

## USA Taekwondo

### MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

Sunday January 15, 2023

#### Attendance:

P = Present; L = Late Attendance; A = Absent

P	Carol Lewis, Chair	P	Rahul Bawa, Independent Director
A	John Holloway, Referee Director	P	Ron Southwick, Coach Director
P	Bongseok Kim, Affiliated Organization Director	P	Kimberley Voss, Independent Director
A	Jaysen Ishida, USOPC AAC Athlete Rep	P	Brianna Salinaro, USATKD AAC Athlete Rep
P	David Turgeon, USATKD AAC Athlete Rep	P	Joe Hammond, Independent Director
P	Daniel Chun	P	Yuki Richardson, Independent Director

#### Also Present:

USA Taekwondo Staff Member Steve McNally.

#### Call to Order:

Steve McNally called the meeting to order at 12:00 pm CT and presided over the initial section. A quorum of directors was present so the meeting proceeded with business. Previous meeting minutes were approved. No Board members declared a conflict of interest.

#### Board Chair Nomination and Confirmation:

Carol Lewis was nominated, seconded and elected unanimously as Board Chair for the period 2023-2026 and presided over the remainder of the meeting as the new Board Chair.

#### Opening Remarks and General Discussion

Ms. Lewis discussed the current state of the board restructure and the aims for the meeting. Ms. Lewis asked the new Board members to briefly introduce themselves to the group. Ron Southwick informed the board that a presentation on the history and background of taekwondo would be presented to the full board in due course by himself and Mr. Turgeon. Mr. McNally also stated that they would shortly be scheduling a board training with attorney Stephen Hess.

#### Governance Update:

Ms. Lewis reviewed the changes to the USATKD bylaws and informed the board that there had been no feedback received on the proposed changes that were posted in December. Discussion ensued and the board decided to complete the restructure to a board composed of twelve members, with increased

Athlete representation to remain compliant with the Amateur Sport Act. A motion was proposed and seconded, and passed unanimously.

The board then reviewed and discussed changes required to the following policies and documents which were circulated in December:

2023 USATKD Bylaws  
Code of Ethics  
Complaints & Hearing Procedures  
Background Check Policy  
Anti-Doping Policy  
Financial Policies & Procedures  
Conflict of Interest Policy  
Gift & Entertainment Policy  
Whistleblower & Anti-Retaliation Policy  
2023 Budget

A motion to approve all documents following review and discussion was proposed and seconded, and the motion was approved unanimously, approving all of the above policies and documents for posting with immediate effect.

#### **Other Business & Next Meeting**

Ms. Lewis proposed changing the board meeting schedule from monthly updates to more substantial quarterly meetings, in order to be respectful of everybody's time.

A motion for quarterly meetings was proposed and seconded, and passed unanimously.

The next meeting was scheduled for April, with a specific date to be set shortly. Subsequent quarterly meetings for 2023 would be in August and November.

#### **Adjournment:**

Ms Lewis called for the meeting to be adjourned at 1.05pm CT.