

## USA Karate Regional Referee Course Registration Procedure

To register for an official referee course, all instructors must use Tournament In a Box at [www.tournamentinabox.com](http://www.tournamentinabox.com).

A non-instructor, USA Karate member, may host an official course. They may invite a certified instructor from the same region as the location of the course, or a Referee Committee (RC) member to conduct a course. However, they must still register for the seminar and pay the appropriate fee through Tournament In a Box. The RC members are exempt from regional restrictions.

1. All seminars are subject to a \$200.00 sanction fee per seminar.
2. All candidates for kata or kumite certification must register through Tournament In a Box or may register on-site. If registration is on-site, the instructor is responsible for ensuring that the candidate meets all membership requirements, including SafeSport, background check, test scores, etc
3. The candidate fee associated with the course can be paid through Tournament In a Box upon registration or directly to the host.
4. There are no registration requirements to audit the course.
5. Recommended fee for kata or kumite seminar is:
  - a. Audit fee: \$35.00.
  - b. Certification/license: \$55.00 per license
6. Any remaining fees above the sanction fee will be collected from the Tournament In a Box upon the conclusion of the referee course.
7. It is the responsibility of the host to issue a refund, if any, if someone pays for the course, registers but does not attend.

Recommendation fee to invite RC member as seminar instructor or chief referee:

- \$500.00 for seminar
- \$500.00 for competition

Recommendation fee for passports or badges:

The first badge: free. Afterwords or extra: \$5.00

USA Karate passport: \$15.00.

Certificates: \$5.00

