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TABLE OF CONTENTS

WELCOME 2
- USATKD Contacts 2

EVENT SANCTION REQUIREMENTS & QUALIFICATION 2
- Important Notes for 2027 2

STATE ASSOCIATION EXPECTATIONS 3
- National Championships Qualification 3
- Requesting a Sanction 3
- Minimum Standards for Other Sanctioned State Events 3
- US 10.0 Sanction — Additional Requirements 4
- Citizenship/Residency 4
- Points Ranking System 4

SAFESPORT 4
- SafeSport and MAAPP 4
- Important Safety Links 5
- SafeSport Training & Background Screening 5
- Medical Staff 5

COMPETITION EXPECTATIONS 5
- Weigh-In Sheets 5
- Brackets 5
- Medals 6
- State Logo 6
- Registration Deadlines & Fees 6
- Referee Development 6

STATE ASSOCIATIONS 6

MEMBERSHIP REQUIREMENTS 7

SANCTIONING PROCEDURES 7
- State Championships 7
- Other Sanctioned Tournaments 7
- Scheduling Restrictions 8
- 2027 Event Calendar 8

REGISTRATION 8
- Black Belt Verification 9

EVENT INFORMATION & PROMOTION 9

QUALIFICATIONS & DIVISIONS 10
- State Championships 10
- Other Sanctioned Tournaments (Not State Championships) 10
- Age Determination 10

POINTS FROM SANCTIONED EVENTS 10
- Miscellaneous Information 11

COMPETITION RULES & REQUIREMENTS 11
- Seeding 11
- Sparring 11
- Poomsae 11
- Competition Area 11
- Weigh-Ins 11

COACHING REQUIREMENTS 12

REFEREE REQUIREMENTS 12

MEDICAL REQUIREMENTS 12
- Personnel 13
- Required Documentation 13
- Medical Documentation 13
- 30-Day Rule 14

LIABILITY INSURANCE 14

POST-EVENT REPORT REQUIREMENTS 14
- Sanctioning Infractions 15

SANCTION AGREEMENT & SIGNATURES 16

CONTACT INFORMATION CONFIDENTIALITY AGREEMENT 17

APPENDIX A: STATE TOURNAMENT EVENT CHECKLIST 18

APPENDIX B: SANCTIONED EVENT INFORMATION PACKET TEMPLATE 22

APPENDIX C: STATE SANCTIONED COMPETITION FLIER TEMPLATE 32

Click any entry to jump to that section.

WELCOME

This manual has been prepared by USA Taekwondo (USATKD), the National Governing Body for Olympic and Paralympic Taekwondo in the United States, to assist you in successfully planning, promoting, and conducting a State Championship and/or other sanctioned tournaments. Some details may not apply to every tournament.

If you have any questions, please contact the USATKD Events and/or the Member Services Departments using the information below.

USATKD Contacts

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EVENT SANCTION REQUIREMENTS & QUALIFICATION

Important Notes for 2027

- State Associations must hold two sanctioned events per calendar year:
  - One State Championship and at least one other sanctioned event. A sanctioned referee seminar or camp can be used as the second event.
- Athletes may only receive points from two State Championships.
- Registration fees must not exceed:
  - $130 entry fee
  - $25 division fee
- Registration deadlines must be at least 10 days prior to the event date.
- Medical requirements have been updated.
- State Championships and other sanctioned competitions must use Gen 3 PSS systems.
- The competition date calendar has been updated.
- International requirements have been removed from 10.0 ranked tournaments.
- Applicants must submit an audited or notarized financial report of similar events, if any, conducted by the applicant.
- Each state will be responsible for funding airfare and lodging for Team USA Junior National Team athletes residing in their state to attend international team events. USA Taekwondo will cover event entry fees and meals. States will receive recognition for their support in all USA Taekwondo media coverage and communications relating to their sponsored athletes. States experiencing genuine financial hardship may apply for assistance. In the first instance, USA Taekwondo will support fundraising initiatives, including training camps, to help states meet their obligations. Further details will be communicated in December 2026.

- Starting in 2027, State and local sanctioned events with 150 or more athletes will be paired with a Technical Delegate (TD). Your TD is an experienced partner who works alongside you before, during and after the competition. They help keep the event running smoothly, answer rules questions as they come up, and confirm that everything meets WT, USATKD, SafeSport and USOPC standards. That support protects your athletes and your event's reputation, and it lets you focus on running a great competition. As the host, you'll cover the TD's travel, meals, hotel and daily stipend. We'll send more details later in 2026.
- In 2027, when organizers select a Referee Chair, the nomination will be sent to the USATKD Referee Chair and Vice Chairs for final approval.
- USATKD will send a post event survey to participants and the results will be shared with the State and Organizer.

STATE ASSOCIATION EXPECTATIONS

For a State Association to be recognized in good standing with USATKD, it must hold a State Championship annually **AND** one other USATKD sanctioned event per calendar year.

No disparaging comments shall be made via social media, other electronic communications, or other platforms regarding USATKD, its staff, leadership, Board of Directors, members, athletes, officials, vendors, or sponsors. Any breach of these expectations can result in the removal of sanctioning from your event.

National Championships Qualification

State Championships qualify athletes for the USATKD National Championships. Athletes who finish in the top four (gold, silver, bronze, bronze) at a State Championship automatically qualify for the 2027 USATKD National Championships. Athletes who do not medal at a State Championship can qualify through the American Open tournament series. Athletes must be U.S. citizens to participate in the World Class divisions at the National Championships.

*If a State Championship has 1,300+ registered athletes, any division with 10 or more competing athletes will qualify the top eight finalists to the 2027 National Championships.

Requesting a Sanction

State Championship and other sanctioned tournament requests are submitted for approval to Jakob Allison at the National Office (jakob.allison@usatkd.us). Please email Jakob the signed Sanctioned Events Operations Manual and the date(s) and location of your proposed event. You must also provide a list of state officers so USATKD can verify their memberships, SafeSport training, and background screening.

Event Ranking	Type of Event	Sanction Fee	Event Requirements
2.0	Local Events	$100	No Minimum
6.0	Multi-State Events	$700	Minimum 2 states and 5 clubs
10.0	Sectional/International Events	$1,000	Minimum 4 states and 10 clubs Maximum of 10 events per year
12.0	State Championships	$350	State Championships / NCTA Championships

Minimum Standards for Other Sanctioned State Events

Events must meet minimum standards to receive the sanction level requested. If an event does not meet the minimum standards, earned ranking points will be reduced by 25%.

Category	Minimum Athletes Needed
State	10
Club	5

State: To receive credit for a state in attendance at a sanctioned event, at least ten (10) different athletes from that state must be registered and confirmed by the registration deadline. One individual registering for multiple events counts as only one registered athlete. If fewer than ten (10) athletes are confirmed, the state will not count as represented at the event.

Club: To receive credit for a club in attendance at a sanctioned event, at least five (5) different athletes from that club must be registered and confirmed by the registration deadline. One individual registering for multiple events counts as only one registered athlete. If fewer than five (5) athletes are confirmed, the club will not count as represented at the event.

US 10.0 Sanction — Additional Requirements

The deadline to apply to host a US 10.0 event is **60 days** prior to the start of the event. USATKD will sanction up to ten 10.0 events for the 2027 calendar year.

US 10.0 event organizers are required to run all World Class divisions (Cadet, Junior, and Senior black belts and/or Olympic weight divisions) in the same format used at the USATKD National Championships. This includes competition rules, ring size, round time limits, and breaks between rounds. If the US 10.0 is held over two days, World Class divisions must be held on their own day or must begin at the start of the competition day. USATKD strongly encourages organizers to include para divisions in all sanctioned competitions.

