

# USA Taekwondo

## Poomsae Athlete Selection Procedures

### 2025 Junior Pan American Games

- Publication Date: February 10, 2025

#### SECTION 1: OVERVIEW

These procedures outline the pathway for selection to the 2025 Junior Pan American Games (Games) in Poomsae. The maximum team size can be two (2) athletes, one (1) man and one (1) woman; however final team size will depend on earned CF quota. CF quotas are awarded by name.

#### SECTION 2: ATHLETE REQUIREMENTS

1. Nationality/Passports Requirements:
  - Have a valid United States passport at the time of the first Panam Series tournament that does not expire for six months after the conclusion of the Games.
2. Minimum Panam Sports Requirements:
  - Abide by the rules in the Panam Sports Constitution, including nationality/citizenship requirements.
    - For additional information regarding an athlete who is a national of two or more countries, has changed his or her nationality or acquired a new nationality, refer to the Panam Sports Constitution (Article 34.4-7).
  - Abide by the Panam Sports Eligibility of Conditions Form/Conditions of Participation Form
3. LOC Requirements:
  - Comply with all rules and policies implemented by the LOC.
4. Continental Federation (CF) Requirements:
  - Comply with all CF eligibility requirements found here: <https://www.panamsports.org/en/documents/>
5. USOPC Requirements:
  - Comply with all USOPC rules applicable to the Games (e.g., Demonstrations).
  - Complete all USOPC Games Registration requirements by the stated deadline.
  - Comply with the USOPC Delegation Terms, including the Conduct Requirements, which will be made available here: <https://www.usopc.org/games-and-qualification>
  - Comply with the [USOPC Athlete Safety Policy](#) and the [U.S. Center for SafeSport Code](#).
  - Undergo a background screen in accordance with the current [USOPC Background Check Policy](#) if you will be age 18 or older.

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#### 6. NGB Requirements:

- Comply with the USATKD Athlete Agreement.
- Comply with the [USA Taekwondo Code of Ethics](#).
- Comply with the [USA Taekwondo SafeSport Policy](#).
- Athlete must be a USATKD member in good standing.
- Athlete must successfully complete all Games Registration requirements by stated deadline.
- Athlete does not have an active suspension from the U.S. Center for SafeSport that would make the Athlete ineligible to participate in the Games.
- Athlete does not have an active sanction for an anti-doping rule/policy violation that would make the Athlete ineligible to participate in the Games.
- Athlete must compete in the World Class Black Belt division and hold a taekwondo Dan certificate issued by Kukkiwon or World Taekwondo ([Article 4.1.3](#)).

### SECTION 3: OTHER MINIMUM REQUIREMENTS TO BE ELIGIBLE FOR THE TEAM

- Meet the U.S. Center for SafeSport's education and training requirements in accordance with the [USOPC Athlete Safety Policy](#) if you will be 18 or older on the day after the Closing Ceremony.
- Agree to be bound by and adhere to all Panam Sports, WADA, CF, USADA and USOPC anti-doping protocols, policies and procedures, as applicable. This includes participation in Out-of-Competition Testing and an agreement to be bound to the results management authority of Panam Sports, WADA, CF, USADA, or other Anti-Doping Organization as applicable.
- Meet all health and safety protocols, to include vaccine requirements and/or testing requirements set forth by the government, local laws, USOPC, CF, and/or the Local Organizing Committee.

### SECTION 4: EVALUATIVE EVENTS

Event names, dates and locations of all trials, competitions, and camps to be used as part of the selection process:

DATE(S)	DESCRIPTION/EVENT NAME
July 25-28, 2024	Panam Series I, Mexico
September 19-22, 2024	Panam Series II, Peru
October 15-20, 2024	Panam Series III, Cuba
April 2-6, 2025	Panam Series IV, Mexico

Event information can be found on the Pan American Taekwondo Union website: <https://www.patutkd.org/>

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#### SECTION 5: SELECTION PROCESS

Provide a step-by-step description of the selection process including an overview of the CF Qualification System.

##### 5.1 TOTAL QUOTA PLACES:

The following table lists the weight divisions which will be contested at the 2025 Asuncion Junior Pan American Games, along with the maximum quota the United States is eligible to qualify:

QUOTAS	
1	MEN
1	WOMEN

Athletes will be awarded a spot by name through the PATU U22 Ranking. The awarded spot cannot be transferred to another US athlete in the same division. Athletes that qualify must participate in both Freestyle Pairs and Recognized Individual competitions.

