

World Para
Swimming

PARA SWIMMING
WORLD SERIES
MEXICO



TEAMS GUIDE

1. WELCOME

World Para Swimming in cooperation with the Mexican Paralympic Committee are pleased to share with you the Teams Guide for the Para Swimming World Series Mexico. Within the Guide, you will find all key information relating to the competition.

We look forward to welcoming you to Guadalajara, Jalisco, a city characterized by its Mariachi, Guadalajara is a symbol of Mexican traditions. Should you have any questions, please contact the key contacts below.

2. GENERAL INFORMATION

2.1. Dates & General Information

Entries open: **11/04**

Classification Entry Deadline: **23/04**

Entry Deadline: **14/05**

Training/Classification Dates: **9-11/06**

Competition Dates: **12-15/06**

LOC Main Contact: Emanuel Franco Garibay Gómez

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LOC Logistics Contact: Gabriela Sánchez Guzmán

Gerenciadesarrollo@copame.org.mx

World Para Swimming Technical Delegate: David Metcalf

World Para Swimming Contact: Daniela Gimenez

Daniela.Gimenez@WorldParaSwimming.org

World Para Swimming Classification contact: Kanyali Ilako

Kanyali.Ilako@WorldParaSwimming.org

2.2. Venue Overview

The competition will be held at the Olympic Pool - Centro Acuático Metropolitano. The facility features a 10 lane 50m competition pool, 10 lane 50 m warm up pool.

Location: [Av. Economos 6600, Parque Metropolitano, 45010 Zapopan, Jalisco.](#)

2.3. Traveling to Guadalajara

Visiting Guadalajara, the capital of Jalisco and birthplace of iconic Mexican traditions such as mariachi and tequila, is an immersion into a vibrant mosaic of art, gastronomy, and architecture. From its colonial-era buildings to its bustling markets and rich cultural heritage, the city offers an authentic experience of Mexican identity. Guadalajara is served by **Miguel Hidalgo y Costilla International Airport (GDL)**, located about 20 kilometres from the city centre, offering direct international connections to major cities across the Americas and beyond, making it easily accessible for travellers from around the world.

Website: www.ciudaddeguadalajara.com

2.4. Visas

Each team is responsible to ensure they have the proper documentation to enter Mexico.

Please use the following link to check if you require an entry VISA

<https://www.inm.gob.mx/gobmx/word/index.php/paises-requieren-visa-para-mexico/>

Should you require a visa, you can request a letter of support to

gerenciadesarrollo@copame.org.mx with the following information on all staff and athlete's attending from your NPC:

- Full Name
- Position
- Passport Number
- Passport Expiry Date

2.5. Accommodation and Transportation

- Ground transportation from Guadalajara's airport to the hosting hotels will be provided only on June 08th and June 11th.
- The LOC will provide local transportation for teams staying at the hosting hotels to the competition venue.
- Ground transportation from hosting hotels to Guadalajara's airport will be provided only on June 15th and June 16th.

- To be able to arrange transportation we kindly request you to submit information in the attached form.
- If any participant is not staying at the hosting hotels, we recommend using travel agencies that are based at Guadalajara's airport, as Uber (or other app services) or agencies outside are not allowed by local authorities.

Accommodation

- The Accommodation Package will be shared soon.

2.6. Competition Fee

Competition Entry fee for athletes: \$120 USD

Entry fee for Staff: \$100 USD

Should an athlete no longer able to attend, withdrawals are as per the WPS Rules and Regulations. Medical Withdrawals require a Medical Withdrawal form submitted to the WPS contact for confirmation.

Payments must be received by **May 15th**.

Refunds of payments will be granted if withdrawal is made before May 15th. After May 15th, no refund will be provided.

To request for invoices, please email gerenciadesarrollo@copame.org.mx with the following details:

- Name of NPC / National Federation
- Billing Address
- Number of Athletes and Team Officials entered
- Contact Details (Name, telephone number, email address)

Payments can be made by bank transfer.

