

January 28, 2025 USA Triathlon Board Meeting Minutes

Location	Date	Time	Format
Zoom	January 28, 2025	5:02 PM (MST)	Virtual

In Attendance:

Board Members present		
Henry Brandon	Chair	Present
Dylan Sorensen	Vice Chair	Present
Yvonne Spencer	Secretary	Present
William Huffman	Treasurer	Present
Gabriela Gallegos	Director	Present
Laura Oliphant	Director	Present
Keri Serota	Director	Present
Scott Sternberg	Director	Present
Leslie Knibb	Director	Present
Felix Stellmaszek	Director	Present
Erika Ackerlund	Director	Present
Joel Rosinbum	Ex-Officio Director	Present
Others in Attendance		
Victoria Brumfield	CEO	Present
Kathryn Murtagh	General Counsel	Present
Damilola Sule	Staff Attorney	Present
Megan Lantrip	Executive Assistant	Present
Krista Prescott	Chief Growth and Marketing Officer	Present
Jenny Wilson	Senior Director of Finance	Present

1. **Call to Order/ Roll Call.** Mr. Brandon called the meeting to order at 5:02PM MST and then established a quorum.
2. **Chairperson’s Opening Remarks and Agenda.** Mr. Brandon welcomed new Athlete Director, Erika Ackerslund, and Ex-Officio Director, Joel Rosinbum, to the meeting. He also introduced USA Triathlon General Counsel, Kathryn Murtagh, to the Board.

Mr. Brandon set the meeting’s agenda and asked for the disclosure of any potential conflict of interest. No potential conflicts of interest were disclosed.

MOTION: Approve Consent Agenda	
- December 7-8, 2024 Minutes	
- Bylaw Updates 6.2, 6.14, 7.2	
- Hall of Fame Committee Procedures	
Dylan Sorenson	Leslie Knibb
CARRIED	

3. **Team USA AC Update.** Mr. Sorensen provided an update on Team USA AC.

{Mr. Brandon passed the gavel to Mr. Sorensen to lead the meeting.}

4. **CEO Update.** Ms. Prescott provided an update on the organization on behalf of the CEO.
5. **Committees.** Committee overviews were presented to the Board for review and approval. The following USA Triathlon staff members (who act as committee Staff Liaisons or otherwise assist the Committees) joined the Meeting to address any questions from the Board: Alec Hewett, Jenny Wilson, Kathryn Murtagh, Darren Jacoby, Tim Yount, Megan Zablock, Justin Trolle, Scott Schnitzpahn, and Liz Kollar.

The Board appointed members for the following Committees:

- Finance and Audit: Motion moved by Dylan Sorenson and Seconded by Scott Sternberg.
- Nominating and Governance: Motion moved by Dylan Sorenson and Seconded by Laura Oliphant.

- Collegiate Club: Motion moved by Dylan Sorensen and Seconded by Scott Sternberg.
- Diversity, Equity, Inclusion, and Access: Motion moved by Scott Sternberg and Seconded by Laura Oliphant.
- Hall of Fame: Motion moved by Dylan Sorensen and Seconded by Keri Serota.
- Paratriathlon Development Committees: Motion moved by Scott Sternberg and Seconded by Leslie Knibb.

All motions were carried.

The Board noted the Compensation Committee had been discussed and approved at the December meeting.

The Board also approved Laura Oliphant being appointed as Board Liaison to the USA Triathlon Foundation.

The Board will vote on appointing members for the Ethics; Judicial; National Coaching; and Race Director Committees; by the end of February. The Board will vote on appointing members of the Membership Committee by the end of Q1.

6. Legal and Compliance. Ms. Murtagh provided an update on the USA Triathlon Foundation Bylaws and the Board’s involvement with USA Triathlon policies.

Ms. Sule provided an update on the 2024/2025 USA Triathlon election.

7. Executive Session.

MOTION: Open Executive Session at 6:40PM MST.	
Gabriela Gallegos	Laura Oliphant
CARRIED	

{Victoria Brumfield, Kathryn Murtagh, Damilola Sule and Megan Lantrip left the Meeting}

MOTION: Adjourn Executive Session at 6:45PM MST.	
Dylan Sorenson	Laura Oliphant
CARRIED	

{Victoria Brumfield, Kathryn Murtagh, Damilola Sule and Megan Lantrip returned to the Meeting}

8. Adjournment.

MOTION: Adjourn board meeting at 6:50pm MST.	
Laura Oliphant	Dylan Sorensen
CARRIED	