##### 5.2 EVALUATION EVENT QUALIFICATION PATHWAY:

Athletes will be evaluated on their performance during the Panam Series Sub 22 tournaments. The results and rankings from these tournaments will be used to directly qualify athletes for the 2025 Junior Pan American Games. Athletes must participate in at least three (3) of the four (4) Panam Series Sub 22 tournaments to be eligible for the 2025 Junior Pan American Games.

Tournaments will be held in an open format, any athlete can register to compete. Any athlete born between 2004 – 2009 with a valid 2024 or 2025 WT Global License and Kukkiwon/Dan certificate is eligible to register for the open tournaments. Athletes must participate in the Panam Series Sub 22 qualification tournaments beginning July 2024 through April 2025.

Athletes who are eligible and interested in competing in the Panam Series Sub 22 tournaments can register directly on the UPTKD site at <https://admin.uptkd.com/>.

##### 5.3 NOMINATION TO THE TEAM:

At the conclusion of the Panam Series tournaments, the highest ranked US pairs (1 man and 1 women) within the top eight (8) of the final PATU Under 22 Single Poomsae Ranking and has participated in three (3) of the four (4) Panam Series tournaments will represent USA at the 2025 Junior Pan American Games.

In the event of a tie in points, the best result of the last event will prevail. If an athlete was first in an event and the other finished third as the best position, the one who finished first on one of those championships will be better classified in the ranking. If the two competitors have finished first in any of these championships/the tie persists, they will be the one with the best result in the last event of the ranking. If a tie persists, the points will go for the athlete who has participated in the most championships.

Wild cards for Poomsae will be considered and granted only to MNA participants that have not qualified any athlete. MNAs of PATU that do not participate in at least one of the qualification events cannot be eligible to receive wild cards.

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In the event of a conflict between this overview and the CF Qualification System, the CF Qualification System will take precedent.

For more details, please refer to the CF Qualification System directly here:

<https://www.panamsports.org/en/documents/>.

## SECTION 6: DISCRETIONARY CRITERIA TO NOMINATE ATHLETES

### 6.1 RATIONALE FOR UTILIZING DISCRETIONARY SELECTION:

N/A

### 6.2 DEFINE THE DISCRETIONARY CRITERIA TO BE USED:

N/A

### 6.3 SELECTION COMMITTEE

N/A

## SECTION 7: MANDATORY TRAINING AND/OR COMPETITION

Specify the location, schedule, and duration of all mandatory training and/or competition that will be considered in Team selection.

N/A

## SECTION 8: DATE OF TEAM NOMINATION

NGB will nominate the Team, including any replacements/alternates to the USOPC on or before April 25, 2025.

## SECTION 9: REMOVAL OF ATHLETES FROM THE TEAM

### 9.1 NGB JURISDICTION

- a. NGB has jurisdiction over athlete nominees until athlete entries have been submitted by the USOPC to the Local Organizing Committee. An athlete who is nominated to the Team may be removed for any of the following reasons, as determined by NGB:
  - i. Voluntary withdrawal. Athlete submits a written letter to the USATKD Associate Director of National Teams requesting to voluntarily withdraw from the Team.
  - ii. Injury or illness. A physician (or medical staff) approved by NGB provides certification that the

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Athlete has a debilitating condition. If Athlete refuses to provide verification of their illness or injury by a physician (or medical staff), their injury will be assumed to be debilitating and they may be removed from the Team.

- iii. Failure to participate. Athlete does not participate in all Mandatory Training and/or Competition as defined in these procedures.
  - iv. Code of Conduct Violation. Athlete violates the NGB Code of Ethics: <https://www.usatkd.org/v2-resources/code-of-ethics>
  - v. Athlete Agreement. Athlete violates a term in their signed NGB Athlete Agreement.
  - vi. Non-compliance. Athlete does not meet the athlete eligibility requirements listed in Section 2 and Section 3 of these selection procedures.
- b. An Athlete may be removed as a nominee to the Team or from the Team if found to have violated WADA, CF, USADA and/or USOPC anti-doping protocol, policies and procedures, the U.S. Center for SafeSport Code, the USOPC Athlete Safety Policy and the NGB SafeSport Policy, as applicable.
  - c. Non-compliance with the eligibility requirements listed in Section 2.6.

#### 9.2 USOPC JURISDICTION

- a. Once Athlete entries have been submitted by the USOPC to the Local Organizing Committee, the USOPC has jurisdiction over the Team.
- b. USOPC's Delegation Conduct Requirements apply in addition to the NGB Code of Conduct. The Delegation Conduct Requirements in the USOPC Games Delegation Terms are specific to each Games and are made available during the Games registration process.
- c. The USOPC's Grievance Procedures and Hearing Process are found within the USOPC Dispute Resolution Policy and Hearing Procedures.
  - i. See [www.usopc.org/governance/dispute-resolution](http://www.usopc.org/governance/dispute-resolution) for more information.