See the USATKD Points document for details on how points are allocated for each event type. Hosts are also required to seed athletes according to the points posted on the first Wednesday of the month in which the tournament is held.

Citizenship/Residency

Citizenship or residency documents are not required to participate in State Championships or other state sanctioned tournaments.

Points Ranking System

Sanctioned events will use the current National Rankings to seed each **sparring and poomsae** division. Seeding will be based on the current rankings posted on the USATKD website. Event organizers are responsible for adding the seeding information from the rankings website.

States will **NOT** use "home state" points. All State Championships are US 12.0 events and must follow the requirements outlined in the Points Rules.

Belts/ages seeded at events: Sparring and poomsae — all age divisions; yellow, green, blue, red, and black belts.

SAFESPORT

SafeSport and MAAPP

The SafeSport requirements and links below must be included in all tournament communications with participants. The following are required at the competition:

- SafeSport signage
- Adherence to SafeSport procedures and mandates
- A designated SafeSport staff person for reports
- An up-to-date copy of the Sanctioned List and the Jurisdictional Hold list (sent to the organizer by USATKD staff prior to the event)

Important Safety Links

- Center for SafeSport Parent and Guardian's Handbook
- Center for SafeSport Minor Athlete SafeSport Training
- Center for SafeSport Parent/Guardian SafeSport Training
- Center for SafeSport Education and Reporting
- Center for SafeSport MAAPP Policies
- Center for SafeSport MAAPP for Coaches
- Center for SafeSport 2026 Code
- Center for SafeSport Code Noteworthy Revisions
- USATKD MAAPP Policy
- USATKD SafeSport Sanction List
- USATKD SafeSport Strategy, Response and Resolution
- USATKD Quality and Control System
- USATKD Education and Training Policy
- U.S. Anti-Doping Agency (USADA)

SafeSport Training & Background Screening

- All State Association board members and/or sanctioned event organizers must have a current membership, SafeSport training, and a current background screen for an event to be approved for sanctioning.
- Athletes aged 18 and older must complete U.S. Center for SafeSport training, which must be valid through the conclusion of the tournament.
- Volunteers aged 18 and older must register for a free membership in Sport80 and complete the free U.S. Center for SafeSport Core training.
- SafeSport training must be completed before registering for a tournament. All SafeSport training should be completed through the participant's Sport80 profile.
- U.S. Center for SafeSport training must be completed **every year**.
- Weigh-ins must be held in a private room separated by male and female (see Weigh-Ins under Competition Rules & Requirements).
- The Center for SafeSport may conduct an Audit at any USATKD sanctioned competitions.

Medical Staff

All medical staff are required to complete U.S. Center for SafeSport training and a background check. The only exception is a contracted ambulance service: paramedics assigned by the service are not required to complete a background check or SafeSport training. However, paramedics contracted for the event who are not part of a contracted ambulance service must complete both. Medical staff can create a free contractor profile in Sport80 to complete SafeSport training and the background check.

COMPETITION EXPECTATIONS

Weigh-In Sheets

State Associations are required to scan and email the weigh-in sheets from their event along with the results and other required information. Each state will receive a template that can be used for its event. If you choose to use your own weigh-in sheets, you must submit a sample for approval. Completed weigh-in sheets must be filled out correctly, scanned, and emailed with the completed brackets.

Brackets

Because the ranking system is used for both poomsae and sparring, it is important to receive accurate brackets from all events. If an athlete is alone in a division, we still need a bracket showing they "participated" in order to award the correct points. If there is no bracket for the athlete, we will assume they did not participate, and the athlete will not receive points.

If athletes compete in an exhibition match, we do not need brackets for the exhibition match — only the signed exhibition match forms. Receiving a bracket for an exhibition match makes it more difficult to determine which division an athlete participated in.

Submitting only the exhibition match forms reduces confusion and helps ensure athletes receive the appropriate points in the correct division.

Medals

All State Championships are required to order medals through TUSAH. The order form is on the last page of this manual.

State Logo

Each State Association must use the branded State Championship logo in all promotions of USATKD State Associations, State Championships, and websites. If you do not have this logo, please email jakob.allison@usatkd.us and we will send you the updated logo.

Registration Deadlines & Fees

Registration deadlines may only end Monday through Thursday; they may not end on Friday, Saturday, or Sunday. This allows USATKD staff to assist participants who wait until the last minute to register. Registration deadlines must end at least **10 days** prior to the start of the tournament, at 12:00 p.m. MST.

USATKD sets the following limits on athlete and coach registration fees:

Fee	Recommended Minimum	Maximum
Entry fee	$75	$130
Division fee (per division)	$15	$25

Referee Development

State Associations may partner with other State Associations to host a Referee Sparring and Poomsae Seminar. Each state has the option to host a seminar; **hosting a seminar is not required** (see Referee Requirements).

STATE ASSOCIATIONS

The USATKD State Championship or other sanctioned events will be organized by the State Association with guidance from USATKD. The contract to organize and conduct the event is made between the State Association and USATKD to help ensure these events meet USATKD's quality standards. Questions or concerns regarding contract interpretation should be directed to jakob.allison@usatkd.us.

Fees: USATKD requires all State Associations to be current with their annual State Association fee of $350 and to follow the USATKD State Association requirements. This fee will be deducted from the final payment returned to the State Association from its State Championship. If you did not host a State Championship, the fee will be deducted from your sanctioned event. No personal or club checks will be accepted. Sanctioning fees are paid when the event is created on the Sport80 platform.

State Associations are responsible for all fees incurred for venue and equipment rental, accommodations for personnel, meals, medical, referees, and other event-related expenses.

USATKD offers State Associations a Event Checklist template containing the required information the state must provide to participants of its sanctioned events. The pre-event submission of the Event Checklist is required.

MEMBERSHIP REQUIREMENTS

Athletes must have an active USATKD membership to compete in a State Championship or other sanctioned events. The membership must be active through the conclusion of the tournament, and athletes must have a belt rank listed in their USATKD profile. See How to Register (Athletes) on the USATKD website for step-by-step instructions.

All coaches and referees must hold the appropriate, current USATKD membership prior to the start of the competition. See How to Register (Coaches) for step-by-step instructions. **If any coaches or referees participate without current USATKD membership, the liability insurance will be invalid, and the State Association shall assume all responsibility for any injuries or liabilities incurred at the event.**

All coaches, referees, and club owners/instructors 18 and older must complete and pass the USATKD background check and complete SafeSport training before registering for USATKD state sanctioned events. Athletes 18 and older must complete SafeSport training before registering.

The background check must be completed **every two years**. SafeSport Core or Refresher training must be completed **every year**. Both must remain active through the conclusion of the event.

All documents regarding the State Championship or approved sanctioned event must inform coaches and referees that they are required to be USATKD members and meet the membership requirements to participate in the event.

SANCTIONING PROCEDURES

State Championships

All USATKD State Championships must be held on *specified dates* **January through April 2027**. Dates are accepted on a first-come, first-served basis, and submitting this signed manual is what reserves your dates. Dates are not approved until all required forms are submitted and complete.

State Championships may not be held on the same weekend as, the weekend before, or the weekend after a USATKD sanctioned event in the same area. No other event may be held on the same day as or in conjunction with the State Championship unless approved by the USATKD Events Department. For a list of USATKD events, check the event calendar or contact the Events Department.

State Championships are not considered approved until the State Association has provided the necessary documentation to USATKD and the state is following the USATKD State Association requirements. Other state tournament dates must be submitted to USATKD for consideration. If the necessary requirements are not met, your next sanctioning request may not be approved by USATKD.

