



## USAW Event Athlete Safety Procedures Checklist

### 1. Sanctioning and Event Personnel Management

- Contact [usaw@usaweightlifting.org](mailto:usaw@usaweightlifting.org) with event details to sanction the event in BARS (Sport:80) including: dates, venue address, organizer contact information, registration deadline, entry fee(s), and qualifying totals (if applicable)
- Ensure all athletes/coaches registered are valid by having members register through BARS; only “Eligible” and “Complete” registrations can be taken
- Collect non-competitor event personnel information (including USAW membership numbers) independently
- Use Section 2 of the Athlete Safety Procedure Policy to determine who is subject to compliance requirements
- Send event personnel list to [usaw@usaweightlifting.org](mailto:usaw@usaweightlifting.org) to check compliance within BARS and the USAW Membership team can assist in communicating to event personnel who are not compliant

### 2. Close of Registration Communication

- Send out Minor Athlete Abuse Prevention Policy (MAAPP) to all registered athletes, coaches, and event personnel via email
- Complete a risk assessment related to MAAPP criteria and eliminate all vulnerabilities that may exist when the event has minors registered as athletes; risks to evaluate are:
  - One-on-One Interactions (areas that are not viewable by the public)
  - Massage and Athletic Training Modalities
  - Locker Rooms/Changing Areas
  - All Electronic Communications (no event communications should be sent to a minor without an adult/parent included)
  - Transportation and Lodging
- Check USAW Sanctioned Members list to ensure all registrants and event personnel are not facing a suspension