#### SECTION 10: SELECTION PROCESS IF ATHLETE VACANCY OCCURS PRIOR TO SUBMISSION OF ENTRIES BY NAME TO THE LOCAL ORGANIZING COMMITTEE

10.1 Should a vacancy occur prior to submission of Entries by Name to the Local Organizing Committee, PATU will reallocate unused quotas to the next best positioned NOC that has not yet qualified.

10.2 All replacement athletes must meet all requirements listed in Sections 2-3.

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#### SECTION 11: SELECTION PROCESS IF ATHLETE VACANCY OCCURS AFTER SUBMISSION OF ENTRIES BY NAME TO THE LOCAL ORGANIZING COMMITTEE

11.1 Should a vacancy occur after submission of Entries by Name to the Local Organizing Committee, if allowed, N/A

11.2 All replacement athletes must meet all requirements listed in Sections 2-3.

#### SECTION 12: RIGHT TO A HEARING

An athlete who is removed from the Team has the right to a hearing per the NGB's complaint procedures (<https://www.usatkd.org/v2-resources/code-of-ethics>) and the USOPC Bylaws (applies only for a Protected Competition), Section 9 (<https://www.usopc.org/governance/dispute-resolution>).

#### SECTION 13: REQUIRED DOCUMENTS

The following documents are required to be signed by an athlete as a condition of nomination to the Games:

- USATKD Code of Ethics: <https://www.usatkd.org/v2-resources/code-of-ethics>
- USATKD Athlete Agreement: <https://www.usatkd.org/2025-u-s-national-taekwondo-teams>

#### SECTION 14: DISCLAIMERS

These procedures are based on Panam Sports and CF rules and regulations as presently known and understood. Any change in the selection procedures caused by a change in Panam Sports and/or CF rules and regulations will be distributed to the affected athletes immediately. The selection criteria are based on the latest information available to NGB.

However, the selection criteria are always subject to unforeseen, intervening circumstances, and realistically may not have accounted for every possible contingency. If any force of nature, pandemic, or force majeure, should cause the alteration or cancellation of any of the selection events listed in this document, these selection procedures may require revisions.

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#### SECTION 15: CONFLICT OF INTEREST

All members of the Selection Committee (Section 6.3) and all individuals who developed these selection procedures (Section 21) must comply with the USATKD Conflict of Interest Policy, to include completing and submitting a disclosure form consistent with the USATKD Conflict of Interest Policy before convening the committee.

<https://www.usatkd.org/v2-resources/board-of-directors>

A conflict of interest exists when a personal, family, financial, professional, club, team or business relationship or interferes with, or maybe perceived to interfere with a committee member's ability to be impartial and participate in the selection process in a fair and impartial manner. Any member of the Selection Committee who has an actual, possible, or perceived conflict of interest must disclose it to the NGB's Ethics Committee prior to the start of the selection process and may be required to recuse themselves from the Selection Committee discussions and/or voting.

If a conflict exists, the NGB's Ethics Committee shall review the conflict and determine the committee member's level of involvement (e.g., whether that committee member must recuse themselves from participating in discussions and/or voting).

During its review, the NGB Ethics Committee may ask a Selection Committee member or an affected person for more information at its discretion. For example, if a Selection Committee member is required to recuse themselves from voting, the NGB Ethics Committee may still determine that a Selection Committee member who has relevant and necessary information related to athlete performance, such as a national team coach or high performance director, may, if requested by the Selection Committee, provide that information to the Selection Committee if the information is provided in a fair and unbiased manner and if the Selection Committee member with the conflict of interest does not vote toward the final decision.

Additionally, any person with a good faith belief that a committee member has a conflict of interest may report the alleged conflict of interest to the NGB Ethics Committee, [smcnally@usatkd.org](mailto:smcnally@usatkd.org). Reports may also be made anonymously through the [USOPC's Integrity Portal](#). No committee member shall retaliate in any way against a person who, in good faith, reports an alleged conflict of interest. In addition, the USOPC maintains a strict no retaliation policy that prohibits any employee, contractor, agent, volunteer, or member of the USOPC to take or threaten to take any action against an athlete for reporting information to or seeking assistance from the Office of the Athlete Ombuds.

Any recused individual shall be replaced in accordance with the NGB Selection Committee appointment process.

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#### SECTION 16: QUESTIONS REGARDING ATHLETE SELECTION PROCEDURES

Athletes may contact the individuals listed below for information about these selection procedures.