Other Sanctioned Tournaments

The event organizer submits a sanction application to the State Association for approval; the State Association then sends the approved application to USATKD for approval. Organizers may select the desired event ranking. If an event fails to meet the required sanction standards ten (10) days prior to the start of the event, earned ranking points will be reduced by 25%, and the event organizer must inform all registered participants of the change. Athletes will receive 25% of the points for the sanction level of the tournament. An event cannot move up in ranking if it meets higher-ranking requirements after its sanction level has been approved; athletes will only receive points based on the approved event ranking.

> **If an event's ranking requirements are not met and an athlete chooses not to participate due to the reduced points, the event organizer must refund the division fee.**

Scheduling Restrictions

- **Events within 400 miles of each other cannot be held on the same weekend without USATKD prior approval.** Events are approved on a first-come basis, provided all documents have been submitted and approved.
- **Sanctioned events may not be held the same weekend as, or the weekend before, or the weekend after a USATKD hosted event:** American Open Qualifier, New National Series, National Championships, Season Final, US Open, Team Trials, or other national/international competitions.

2027 Event Calendar

Month	2027 National & International USATKD Events	Open Dates for 2027 State Championships & Sanctioned Events
January	USATKD Team Trials — Jan. 14–17	January 22 - 31
February		February 1 - 28
March	US Open — Mar. 18–21	March 1 – 7 or March 26-28
April		April 1 - 25
May	USATKD East American Open — May 7–9	N/A
June	USATKD West American Open — Jun. 18–20	State Sanctioned Tournaments (non-state qualifiers for the National Championships) June 1 - 6
July	USATKD National Championships — Jul. 7–11	July 16 - 18
August	International Event	August TBD
September	USATKD Finals — Sep. 3–5	N/A
September	International Event	September TBD
October	USATKD October Event — TBD	October TBD
November		November 1 - 21

REGISTRATION

All participants must register through the USATKD registration system. Registration deadlines must follow the requirements under Registration Deadlines & Fees. The USATKD Events Department will manage the online system and collect all paperwork prior to the event. The State Association is responsible for collecting all registration paperwork associated with the event on-site, which must be sent to USATKD immediately after the conclusion of the event. Each State Association is **REQUIRED to collect any missing documentation during on-site check-in.**

Event registration fees will be collected by USATKD and paid to the State Association minus **$16** per participant (athletes and coaches), credit card processing fees, and Sport80 fees. State Associations are responsible for setting all registration deadlines and fees for their event. State Associations will be charged for all participants who register for the sanctioned event (there is no fee for referee registration).

Ten to fifteen business days after the final registration deadline, 50% of the current registration fees will be paid to the State Association by check or ACH transfer to the State Association's bank account. The remaining 50% will not be paid until the event has concluded, reconciliation is complete, and the post-event report items have been submitted to USATKD. Once all required items are received, the final payment will be processed within 10–15 business days.

Reconciliation includes all items listed in the Post-Event Report checklist and any USATKD membership applications collected at the event, along with the appropriate fees for those applications.

> USATKD **DOES NOT** allow on-site registration for athletes, coaches, or referees.
>
> Athletes with an existing incomplete registration may **NOT** complete their registration on-site. Athletes who have not started registration in the tournament registration system will not be allowed to enter the competition on-site.

Event Organizers must ensure that any day-of-event volunteers who are 18 or older have a Sport80 account and have completed SafeSport Core training **BEFORE** being given access to restricted areas, so that no one participates in the event who is ineligible under USATKD policies. Event Organizers must check the Suspended and Banned list on the USATKD website and the Jurisdictional Hold list emailed to the organizer, and ensure no one on these lists participates in any capacity at the event.

Black Belt Verification

All black belt athletes must have a black belt certification uploaded to their Sport80 profile prior to the competition.

EVENT INFORMATION & PROMOTION

All State Associations must submit an ***completed Event Checklist*** for their State Championship and other sanctioned events to USATKD no later than three weeks before the start of the event. The Event Checklist must be submitted electronically to the USATKD Events and Member Services Assistant Manager, Jakob Allison, at jakob.allison@usatkd.us. All Event Checklists must include the following, along with other pertinent event information:

- Athletes must have an active USATKD membership to participate.
- All coaches, referees, and club owners/instructors 18 and older must complete and pass the USATKD background check (every two years) and complete U.S. Center for SafeSport training (every year) before becoming USATKD members and registering for USATKD state sanctioned events.
- Athletes aged 18 and older must complete U.S. Center for SafeSport training.
- All coaches must be, at minimum, Associate Coach certified within the USATKD CIDP program, with **current SafeSport training and USOPC background screen if 18+**.
- The correct and official event name must be used: 2027 USATKD ("Event Name") — for example, ***2027 USATKD Grand Phoenix Open***.

USATKD shall be prominently displayed and receive appropriate recognition on all promotional material. USATKD will post the sanctioned event information on the USATKD website once the sanction has been approved. State Associations may submit materials to be sent to the USATKD membership on behalf of USATKD.

The USATKD logo and USATKD State Association logo must be used on event promotions; however, the logos may not be altered in any way, and promotions must be submitted for approval. Email notices and reminders will be sent to USATKD members leading up to State Championships and other sanctioned events to promote the tournament and remind members of upcoming deadlines and other information.

QUALIFICATIONS & DIVISIONS

State Championships

Athletes may only earn points from two State Championships in 2027. By medaling (gold, silver, bronze, bronze), athletes qualify to compete at the 2027 USATKD National Championships.

All USATKD State Championships will use the same age, belt color, weight categories, and rules followed at the USATKD National Championships. A State Championship may add divisions beyond the required divisions, but these divisions will not qualify athletes to compete at the National Championships, and this must be noted in your information packet.

State Championships are not required to hold Grassroots Cadet sparring divisions at their competitions. The Cadet Grassroots division serves athletes whose coach and parents do not think they are ready to compete under full-head-contact rules. Athletes who compete in the Grassroots division **DO NOT** qualify for the World Class division or the 2027 USATKD National Championships.

Other Sanctioned Tournaments (Not State Championships)

All USATKD sanctioned events are recommended to use the same age, belt color, weight categories, and rules followed at the USATKD National Championships. A sanctioned event may add or remove divisions; this applies only to 10.0-ranked competitions or lower. State Championships must run all events USATKD uses at the national level.

Age Determination

USATKD uses December 31 of the competition year (December 31, 2027) to determine the age of all competitors in all divisions. For example, an athlete who turns 10 on November 18, 2027, competes as a 10-year-old, even though they are 9 years old at the time of the event. **Athletes must compete in the age category for the age they will be as of December 31, 2027.**

POINTS FROM SANCTIONED EVENTS

> ***Participating*** means athletes must have officially weighed in at the event scales (sparring) and/or competed on the mat in front of the event referees (poomsae) and received a place within the division. Sparring and poomsae points roll over for 12 months.

SPARRING (all belts): Dragon (6–7), Tiger (8–9), Youth (10–11), Cadet (12–14), Junior (15–17), Senior (17–32), and Ultra (33+) in yellow, green, blue, red, and black belts. An athlete may acquire a maximum of 250 points from Preliminary Sanctioned Events.

POOMSAE (all belts): Dragon (6–7), Tiger (8–9), Youth (10–11), Cadet (12–14), Junior (15–17), Under 30 (18–30), Under 40 (31–40), Under 50 (41–50), Under 60 (51–60), Under 65 (61–65), Over 65 (66+). An athlete may acquire a maximum amount of points from sanctioned events.

