

Meeting Minutes Template

Location	Date	Time	Format
Zoom	January 29, 2024	5:00 PM MST	Virtual

In Attendance

Board Members Present		
Joel Rosinbum	Chair	Present
Henry Brandon	Vice Chair	Present
William Huffman	Treasurer	Present
Scott Sternberg	Director	Present
Katie Zaferes	Director	Present
Dylan Sorensen	Director	Present
Leslie Knibb	Director	Present
Gabriela Gallegos	Director	Present
Laura Oliphant	Director	Present – joined at 5:08 PM
Keri Serota	Director	Present
Yvonne Spencer	Director	Present
Felix Stellmaszek	Director	Present
Others Present		
Victoria Brumfield	CEO	Present
Trevor Sullivan	Executive Assistant	Present
Damilola Sule	Staff Attorney / Minute Scribe	Present
Sheri Trahern	CFO/COO	Present

Minutes

1. Call to Order

Joel Rosinbum called the meeting to order at 5:06 PM MST. At that time, a quorum was confirmed.

Joel welcomed everyone to the meeting.

2. Agenda Conflict of Interest Disclosures

Joel reviewed the requirement to disclose any potential conflict of interest that any board member has with any of the agenda items and asked if anyone had anything to disclose. During the meeting, Gabriela Gallegos disclosed a conflict of interest, and Katie Zaferes disclosed a potential conflict of interest.

3. Officer Elections

Molly Smith, Chair of the Nominating & Governance Committee, presented the 2024 proposed slate of officers.

Chair: Joel Rosinbum
Vice-Chair: Henry Brandon
Treasurer: William Huffman
Secretary: Yvonne Spencer

The 2024 proposed slate of officers was approved by majority vote of the Board.

It was noted that Board members should begin to think about Chair nominations for 2025.

4. Opening Remarks

Joel welcomed everyone to the meeting and welcomed new board members, Dylan Sorensen and Leslie Knibb. His opening remarks included:

- Joel attended the USOPC Athlete Forum. He provided a summary to the Board of Directors.

5. Approval of Minutes

MOTION	Leslie Knibb	Dylan Sorensen	
To approve the minutes of the board meetings of 12/9/2023 and 12/10/2023, and 11/01/2023 as amended.			
CARRIED			

6. Approval of Bylaws

MOTION	Laura Oliphant	Leslie Knibb	
To approve the proposed bylaw changes regarding “Actively Engaged Athletes”.			
CARRIED			

7. CEO Update, Victoria Brumfield

Endurance Exchange: Endurance Exchange was a successful event.

5-Year Forecast: Vic presented aggressive and conservative financial models, as well as an overview of changes and recommendations. Vic will provide an update to the Board mid-year.

8. Committee Review

There was discussion regarding the roles and responsibilities of committee members. Two working groups were created to review the bylaws, policies and procedures related to committees, and the nominating and governance process. Groups will provide an update at the next Board meeting.

MOTION	Henry Brandon	Dylan Sorensen	
To dissolve the International Relations Committee.			
CARRIED			

9. Executive Session

MOTION	Gabriela Gallegos	Henry Brandon	
To go into executive session.			
CARRIED			

MOTION	Keri Serota	Laura Oliphant	
To come out of executive session.			
CARRIED			

10. Closing Remarks and Adjourn

MOTION	Laura Oliphant	Leslie Knibb	
To adjourn the meeting			
CARRIED			

The meeting was adjourned at 7:47pm MST.