Name: Eric Wininger

Position: Associate Director of National Teams

Email: [ewininger@usatkd.org](mailto:ewininger@usatkd.org)

Phone: 423-967-7436

Name: Alex Lee

Position: Team USA Athletes' Commission Representative

Email: [alexlee.usa@gmail.com](mailto:alexlee.usa@gmail.com)

#### ATHLETE OMBUDS

The Team USA Athlete Ombuds serves as a safe, independent, confidential place for Team USA Athletes to seek advice about any sport-related rule, policy, or process; how to navigate raising or responding to concerns; or access legal and mental health resources.

Team USA Athletes may contact the Athlete Ombuds:

PHONE: (719) 866-5000

EMAIL: [ombudsman@usathlete.org](mailto:ombudsman@usathlete.org)

WEBSITE: [usathlete.org](http://usathlete.org)

#### SECTION 17: GRIEVANCES

The NGB Grievance Procedures can be found here: <https://www.usatkd.org/v2-resources/bylaws>. (Section 15.1)

Section 9 of the USOPC Bylaws provides a process for an athlete to file a complaint with the USOPC against an NGB alleging that they have been denied, or threatened to be denied, with the opportunity to participate in a Protected Competition, as defined in the USOPC bylaws. Additional information on how to file a complaint can be found here: <https://www.usopc.org/governance/dispute-resolution>

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#### SECTION 18: NON-RETALIATION

The USOPC and NGB have zero tolerance for retaliation against people who make good faith reports of potential ethical, policy, or legal violations, or who cooperate with investigations of those reports. That means no USOPC or NGB staff, Board or Committee member, or volunteer may threaten, harass, discriminate against, or take any negative employment or related action (e.g., discharge, demotion, suspension, negative review) on that basis.

- Individuals may report concerns to the NGB by following the NGB's Whistleblower Policy located here <https://www.usatkd.org/v2-resources/code-of-ethics>
- Individuals may report concerns to the USOPC confidentially, or anonymously, online using the [USOPC Integrity Portal](#) or individuals may call the USOPC Integrity Hotline at 1-877-404-9935.
- Additional information can be found in the USOPC's [Speak Up Policy](#).

#### SECTION 19: SUPPORTING DOCUMENTS

NGB will retain the approved Selection Procedures and all supporting documents, including scouting or evaluation forms, etc., and data from the selection process as required by the NGB's Records Retention Policy or for six months past the date of the 2025 Junior Pan American Games, whichever is longer.

#### SECTION 20: QUALIFICATION FOR THE 2027 PAN AMERICAN GAMES

- Gold medalists in the Poomsae events from the 2025 Junior Pan American Games will qualify by name for the 2027 Pan American Games in Lima, Peru.
- If the athlete who earned the quota cannot participate in the 2027 Pan American Games, the quota will be lost and may not be transferred to the country or to any other athlete.

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#### SECTION 21: DEVELOPMENT, APPROVAL & CERTIFICATION OF SELECTION PROCEDURES


The following committee of individuals developed these selection procedures.

NAME	ROLE
Eric Winger	Associate Director of National Teams
Stephen Lambdin	Director of Athletic Development
Alex Lee	AAC Representative

The following individual approved these selection procedures and through their signature, certifies that the procedures comply with the standards and criteria set by the CF. The following individual further certifies that the information provided herein regarding Athlete Selection Procedures represents the method approved by the NGB and that these selection procedures will be posted on the NGB's website.

POSITION	NAME	SIGNATURE	DATE
CEO	Steve McNally		2/7/2025

The following individual affirms that they read and understand the selection procedures.

POSITION	NAME	SIGNATURE	DATE
Team USA Athletes Commission Representative	Alex Lee		2/7/25

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#### APPENDIX A – COMMONLY USED ACRONYMS

**AAC** – Athletes’ Advisory Council

**AC** – Athletes’ Commission

**Act or TSOASA** – Ted Stevens Olympic and Amateur Sports Act

**APC** – Americas Paralympic Committee

**CAS** – Court of Arbitration for Sport

**Center or CSS** – U.S. Center for SafeSport

**CF** – Continental Federation

**IMS** – Internally Managed Sport (sport managed by the USOPC)

**IOC** – International Olympic Committee

**IPC** – International Paralympic Committee

**IF** – International Federation

**LOC** – Local Organizing Committee

**NGB** – National Governing Body

**NOC** – National Olympic Committee

**NPC** – National Paralympic Committee

**OCOG** – Organizing Committee of the Olympic Games. The OCOG refers to the Organizing Committee of the Paralympic Games as well.