- To receive points, an athlete must weigh in, step on the mat, and complete the match.
- If an athlete is disqualified during a match, the opponent will receive the points from that match if declared the winner. The disqualified athlete will not receive points.
- Athletes only earn points in the weight division they compete in, whether they win or lose. An athlete who fights and completes their match will receive points for the last round they lost in.

Miscellaneous Information

- Athletes who qualify based on age can compete in both Junior and Senior sparring divisions.
- State Championship winners of the Cadet Grassroots divisions will not qualify for the World Class division because Grassroots divisions use Junior Safety Rules and World Class divisions use full-head-contact rules (see the competition rules for a full explanation). Once qualified for World Class, an athlete is not eligible for Grassroots divisions.

COMPETITION RULES & REQUIREMENTS

Each State Championship or approved state sanctioned tournament must use and follow USATKD rules and regulations. For current sparring and poomsae rules, see USATKD Competition Rules.

The State/Organizer and USATKD must ensure that recordkeeping and documentation of results are in accordance with World Taekwondo requirements so that results are official. Due regard has been given to international amateur athletic requirements specifically applicable to the competition (*e.g.,* the State/Organizer/USATKD must follow World Taekwondo rules).

Seeding

Seeding is based on the current rankings posted on the USATKD website (see Points Ranking System). If multiple athletes have the same ranking points, a random draw will determine the seeding among the tied athletes. Random draws are used only to

determine seeding at an event when competing athletes are tied; they are not used to determine overall point standings, and ties will occur in the overall points ranking.

Sparring

Sanctioned events ranked 2.0, 6.0, 10.0, and 12.0 are **REQUIRED** to use an electronic PSS scoring system with electronic body protector scoring. If you need assistance finding a vendor for this service, please contact the USATKD Events Department. **All events must use Gen 3 electronic scoring.**

Poomsae

State Associations must use one of the formats within the competition rules posted at USATKD Competition Rules.

Competition Area

All State Championships and other sanctioned events must use a ring size of 8m x 8m with a 1m safety border on each ring. A 10-ft safety zone should be the minimum between rings. Proper safety precautions will be taken to protect the welfare of athletes and spectators at the competition.

Weigh-Ins

Weigh-in for black belt sparring divisions is REQUIRED to be held the day before competition. If an athlete cannot make the weigh-in the day before, special weigh-in requests should be sent to the competition organizer; special weigh-ins may be held the morning of the competition. Remote and multi-site weigh-ins are not allowed for black belt divisions.

Weigh-in for color belt competitors may be held the day of competition or at a satellite location. SafeSport policies must still be enforced.

> **All weigh-ins must be held in a private room separated by male and female.** Public restrooms and public areas may not be used; doing so is considered a SafeSport violation. ***The organizer may not change or adjust the weight allowance mandated by USATKD.***

COACHING REQUIREMENTS

All coaches **ARE REQUIRED** to hold, at minimum, an Associate Coach (AC) certification within the USATKD CIDP program, be a current member, complete U.S. Center for SafeSport training (**every year**), and take and clear the USOPC background check (**every two years**). Coaches may obtain AC certification by passing the Associate Coach Quiz, which should be completed at least five business days before the State Championship or other sanctioned events registration deadline to allow for grading. SafeSport training, the background check, and AC certification must be completed before a coach can register for an event.

All documents regarding the State Championship or an approved sanctioned event must inform coaches that each coach is required to be a USATKD member, take and clear the USOPC background check every two years, complete SafeSport training every year, and hold, at minimum, an AC certification to participate in the event. For information on obtaining a USATKD CIDP AC certification, please use the following link: usatkd.org/usatkd-university-coach-courses

REFEREE REQUIREMENTS

All referees must be certified by USATKD to referee at a USATKD sanctioned State Championship or approved sanctioned event. **Hosting a USATKD Referee Seminar before the sanctioned event is not required but is encouraged.** A seminar ensures all referees participating in the event are up to date on certification and rule changes. If you wish to hold a Referee Seminar, the application can be found at Resources | USA Taekwondo.

All referees participating in the event must complete and pass a background check (**every two years**), complete U.S. Center for SafeSport training (**every year**), and have a current USATKD membership. SafeSport training and the background check must

be completed before a referee can register for an event. Referees should reference the USATKD Referee Handbook for certification requirements. USATKD recommends that referees be paid to help offset costs incurred during the event. The 2026 USATKD referee pay rates are:

IR = $120

A = $95

B = $80

C = $60

D = $50

As part of the post-event report, State Associations are required to provide a list of referees who officiated the sanctioned event, along with each referee's rank, referee number, and membership number.

MEDICAL REQUIREMENTS

USATKD recommends using Fortis Sports Medicine for medical requirements. For contact information, see Fortis Sports Medicine — Contact.

Personnel

One of the following is required on-site at all times:

- Two certified Athletic Trainers (ATC)
- If ATCs are not available, Sports Medicine Physicians or APPs (PAs or NPs), Board-Certified Clinical Specialists in Sports Physical Therapy, or Sport Diplomate Chiropractors may be considered, depending on state laws regarding concussion identification and management.

EMTs, nurses, and chiropractors do not fulfill most state requirements for concussion assessment training. Neither do podiatrists, dentists, gynecologists, urologists, or other physicians who do not deal with concussions on a regular basis.

It is the responsibility of each state organization, event organizer, and medical provider to be familiar with and in compliance with the laws and regulations of their state regarding medical scope of practice, licensure, and event regulations.

There must be one licensed medical staff person for every three rings. Additional medical staff may include the following, as long as return-to-play decisions following a concussion assessment are made by an MD/DO, ATC, or paramedic:

- ATC (Certified Athletic Trainer)
- DC (Chiropractic Physician)
- EMT (Emergency Medical Technician)
- Orthopedic Extender
- PA (Physician Assistant)
- PT (Physical Therapist)
- RN (Registered Nurse) or NP (Nurse Practitioner)

Required Documentation

The following documentation is required from each medical staff member working the event:

- Medical license or certification
- Certificate of liability/malpractice insurance
- Updated resume
- Liability waiver signed by each individual

Documentation **must** be scanned and sent to the USATKD office no later than three weeks prior to the start of the event. The certificate of insurance will not be issued until this documentation is provided. State Championships will be strictly held to this deadline.

If the documentation is not submitted within the established timeframe, a $100 penalty fee will be taken out of the registration funds and/or the sanction will be canceled.

Medical Documentation

USATKD requires medical documentation for all injuries. All State Championships and approved sanctioned events are required to use the USATKD medical/injury forms. **Completed forms must be mailed to the USATKD office in a sealed envelope marked "Confidential Medical"** no later than ten days following the event, along with the post-event report. If there are no injuries, the medical staff and State President at the event must sign off on that. Medical forms can be obtained by emailing jakob.allison@usatkd.us

30-Day Rule

The following 30-day rule will be applied to any athlete who is knocked out or becomes unconscious:

> *"Any athlete who is knocked out or loses consciousness for any amount of time, whether briefly or for an extended period of time, OR any athlete who does not clear all neurological tests administered by the USATKD Sports Medicine Personnel within 20 minutes of head injury/contact will have the 30-day-out rule applied and may not continue participation that day. The athlete is required to seek an evaluation by their own doctor at the conclusion of these 30 days and show written release from this physician before being allowed to return to participation. No activity (running, weightlifting, taekwondo, etc.) is allowed until all signs and symptoms occurring from the head injury have cleared completely. USATKD Sports Medicine Staff reserves the right to refuse to allow an athlete to participate or continue participation if they deem that a head injury has occurred. All athletes sustaining a hit to the head deemed substantial enough to be seen by the USATKD Sports Medicine Personnel must remain under observation for a minimum of 20 minutes."*

LIABILITY INSURANCE

Once the State Championship or sanctioned event has been approved and medical personnel documentation has been submitted and approved, the State Association will receive the certificate of liability insurance covering the event and any additional insured entities. This information must be provided in the appropriate section of the event sanction application.