Bank Name: BBVA Bancomer

Bank Address: Avena No. 489 Col. Granjas México CP. 08400, Iztacalco, Ciudad de México.

Swift Code: BCMRMXMMPYM

Account Name: COMITÉ PARALÍMPICO MEXICANO A.C. (COPAME)

Account Number: 0110822884

3. SPORT ENTRIES

3.1. Entries

All entries must be through WPS Entry system. [SDMS \(ipc-services.org\)](https://www.ipc-services.org)

Important dates

Entries Open: **02/04**

Classification entry deadline: **23/04**

Entry Deadline: **14/05**

Entries received after the Classification deadline will not receive a classification slot.

3.2. Competition Format and Programme

Para Swimming World Series events are run under Multi class competition format for both heats and finals. Points are determined using the World Para Swimming Points System.

For all Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (see Swimming – Rules & Regulations – Rules).

Heats

- 10 lanes will be used
- Heats will be seeded by entry time
- **Warm up time:** 08:00 – 09:15
- **Heats start time:** 09:30

Finals

- 8 lanes will be used
- Finals will be seeded by Points
- **Warm up time:** 15:30 – 16:45
- **Finals start time:** 17:00
- The highest points scoring athletes in each event as determined by WPS Points system will be eligible for finals.

Finals shall be formatted and prioritized in the following order:

- World Series Final A (1-8 Placed on Points)
- World Series Youth Final (1-8 placed on points scores of Youth athletes not in the A final).
- B Final (9-16 placed on points scores of athletes not involved in youth final)
 - Youth and B finals will only take place if more than 4 athletes are eligible for the start list.
 - Youth Final age group eligibility is 18 years and under (age at 31st December of competition year).

Finals priority order is outlined below:

- Where a swimmer has made the A finals and Youth Final, they will only be entered into the A final. The A final will be prioritised over Youth and B final.
- Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final.

If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress.

There will be 2 reserve swimmers for Finals.

Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1.

- WPS have implemented an exception to this rule for 50m Breaststroke and 150m Individual medley events to support development of a heat opportunity for lower class athletes.

Version 2 competition programme will be in place for the Para Swimming World Series Mexico. Competition programme below:

Day 1	Day 2	Day 3	Day 4
100 Freestyle M/F (S1-14)	200m Freestyle M/F (S1-5, S14)	100m Backstroke M/F (S1-2, S6-14)	50m Freestyle M/F (S1-13)
50 Backstroke M/F (S1-5)	100m Butterfly M/F (S8-14)	150 IM M/F (SM1-4)	400m Freestyle M/F (S6-14)
100m Breaststroke M/F (SB4-9, SB11-14)	50m Breaststroke M/F (SB1-3)	200 IM M/F (SM5-14)	50m Butterfly M/F (S2-7)
Mixed 4x50 Medley 20pt Relay	Mixed 4x100 Freestyle 49pt Relay	Mixed 4x50 Freestyle 20pt Relay	Mixed 4x100 S14 Medley Relay
Mixed 4x100 Freestyle S14 Relay	Mixed 4x100 Medley 34pt Relay	Mixed 4x100 Medley 49pt Relay	Mixed 4x100 Freestyle 34pt Relay

3.3. Athlete Eligibility

Swimmers must:

- Be at a minimum hold an active World Para Swimming license for the Season 2025.
- Be entered by their NPC or NF, with the NPC being a good standing member of IPC
- Be 12 years of age or older by December 31st, 2025.

To compete in Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).

- Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.

4. COMPETITION INFORMATION

4.1. Competition Venue

#	Área
1	LOC
2	WPS
3	Streaming y Meet manager
4	Waiting Area PI Classification
5	PI Classification Room 1
6	PI Classification Room 2
7	PI Classification Room 3
8	Doping Control Area
9	Lifeguard
10	Medical Area
11	Sports Information Desk



4.2. Training

Training from June 09th to June 11th will take place at the Olympic Pool of the Centro Acuático Metropolitano.