**PAG** – Pan American Games

**Panam Sports or PASO** – Pan American Sports Organization

**PPAG** – Parapan American Games

**PSO** – Paralympic Sport Organization

**TEAM USA AC** – Team USA Athletes’ Commission (formerly USOPC AAC)

**USADA** – United States Anti-Doping Agency

**WADA** – World Anti-Doping Agency

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#### APPENDIX B – GLOSSARY

**Contingency** means a future event or circumstance which is possible but cannot be predicted with certainty.

**Delegation Event** means the Olympic Games, the Olympic Winter Games, the Paralympic Games, the Paralympic Winter Games, the Pan American Games, and the Parapan American Games.

**Force Majeure** means an event or effect that cannot be reasonably anticipated or controlled (e.g., hurricane, tornado, etc.).

**Grievance Procedures** means the process that enables an athlete to file a complaint with the NGB or USOPC.

**Jurisdiction** means the power or authority to make decisions and judgments.

**Nominated** means an athlete, coach or staff member whose name has been submitted to the USOPC by an NGB for participation in the Games.

**Protected Competition** means a Delegation Event or a Qualifying Competition.

**Qualifying Competition** means either of the following:

- i. **NGB Qualifying Competition:** Any competition or activity organized or approved by the NGB where the athlete's performance or results are considered in the published selection criteria to represent the United States in a Delegation Event.
- ii. **International Qualifying Competition:** Any international sport competition where (i) athletes represent the United States against athletes representing other nations, (ii) the NGB officially designates entrants, as required by the competition organizers, and (iii) athlete results or performance are included in the published criteria to qualify, or be selected, to represent the United States in a Delegation Event.

**Selected** means an athlete, coach or staff member whose name has been submitted by the USOPC to the LOC at the final submission date, as determined by the LOC.

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#### APPENDIX C – ATHLETE RESOURCES

##### ATHLETE OMBUDS

The Team USA Athlete Ombuds serves as a safe, independent, confidential place for Team USA Athletes to seek advice about any sport-related rule, policy, or process; how to navigate raising or responding to concerns; or access legal and mental health resources.

Team USA Athletes may contact the Athlete Ombuds:

PHONE: (719) 866-5000

EMAIL: [ombudsman@usathlete.org](mailto:ombudsman@usathlete.org)

WEBSITE: [usathlete.org](http://usathlete.org)

##### SAFESPORT HELPLINE

The SafeSport Helpline provides crisis intervention, referrals, and emotional support specifically designed for athletes, staff, and other SafeSport participants affected by sexual violence. Through this service, support specialists provide live, confidential, one-on-one support that is available 24/7. Individuals can call the Helpline at 866-200-0796 or visit [www.safesporthelpline.org](http://www.safesporthelpline.org).

##### TEAM USA ATHLETES' COMMISSION (Team USA AC) *(Formerly Athletes' Advisory Council)*

The Team USA AC is responsible for broadening communication between the USOPC and active athletes and serves as a source of input and advice to the USOPC Board of Directors.

WEBSITE: [www.usopc.org/teamusa-athletes-commission](http://www.usopc.org/teamusa-athletes-commission)

##### TEAM USA MENTAL HEALTH RESOURCES

For those in need of mental health support, USOPC Psychological Services is available at [psychservices@usopc.org](mailto:psychservices@usopc.org), or you can connect with a licensed mental health provider 24/7 through the USOPC Psychological Services Support Line at 719-866-2255. You can also visit <https://www.usopc.org/mental-health> for information about all available resources or complete our referral link at [go.teamusa.org/referrals](http://go.teamusa.org/referrals) to get connected.

##### USOPC DISPUTE RESOLUTION UNIT (DRU)

For Protected Competitions, USOPC's DRU oversees the administration of dispute resolution services to athletes and other members of NGBs for grievances under the USOPC's jurisdiction to ensure the complaints are heard in a timely and fair manner. For more information about this process, please visit the [dispute resolution website](#).

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#### **USOPC ETHICS AND COMPLIANCE**

USOPC's Ethics and Compliance team is responsible for ensuring the USOPC and NGBs comply with the Ted Stevens Olympic and Amateur Sports Act, their own bylaws and policies, and any other applicable laws or regulations. Any individual may report concerns confidentially, or anonymously, online using the [USOPC Integrity Portal](#) or individuals may call the USOPC Integrity Hotline at 1-877-404-9935 to report their concern over the phone.

#### **USOPC SECURITY AND ATHLETE SAFETY REPORTING PORTAL**

Athletes can report an incident of emotional, physical, or sexual misconduct, a violation of the Minor Athlete Abuse Prevention Policies (MAAPP) or a general security incident or concern through the [Safety Reporting Portal](#). Athletes may also report to the USOPC over the phone at 719-866-3869.