It is understood that if the State Association does not run the sanctioned event according to this manual and the USATKD event sanction agreement, the liability insurance will be invalid, and the State Association will be responsible for all injuries and liabilities at the sanctioned event.

POST-EVENT REPORT REQUIREMENTS

At the completion of the event, a post-event report must be submitted that includes the following items:

- Completed electronic results in the designated USATKD format
- Weigh-in sheets showing each athlete's weight and signature, scanned electronically and emailed
- Completed results in bracket format (or list format for poomsae), scanned electronically and emailed
- A list of all referees, including their level of certification, referee number, membership number, and referee rank
- A sealed envelope with completed medical forms, or a signed document stating there were no injuries at the event
- Completed referee seminar attendance sheet, applications, and fees collected, if applicable
- Contact information for the State Championship or other sanctioned events tournament director and key staff

The post-event report must be submitted to the USATKD Events Department no later than 14 days after the last day of competition. If required documents are not submitted within 60 days of competition, the State Association will be charged **an**

additional 10% of the total registration fees collected for each month that documents are not submitted. Once post-event report requirements are met, USATKD will send the remaining balance of the State Association's registration funds.

A State Association must meet the timelines outlined in this document, or future sanctioning may be in jeopardy.

Sanctioning Infractions

The following are not allowed and are considered sanctioning infractions:

- On-site registration without permission from the USATKD National Office
- Failure to collect and submit missing documentation
- Medical personnel details not provided three weeks prior to the start of the Sanctioned Event
- Event Checklist not provided by the organizer three weeks prior to the start of the Sanctioned Event
- Allowing a non-USATKD member to compete, which may cause nullification of the tournament results and loss of liability insurance
- The weigh in procedure does not follow the rules stated in this document
- Failure to secure a TD with 150+ participants
- Disregarding the State Sponsorship of athlete(s) requirement

SANCTION AGREEMENT & SIGNATURES

Please return this signed Sanctioned Events Operations Manual, along with your requested date(s) and proposed venue (if known), to Jakob Allison at jakob.allison@usatkd.us. Once it is received, you will be sent a link to a Wufoo form to provide pertinent details for your event and State Association. Once all SafeSport training and background checks are verified, you will be notified whether your sanctioning is approved.

PLEASE DO NOT CREATE YOUR EVENT IN SPORT80 UNTIL SANCTIONING APPROVAL IS RECEIVED. Once approved, you will be emailed instructions on how to create your event in Sport80.

Event Organizer Signature: _____

State President's Signature: _____

Proposed Event: _____

Date(s) for Sanctioned Event: _____

Venue for Sanctioned Event (if known): _____

CONTACT INFORMATION CONFIDENTIALITY AGREEMENT

By signing below, I affirm that any contact information, including email addresses, received by my organization will be used only to contact participants with necessary information about the logistics of the _____ (event name), and will not be used to market any product or service.

Further, I agree that the email addresses will be kept confidential within my organization and will only be used by me or my designee to send out information about the date, time, brackets, competition rules, and other information specific to the management and promotion of the _____ (event name). The email addresses or any other contact information will not be given or sold to any third party for any reason.

I understand that any breach of this agreement may result in the immediate termination of my organization's status as a sanctioned association and the possible removal of sanction for the above-named sanctioned event. I understand that the removal of sanction means that all results from the competition will be expunged. By signing this form and receiving these email addresses, I understand that it will be my responsibility to ensure that my designees, volunteers, and members of my organization adhere to the terms of this agreement.

Printed Name: _____

Signature: _____

Date: _____


STATE CHAMPIONSHIP MEDAL 2027
FRONT
STATE CHAMPIONSHIP
USATKD
STRENGTH • HONOR • RESPECT
ACCOUNT:
ORDER DATE:
ORDER QUANTITY:
GOLD
SILVER
BRONZE
TOTAL
PRE-ORDER PRICE
$5.00 ea
DEADLINE is NOV 1st, 2026
BACK
USATKD
State Championship
SPONSORED BY
TUSAH
2.75"
6.99cm
2.75"
6.99cm
CALIFORNIA STATE CHAMPIONSHIP
TUSAH
0.98" (2.5cm)
RAISED
RECESSED
•100% payment before shipping.
•Orders must be placed at least 4 months before the event.
•Orders placed less than 4 months before the event will be subject to air freight/air shipping charges.
800-424-5425 gunny@visionma.com
TUSAH Official Sponsor of
www.visionma.com | mykick.com

APPENDIX A: STATE TOURNAMENT EVENT CHECKLIST

2027 STATE TOURNAMENT EVENT CHECKLIST

For State Championships and other USATKD state sanctioned events

HOW TO USE THIS CHECKLIST

Submit this completed checklist to USATKD no later than **3 weeks before the first day of competition**. Missing that deadline is a sanctioning infraction.

Item	Detail
Send to	Jakob Allison, Events and Member Services Assistant Manager — jakob.allison@usatkd.us
Applies to	State Championships (US 12.0) and all other state sanctioned events (2.0–10.0)
Basis	2027 USATKD Sanctioned Events Operations Manual, Version 5 (updated November 5, 2026)

Each box below is an item your participant information packet must state, or a step you must complete before the event. Tick each one once it appears in your packet or is done. Items marked ***State Championship only*** or ***10.0 only*** can be skipped for other event levels.

Event Information

Event field	Your entry
Official event name	2027 USATKD _____
Sanction level	
Event date(s)	
Venue and address	
Hotel and address	
Tournament director/Organizer and contact	
State President	
Date checklist submitted	

1. SANCTION APPROVAL AND EVENT BASICS

Do not create your event in Sport80 until USATKD emails sanction approval. Complete these steps before you publish anything.

Before Publishing

- ☐ Signed Operations Manual, requested date(s) and venue emailed to jakob.allison@usatkd.us
- ☐ List of state officers sent so USATKD can verify membership, SafeSport training and background screening
- ☐ Wufoo event-details form completed (link sent after the signed manual is received)
- ☐ Audited or notarized financial report of similar past events submitted, if any
- ☐ Sanction approval received, then event created in Sport80 (sanction fee paid at creation)
- ☐ State Association annual fee ($350) is current
- ☐ Date checked against scheduling limits: not the same weekend, weekend before or weekend after a USATKD hosted event; no other event within 400 miles that weekend
- ☐ ***10.0 only:*** sanction application sent at least 60 days before the event
- ☐ ***150+ athletes:*** Technical Delegate assigned; travel, meals, hotel and daily stipend budgeted

2. Event Information

> **USATKD does not allow on-site registration** for athletes, coaches or referees. Every participant registers online through the USATKD system (Sport80).

Before the Event

- ☐ Signed Contact Information Confidentiality Agreement on file before using participant emails
- ☐ Sport Med staff selected and approved by Fortis
- ☐ Sanction and Jurisdictional Hold Lists received from USATKD and confirm those on the lists are not serving in any capacity at the competition
- ☐ All volunteers (18+ SafeSport Training only), floor staff, technicians, vendors, referees and staff are entered into Sport80 to check for SafeSport and USOPC compliance
- ☐ Gen3 has been rented or purchased for the competition

Venue, Weigh-Ins & Medals

- ☐ Black belt sparring weigh-in date, time and location: the day before competition, single site, no remote weigh-ins
- ☐ Special request for an adjusted weigh-in (morning of competition) emailed to jakob.allison@usatkd.us
- ☐ Color belt weigh-in date, time and location (day of competition or satellite site)
- ☐ Weigh-ins held in a private room separated by male and female; USATKD weight allowance applies unchanged

> Public restrooms and public areas may not be used for weigh-ins; doing so is considered a SafeSport violation.

