lists. If they do appear on any of the lists mentioned above, they will be immediately removed from serving as a Participant in any capacity. Athlete and Coach Participants that have registered for the event via Dive Meets or Dive Live, have already been checked against these lists via the API connection and will not be able to register for the event.

The Permanently Ineligible and Suspended Lists are linked below and are updated as needed. The Jurisdictional Hold List is not for public viewing but is available in the email confirmation you will receive once you sanction the event.

**USA Diving Permanently Ineligible List:** <https://www.usadiving.org/resources/safe-sport/permanently-ineligible-members>

**USA Diving Suspended List:** <https://www.usadiving.org/resources/safe-sport/suspended-members>

If it is determined that any Participant is on one of the above lists, they will not be allowed to participate. If you have any questions regarding these lists or one's ability to participate, please contact [USADiving@USADiving.org](mailto:USADiving@USADiving.org). If it is determined that a Participant is on one of these lists, they must prevent the Participant from participating and report it to USA Diving by contacting [Taylor.Payne@usadiviing.org](mailto:Taylor.Payne@usadiviing.org) or [USADiving@USADiving.org](mailto:USADiving@USADiving.org).

#### **Section 4: Adherence to the Minor Athlete Abuse Prevention Policies (MAAPP)**

The MAAPP must be followed at all USA Diving events. The MAAPP can be found at the

following link: <https://www.usadiving.org/resources/safe-sport>

USA Diving strongly encourages event organizers to create a QR code to link directly to the MAAPP/Athlete Safety Policy to place on the back of credentials used during events.

### **New Event Requirements for 2026 and Beyond:**

- If spectator seating is on deck, USA Diving requires that stanchions or some type of separation barrier be placed on deck to create separation from spectators and Participants.
- USA Diving requires that all sanctioned events have volunteers acting as deck marshals to check credentials and make every effort to restrict access for spectators/non-participants.
- USA Diving requires that event organizers place the recommended U.S. Center for SafeSport signage throughout the venue. USA Diving also requires that the MAAPP At-a-Glance document be available onsite at credential pick-up. These items can be accessed here under the Event Organizer Athlete Safety Requirements header: <https://www.usadiving.org/events/host>. The QR code listed on this signage also directs to the USA Diving Athlete Safety Policy which includes information on how to report to the U.S. Center for SafeSport.
- USA Diving requires that event organizers have a Safe Sport trained volunteer conduct locker room checks and document the locker room checks. A sample locker room documented sweep log can be found here under the Event Organizer Athlete Safety Requirements header: <https://www.usadiving.org/events/host>. It is strongly suggested to have a volunteer stationed outside of locker rooms to ensure that the correct Participant is using the correct locker room.
- USA Diving requires that event organizers clearly state to all Participants which locker rooms each Participant group should use. This can be done via meet packets, technical meetings, etc.
- USA Diving requires that all sanctioned events utilize an identification mechanism such as credentials, bag tags or wristbands to differentiate Participants from spectators. Each credential or other identifier should indicate what category the Participant falls into (i.e., athlete, coach, judge, volunteer, etc.).

### **Additional Questions**

For questions regarding this document please contact Taylor Payne, Director of Athlete Safety at [taylor.payne@usadiving.org](mailto:taylor.payne@usadiving.org).