Training times are below:

Morning: 09:30 – 11:30

Afternoon: 13:30 – 15:30

Evening: 17:30 – 19:30

Note: Minor adjustments might be made, after entry deadline.

Lane markings will be clearly displayed on the poolside outlining specific classification lanes, e.g. VI lane, S1-4 Lane.

In the competition pool on training days, lanes 0 and 9 are reserved for classification.

4.3. Warm Up/Swim Down

Warm up on competition days for heats and finals is available in the competition pool and warm up pool.

Warm up times in the competition pool are below:

- **Heats:** 08:00 – 09:15
- **Finals:** 15:30 – 16:45

All athletes must follow the warm up signage in place for the safety of all swimmers. Warm up lane allocations will also be shared in the technical meeting.

Swim down in the Warm up pool will close half an hour following the finish of the session.

4.4. Technical Meeting

The Technical Meeting will take place on June 11th 2025, at 18:00 hrs in the Main entrance of the competition venue.

Technical Meeting presentation will be circulated to attending NPCs in advance of the meeting to prepare any questions.

Any equipment that is required to be checked by Technical Officials can be taken to the technical meeting and checked at the end of the meeting.

4.5. Call Rooms & Competition

There will be two (2) call rooms:

1- 100m Call Room located by the diving pool.

2- 50m and 150m Call Room located at the opposite side of diving pool.

It is the responsibility of the athlete to report to the Call Room no later than 15 minutes prior to the scheduled start of their event.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck.

4.6. Sport Information Desk (SID)

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form);
- Liaison between teams and LOC / World Para Swimming.

4.7. Accreditation

All athletes and team staff require accreditation in order to enter the venue and competition areas.

Accreditation registration is through the SDMS system at the following link <https://db.ipc-services.org/accreditation>

Accreditation system open: April 11th

Accreditation registration deadline: May 26th

4.8. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (**PI**) – June 9th – 11th, will be held at the competition venue. Schedule to be confirmed and shared by WPS.
- Vision Impairment (**VI**) – June 9th – 11th, at Clínica Oftalmológica Armonía Visual Integral. Schedule to be confirmed and shared by WPS.
- Intellectual Impairment (**II**) – June 9th – 11th, will be held at the competition venue. Schedule to be confirmed and shared by WPS.

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming for the 2025 Season;
- Has been entered into the competition by the classification entry deadline;
- The NPC has submitted their athlete priority list prior to the classification entry deadline;
- Has submitted Medical Diagnostics information (Medical Diagnostic Form/TSAL and supporting documents) as requested by WPS to the SDMS by the final entry deadline.

It is NPC responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paraswimming.org\)](https://www.paraswimming.org/Classification-Rules-Info-for-NPCs/NFs)

Official posting of Classification results will be printed and posted in venue at a designated area. The classification team will notify NPCs of this location upon check in to classification. Results will be emailed to Team leaders for a secondary notification, however, please note the official posting time will be in venue.

5. VICTORY CEREMONIES

Medal ceremonies will take place throughout finals.

World Series Medals to be awarded to the three highest points scorers in the World Series A final per event.

World Series Youth Medals to be awarded to the three highest points scorers of youth athletes across all finals per event.

WPS Minus one rule will be implemented where applicable as per the WPS Rules and Regulations.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

Lifeguards, medical team and ambulance will be on site for teams.

- Appropriate and full medical services will be available at the venue to attend incidents.
- Medical personnel, lifeguards and ambulances will be available at all moments during training and competition days.

6.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

The following details relate to emergency medical services:

- **Hospital Real San José**
 - Address: Calz. Lázaro Cardénas 4149, Jardín de San Ignacio, 45040 Zapopan, Jalisco.
 - Phone: +33 1078 8900
 - Distance from Competition Venue: 5.7 km.
- **Santa María Chapalita Hospital**
 - Address: Av. Niño Obrero 1666, Chapalita Oriente, 45040 Zapopan, Jalisco.
 - Phone: +33 3678 1400
 - Distance from Competition Venue: 4.1 km