- ☐ Rings are 8 m × 8 m with a 1 m safety border, and at least 10 ft between rings

- ☐ Weigh-in sheet template from USATKD in hand, or your own sample approved
- ☐ State Championship Medals ordered through TUSAH (order form at the end of the manual)

4. REFEREES, SAFESPORT AND MEDICAL

Medical staff documentation is due to USATKD three weeks before the event. The certificate of liability insurance is not issued until it arrives, and a late submission costs $100 and/or the sanction.

Referees

- ☐ Referee Chair nominated and sent for approval by the USATKD Referee Chair and Vice Chairs
- ☐ All referees are USATKD certified, current members, background checked (every two years) and SafeSport trained (every year) before registering
- ☐ Referee pay set (USATKD recommends IR $120, A $95, B $80, C $60, D $50)
- ☐ Optional: Referee Seminar application submitted (Resources | USA Taekwondo)

SafeSport — Information Packet

- ☐ SafeSport requirements and the required safety **links added to the Information Packet** (Center for SafeSport handbooks, trainings, Code and MAAPP; USATKD MAAPP Policy, Sanction List, Strategy, Response and Resolution, Quality and Control System, Education and Training Policy; USADA)
- ☐ Name and contact of the designated SafeSport staff person for reports

SafeSport — Before the Event

- ☐ SafeSport signage ready for the venue
- ☐ Current Sanctioned List and Jurisdictional Hold list received from USATKD and checked; Suspended and Banned list checked on the USATKD website
- ☐ Volunteers 18+ (SafeSport training only in Sport80), floor staff, technicians, vendors, referees, and others that interact with minor athletes must be entered into Sport80 to be screened for SafeSport training compliance and have a current USOPC Background screen (through the duration of the competition dates) before getting access to restricted areas

Medical

- ☐ On site at all times: two certified Athletic Trainers (ATC), or a permitted alternative under state concussion law (sports medicine physician, PA, NP, sports PT specialist or sport diplomate chiropractor)
- ☐ One licensed medical staff person for every three rings; return-to-play after concussion decided only by an MD/DO, ATC or paramedic
- ☐ All medical staff SafeSport trained and background checked (contracted ambulance paramedics exempt)
- ☐ For each medical staff member: license or certification, liability/malpractice insurance certificate, updated resume, signed liability waiver — sent to USATKD three weeks before the event
- ☐ USATKD medical/injury forms printed for the event
- ☐ 30-day rule for knockouts and failed neurological tests stated in the Information Packet
- ☐ Certificate of liability insurance received (lists any additional insured entities)

5. KEY DEADLINES AND POST-EVENT REPORT

The post-event report is due **14 days after the last day of competition**. The remaining 50% of registration funds is paid only after it is complete.

When	What	Your date
60 days before	12.0 & 10.0 sanction application deadline	
All 3 weeks before	Event Checklist to USATKD	
All 3 weeks before	Medical staff documentation to USATKD	
10+ days before (Mon–Thu, 12:00 p.m. MST)	Registration closes; sanction level confirmed	
10–15 business days after registration closes	First 50% of registration fees paid to the state	
Day before competition	Black belt weigh-ins	
10 days after	Medical forms mailed in a sealed envelope marked "Confidential Medical"	
14 days after	Post-event report to USATKD Events Department	
60 days after	Late penalty starts: 10% of registration fees per month	

Post-Event Report

- ☐ Electronic results in the USATKD format
- ☐ Weigh-in sheets with each athlete's weight and signature, scanned and emailed
- ☐ Results in bracket format (list format for poomsae), including single-athlete divisions; signed forms only for exhibition matches
- ☐ Referee list with certification level, referee number, membership number and rank
- ☐ Sealed medical forms, or a no-injury statement signed by the medical staff and State President
- ☐ Referee seminar attendance sheet, applications and fees, if held
- ☐ Registration paperwork and any membership applications collected on-site, with fees
- ☐ Tournament director and key staff contact information

> **Questions?** Jakob Allison (jakob.allison@usatkd.us) or the USATKD Events Department, 719-866-2426.
>
> USA Taekwondo • One Olympic Plaza, Colorado Springs, CO 80909

APPENDIX B: SANCTIONED EVENT INFORMATION PACKET TEMPLATE

SANCTIONED EVENT INFORMATION PACKET

[EVENT NAME]

[EVENT DATES] • [VENUE NAME] • [CITY, STATE]



EVENT PHOTO

Click picture > Change Picture to add yours

Replace with a photo of your event, athletes or venue.

Welcome to the [EVENT NAME]

[Event overview: introduce the event, the host organization, the level of the event, and who may participate.]

> **IMPORTANT:** Any athletes who are unable to attend the competition after registration, please notify the event organizer at **[CONTACT EMAIL / WITHDRAWAL FORM LINK]**. This is to have the most accurate division timing for the competition.

TABLE OF CONTENTS

1. INTRODUCTION, HOST CITY AND HOTEL ACCOMMODATIONS
2. EVENT POINTS OF CONTACT AND MAILING ADDRESS
3. SCHEDULE OF EVENTS
4. ATHLETE REGISTRATION
5. COACH REGISTRATION
6. QUALIFICATION
7. WEIGH-IN INFORMATION
8. METHOD OF COMPETITION AND COMPETITION RULES
9. GENERAL INFORMATION: HOURS, TICKETS, AWARDS, MEDICAL
10. MEDIA RELEASE
11. SPECTATOR CODE OF CONDUCT
12. SAFESPORT RESOURCES & LINKS

Website Links

- How to Register as an Athlete
- How to Register as a Coach
- Method of Competition & Competition Rules
- Dobok & Equipment Standards for Events
- Sparring Weight Categories
- USATKD Kyorugi Head Contact Rules
- Poomsae Divisions
- Compulsory Poomsae
- 2027 National Team Pathways and Procedures

HOST CITY & HOTEL ACCOMMODATIONS

EVENT & VENUE	HOTEL RESERVATIONS COMPLETED THROUGH
[EVENT NAME] [VENUE NAME] [STREET ADDRESS] [CITY, STATE ZIP]	[HOTEL NAME] [HOTEL LINK / BOOKING INFO] Group rate deadline: [DATE]

VENUE PHOTO
Click picture > Change Picture to add yours

HOTEL PHOTO
Click picture > Change Picture to add yours

Venue Map & Parking

[Parking information, venue entrances, and directions.]

VENUE MAP / PARKING
Click picture > Change Picture to add yours

Replace with a venue map, floor plan or parking map.

Promoter & Sanctioned By

HOST LOGO
lick picture > Change Picture to add you

PROMOTER
[HOST ORGANIZATION NAME]

SANCTIONED BY
USATKD
Ranking: **[TBA]**

Member, United States Olympic & Paralympic Committee

EVENT POINTS OF CONTACT

Name	Title / Role	Email	Phone
[Name]	[Title]	[Email]	[Phone]
[Name]	[Title]	[Email]	[Phone]
[Name]	[Title]	[Email]	[Phone]

Name	Title / Role	Email	Phone
[Name]	[Title]	[Email]	[Phone]

Mailing Address

[ORGANIZATION NAME]
[STREET ADDRESS]
[CITY, STATE ZIP]

SCHEDULE OF EVENTS

[EVENT NAME]

[DATES]

[DAY 1 DATE]	[DAY 2 DATE]	[DAY 3 DATE]
SPARRING [Division] [Division]	SPARRING [Division] [Division]	SPARRING [Division] [Division]
POOMSAE [Division] [Division]	POOMSAE [Division] [Division]	POOMSAE [Division] [Division]
PAIRS & TEAMS [Division] [Division]	PAIRS & TEAMS [Division] [Division]	PAIRS & TEAMS [Division] [Division]
FREESTYLE [Division] [Division]	FREESTYLE [Division] [Division]	FREESTYLE [Division] [Division]
TRADITIONAL [Division] [Division]	TRADITIONAL [Division] [Division]	TRADITIONAL [Division] [Division]
BREAKING [Division] [Division]	BREAKING [Division] [Division]	BREAKING [Division] [Division]

ATHLETE REGISTRATION

Registration for all athletes will be done through USATKD Sport80. All registrations must be completed by the registration deadline. There will not be any onsite registration for athletes.

> **Registration deadline: [DATE], [TIME], [TIME ZONE]**
> **THERE WILL BE NO LATE REGISTRATION.**
> **USATKD HAS A NO REFUND POLICY.**

All athletes must register and pay in full by the registration deadline. No exceptions will be made for not completing registration. If you are having trouble registering, please email support@usatkd.zendesk.com for assistance.

CLICK HERE FOR STEPS ON HOW TO REGISTER FOR AN EVENT

Tips for Successful Event Registration

Athletes must have their belt information in the belt section of their Sport80 profile. Missing belt information will prevent you from being able to select a division and register for any events.

- **Black Belt Athletes:** In addition to having a black belt listed in your profile, a copy of your black belt certificate must be uploaded into your Sport80 profile.
- **Athletes aged 18 and older:** Must complete the U.S. Center for SafeSport course each year. Click here for the Center for SafeSport training instruction video

Athlete Check-In

Poomsae athletes are automatically checked in for the competition when they receive their Virtual Event Credential. If you have not received your credential, please reach out to support@usatkd.zendesk.com to resend it.

Sparring athletes are checked in when they weigh in during their scheduled weigh-in period. Any athlete who does not weigh in will be marked as "Disqualified".

ATHLETE REGISTRATION FEES			
Early/Regular Fees	**Event Entry Fee**	**CC Processing**	**Division Fee**
OPTIONAL: EARLY (ends [__/__/____])	$[ ]	$[ ]	$[ ]
REGULAR (begins [__/__/____])	$[ ]	$[ ]	$[ ]

COACH REGISTRATION

Registration for all coaches will be done through USATKD Sport80. All registrations must be completed by the registration deadline. There will not be any onsite registration for coaches.

> **Registration deadline: [DATE], [TIME], [TIME ZONE]**
> **THERE WILL BE NO LATE REGISTRATION.**
> **[REFUND POLICY]**

All coaches must register and pay in full by the registration deadline. No exceptions will be made for not completing registration. If you are having trouble registering, please email support@usatkd.zendesk.com for assistance.

CLICK HERE FOR STEPS ON HOW TO REGISTER FOR AN EVENT

Profile Requirements to Register as a Coach

- Upload a profile picture on your Sport80 profile.
- Have a current USA Taekwondo membership on Sport80.
- Have a current and valid Background Screen (valid through the final day of competition) (ages 18+).

- Have a current and valid SafeSport Core Training (valid through the final day of competition) (ages 18+).
- Have either an Associate Coach or Level 1 Coach Course completion in the discipline you want to coach, uploaded and validated on your Sport80 profile.

Coaches must be an Associate Coach or Level 1 or higher to coach in the World Class Sparring & World Class Poomsae divisions. Your coaching certification must be in the discipline you are coaching, i.e. Kyorugi, Poomsae, or both.

Center for SafeSport and USOPC Background Screening Requirements

- Center for SafeSport Training Instruction Video
- USOPC Background Screening Instruction Video

COACH REGISTRATION FEES		
Early/Regular Fees	**Event Entry Fee**	**CC Processing**
OPTIONAL: EARLY (ends [__/__/____])	$[ ]	$[ ]
REGULAR (begins [__/__/____])	$[ ]	$[ ]

QUALIFICATION

Event Qualification

Athletes must have a USATKD membership to participate in a USATKD sanctioned tournament.

Age Qualification: USATKD uses the date December 31 of the given year to determine the competition age for all athletes. Example: a 14-year-old athlete turns 15 years old on September 27, meaning they would compete as a 15-year-old athlete for all events during the calendar year.

Belt Qualification: All athletes will be eligible to compete at the event at the current belt they hold on the Sport80 platform.

Weight Class Qualification: All athletes may compete in any weight category. Athletes may change weight classes prior to the registration deadline of **[DATE, TIME]**. Any changes after the registration deadline must be made onsite and will be charged a $[__] weight-change fee.

WEIGH-IN INFORMATION

All weight changes must be made before stepping on the official scale. NO EXCEPTIONS.

Weight Changes

Athletes can change weight classes through the final registration deadline at no additional fee. After the final registration deadline, all weight changes must be made onsite at the Member Services Desk. Any weight changes at the tournament will incur a $[__] fee.

Belt and Division Changes

Athletes can change their belt color or division through the final registration deadline. After the final registration deadline, athletes must compete in the division or belt color they have registered for. Athletes will not be able to change their belt color or divisions onsite at the competition.

Weigh-In Periods and ID

Athletes may only weigh in during their scheduled weigh-in periods; no exceptions will be made. The weigh-in window will last 2 hours for each group, with a break between groups if necessary.

Weigh-in times are based on the schedule below. All participants must provide a valid ID to weigh in. There is no exception to this policy. Valid ID can be any of the following: Government Issued ID, School ID, GAL, Military ID or Passport. If the athlete is a minor and does not have a valid ID, they may provide a copy of the athlete's birth certificate.

Click here for all weigh-in rules

Date	Weigh-In Divisions	Time
[Day] [Date]	[Divisions]	[Start Time] – [End Time]
	[Divisions]	[Start Time] – [End Time]
[Day] [Date]	[Divisions]	[Start Time] – [End Time]
	[Divisions]	[Start Time] – [End Time]
[Day] [Date]	[Divisions]	[Start Time] – [End Time]
	[Divisions]	[Start Time] – [End Time]
	[Divisions]	[Start Time] – [End Time]

METHOD OF COMPETITION & COMPETITION RULES

Athletes must wear the appropriate uniforms for sparring and/or poomsae. Dobok & Equipment Standards for Events

The current competition rules for all divisions will be used. To view the current version, go to www.usatkd.org/usatkd-competition-rules.

Bracketing and Seeding: Seeding will be done for all sparring and poomsae divisions based on the most recently posted U.S. National Rankings.

Sparring

A single elimination format will be applied to all sparring divisions.

- Sparring Weight Categories
- USATKD Kyorugi Head Contact Rules

Poomsae

All poomsae divisions will be drawn for the first round according to the U.S. National Rankings and the Poomsae Rules.

- Poomsae Divisions

- Compulsory Poomsae

Freestyle Poomsae

Please bring a device that can connect to a speaker to play your competition music to the mat on competition day.

GENERAL INFORMATION

Member Services Daily Hours

Date	Location	Time
[Date]	Member Services	[Start Time] – [End Time]
[Date]	Member Services	[Start Time] – [End Time]
[Date]	Member Services	[Start Time] – [End Time]
[Date]	Member Services	[Start Time] – [End Time]

Daily Venue Hours

Date	Competition Day	Time
[Date]	No Competition – Weigh-Ins Only No Warm-Up Available	Weigh-Ins Only: [TIME]
[Date]	Competition Day 1	Doors Open: [TIME] 1st Report Time: [TIME] Competition Begins: [TIME]
[Date]	Competition Day 2	Doors Open: [TIME] 1st Report Time: [TIME] Competition Begins: [TIME]
[Date]	Competition Day 3	Doors Open: [TIME] 1st Report Time: [TIME] Competition Begins: [TIME]

Event Spectator Tickets

TICKET PRICES		
Event Ticket	**Online Early Bird Price**	**Online Regular Price**
All Weekend Adult Pass	$[ ]	$[ ]
All Weekend Child Pass	$[ ]	$[ ]
All Weekend Senior (65+)	$[ ]	$[ ]
Single Day (Adult 18+)	$[ ]	$[ ]
Single Day (Child 6–17)	$[ ]	$[ ]

TICKET PRICES		
Event Ticket	**Online Early Bird Price**	**Online Regular Price**
Single Day (Senior 65+)	$[ ]	$[ ]
Children 5 & under	$[ ]	$[ ]

Awards

Sparring: Medals will be given out to the top 4 athletes in the respective divisions and weight categories.

Poomsae: Medals will be given out to the top 4 individuals, pairs (co-ed), and teams in the respective divisions. For World Class Poomsae Team divisions where an alternate has registered, the athlete will receive a medal if they have participated in the event. USATKD defines participation as check-in, stepping on the mat, and competing in front of judges.

INDIVIDUAL AWARDS	
Place	**Award**
1st Place	Gold Medal
2nd Place	Silver Medal
3rd Place	Bronze Medal
3rd/4th Place	Bronze Medal

Medical

Sports Med Staff will be ringside and in the medical tent to provide injury and illness care for all participants. Please remember when taping ankles or instep pads, competitors must comply with the rules set forth by World Taekwondo (WT) and USATKD.

MEDIA RELEASE

I hereby agree to be filmed, videotaped and photographed, and to have my name, image, picture, likeness, voice and biographical information otherwise recorded, in any media, by USA Taekwondo (USATKD) and its official photographers, film crews and video crews, and by any other entity authorized by USA Taekwondo (the "Footage").

I hereby grant USA Taekwondo and its assigns the irrevocable, perpetual, fully paid-up, worldwide right and license to use, and to authorize third parties to use, in all media, the Footage for: (1) news and information purposes, (2) promotion of me and the specific competition(s) in which I compete, (3) promotion of the USA Taekwondo Teams, and (4) promotion of USA Taekwondo (including, but not limited to in videos, blogs, episodes, shows or other promotions distributed digitally through a USA Taekwondo YouTube Channel) without the need to seek any further consent from me.

I acknowledge and agree that the programming in which the Footage is used, and the media through which the Footage is distributed, may contain advertising and sponsorships; provided that, in no event may USA Taekwondo use or authorize the commercial use of the Footage in any manner that would imply my endorsement of any company, product, or service, without my written permission. My permission will not be unreasonably withheld, delayed or conditioned provided that the proposed commercial association does not create sponsor conflicts for me.

USA Taekwondo may edit my appearance as it sees fit. USA Taekwondo shall have all right, title and interest in any and all results and proceeds from usage of the Footage. USA Taekwondo is not obliged to make any use of my performance or exercise any of the rights granted by this Release.

SPECTATOR CODE OF CONDUCT

At all USA Taekwondo sanctioned events, every spectator plays a vital role in creating a respectful, safe and empowering environment for our athletes. By attending, you agree to uphold the values of Taekwondo: Courtesy, Integrity, Self-Control, Perseverance, and Indomitable Spirit.



SUPPORT THE SPIRIT OF TAEKWONDO

- Applaud effort & performance for all competitors.
- Respect all athletes, coaches, referees, staff & fans.
- Enjoy the event positively & respectfully.



RESPECT ALL COACHES, REFEREES & STAFF

- Respect that referees & officials apply complex rules fairly – mistakes may happen.
- Abusive and verbal attacks of any kind will not be tolerated.
- Disputes and concerns must be raised through official channels.



CHEER, DON'T JEER

- Encourage athletes – never taunt, boo, heckle or shout at competitors.
- Harassment, discrimination, and intimidation are prohibited.
- Aggressive and threatening behavior is prohibited.



HELP KEEP THE EVENT SAFE

- Do not enter restricted event areas.
- Report misconduct & inappropriate behavior to event staff.
- Fighting, violence, and unsafe conduct are prohibited.

CONSEQUENCES OF MISCONDUCT	
• Verbal/written warnings • Suspension or expulsion from USATKD events • Report to U.S. Center for SafeSport	• Removal from the event (no refund) • Referral to law enforcement • Subject to further review under USA Taekwondo disciplinary policies

USATKD IS THE SAFEST PLACE TO PLAY

- Center for SafeSport Parent and Guardian's Handbook
- Center for SafeSport Minor Athlete SafeSport Training
- Center for SafeSport Parent/Guardian SafeSport Training
- Center for SafeSport Education and Reporting
- Center for SafeSport MAAPP Policies
- Center for SafeSport MAAPP for Coaches
- Center for SafeSport 2026 Code
- Center for SafeSport Code Noteworthy Revisions
- USATKD MAAPP Policy
- USATKD SafeSport Sanction List
- USATKD SafeSport Strategy, Response and Resolution
- USATKD Quality and Control System
- USATKD Education and Training Policy
- U.S. Anti-Doping Agency (USADA)

APPENDIX C: STATE SANCTIONED COMPETITION FLIER TEMPLATE

USA TAEKWONDO STATE SANCTIONED COMPETITION

[EVENT NAME]

Sanction Level: [US 2.0 – 12.0] • Hosted by [HOST ORGANIZATION]



EVENT / ACTION PHOTO

Click picture > Change Picture to add yours

DATES	TIME	LOCATION
[DAY, MONTH DATE – DATE, 2027]	Doors open: [TIME] Competition begins: [TIME]	[VENUE NAME] [STREET ADDRESS] [CITY, STATE ZIP]

EVENT DIVISIONS

Check the divisions offered:

- ☐ **Sparring (Kyorugi)**
- ☐ **Poomsae**
- ☐ **Pairs & Teams**
- ☐ **Freestyle Poomsae**
- ☐ **Traditional**
- ☐ **Breaking**

Belt levels: **[Color Belt / Black Belt]**
Ages: **[Dragon – Senior]**

REGISTRATION & FEES

Register online through USATKD Sport80: usataekwondo.sport80.com
Registration deadline: [DATE], [TIME], [TIME ZONE]
Athlete entry fee: $[ ] • Division fee: $[ ]
Coach fee: $[ ] • Spectator tickets: $[ ]
Weigh-ins: [DATE], [START TIME] – [END TIME]
NO LATE OR ON-SITE REGISTRATION.
Current USATKD membership required. Athletes, coaches and staff 18+ must have current SafeSport training; coaches also need a valid background screen.

USA Taekwondo Safe Sport Information



ATHLETE PHOTO
Click > Change Picture



VENUE PHOTO
Click > Change Picture



HOST LOGO
Click > Change Picture



QR CODE
Registration link

Scan to register

EVENT CONTACT: [NAME] • [EMAIL] • [PHONE] • [WEBSITE / INFORMATION PACKET LINK]

USATKD IS THE SAFEST PLACE TO PLAY
Sanctioned by USA Taekwondo • Rankings: **[TBA]** • usatkd.org

Member, United States Olympic & Paralympic Committee