

**BY-LAWS OF THE
COLORADO JUDO LEAGUE, Inc.
Revision: June 6, 2016**

ARTICLE I: NAME, LOCATION, AND AFFILIATION

SECTION 1. NAME.

The name of the organization shall be the Colorado Judo League as incorporated in the state of Colorado and hereinafter referred to as the Corporation.

SECTION 2. LOCATION.

The geographical area of this organization will cover the state of Colorado.

SECTION 3. AFFILIATION.

This Corporation will act as the Group-B member representing the state of Colorado as defined in the By-laws of the USA Judo.

ARTICLE II: MEMBERSHIP

SECTION 1. DEFINITION.

The membership of the Corporation shall be confined to amateur Judo organizations, to any individual who is an athlete, coach, trainer, manager, administrator, official or amateur athlete active in Judo. Individuals or organizations who do not qualify for membership in the categories listed above may nevertheless be associated with, and recognized by, the Corporation, through its Board of Directors, by virtue of their current or past activities in the affairs of Judo or of the Corporation.

Board of Directors – The Board of Directors shall be formed by representatives as designated from each organizational membership (each Judo club). The number of representatives shall be established based on the ARTICLE IV: BOARD OF DIRECTORS, SECTION 3. MEMBERSHIP AND REPRESENTATION.

Executive Committee – The Executive Committee shall be elected by the Board of Directors. They shall include the Officers of the Corporation and up to three Members-at-Large.

Officers of the Corporation – The Officers of the Corporation shall be elected by the Board of Directors. They shall include the President, Vice President, Treasurer and Secretary.

Members-at-Large – Members-at-Large shall be elected by the Board of Directors and shall be part of the Executive Committee.

Committees and Committee Chairpersons – Committees and Committee Chairpersons shall be elected by the Officers of the Corporation and the Members-at-Large. They will serve for a period agreeable to the members, chairperson and the Executive Committee.

SECTION 2. TYPES OF MEMBERSHIP.

There shall be two types of membership:

- a. Organizational membership.
- b. Individual membership.

SECTION 3. ORGANIZATIONAL MEMBERSHIP.

An organization eligible for membership shall be any Judo club, educational institution, or permanent organization actively promoting Judo.

a. STANDARDS AND REQUIREMENTS.

Each organization shall adhere to such uniform qualifications as the Corporation may adopt from time to time.

b. APPLICATION FOR MEMBERSHIP.

i. Applications for organizational memberships shall be made by completing the prescribed form and submitting the forms to the Colorado Judo League Treasurer.

ii. New groups applying for membership shall have at least five (5) individual members. At least one member shall have a minimum recognized rank of shodan, first degree black belt by USA Judo, USJF or USJA.

iii. Membership application of each new organization for membership must be accompanied by a fee for organizational membership.

iv. Membership may be denied or revoked by a majority vote of the Board of Directors, a quorum being present.

c. CHARTER MEMBERSHIP.

i. The status of charter membership is not perpetual, carries no special preference, and may be revoked, revised, or otherwise modified by the Board of Directors.

ii. Organizations qualifying as Charter Members shall be members upon the incorporation of the Corporation without any need to apply for membership.

iii. Organizations will become charter members if they were chartered by the Rocky Mountain Association Amateur Athletic Union as a club at any time during the past three years effective as of the date of incorporation of the Corporation.

iv. Other organizations may also qualify for charter membership if they can provide evidence of activity in Judo in the year immediately preceding the date of incorporation.

SECTION 4. INDIVIDUAL MEMBERSHIP.

A member shall be any individual who is an athlete, coach, trainer, manager, administrator, official or amateur athlete active in Judo.

a. STANDARDS AND REQUIREMENTS.

Each individual member shall adhere to the eligibility requirements as may be adopted from time to time in these By-laws by the Board of Directors.

b. TYPES OF INDIVIDUAL MEMBERSHIP.

i. Regular - Any individual regularly affiliated with an Organizational member of this Corporation.

ii. Honorary - An individual who has been awarded special recognition by the Board of Directors of this Corporation because of distinguished service to Judo.

c. APPLICATION.

- i. For regular memberships, the applications will be accepted upon such terms and conditions in accordance with the procedures and conditions hereafter set forth.
- ii. Nominations for honorary memberships shall be made by the Board of Directors who may then award an honorary membership by unanimous vote, a quorum being present. This membership status is perpetual and need not be renewed.

ARTICLE III: DUES

SECTION 1. DUES.

a. ORGANIZATIONAL MEMBERSHIP.

Organizational Membership dues will be determined or changed as necessary at a Colorado Judo League Board of Directors meeting by a majority of voting members on January 1st of each year and delinquent after a 60 day grace period.

b. INDIVIDUAL MEMBERSHIP.

- i. Regular and unattached membership dues will be guided by USA Judo, for individual membership and will be determined by the Board of Directors of this Corporation.
- ii. Honorary membership shall be without cost.

SECTION 2. DUES DETERMINATION.

Organizational dues may be changed by a majority vote of the Board of Directors, a quorum being present.

SECTION 3. DELINQUENCIES.

- a. Organizational Members will be suspended and will no longer be represented on the Board of Directors for failure to pay membership dues after a sixty (60) day grace period.

b. Individual Members may not participate in the affairs related to Judo which fall under the jurisdiction of this Corporation if their dues have not been paid.

c. Reinstatement will be established by reapplication, acceptance, and payment of dues.

ARTICLE IV: BOARD OF DIRECTORS

SECTION 1. POWERS AND AUTHORITY.

The Corporation is governed by a Board of Directors. The Board of Directors has power and authority to:

a. elects the officers of the Corporation and removes the same for cause, by two-thirds (2/3) vote of its members voting, and fill vacancies that may exist among the officers and the Executive Committee;

b. enacts, revise, amend, or repeal the Articles of Incorporation and the By-laws, as provided herein;

c. admits members, reclassify and terminate the membership of members;

d. determine and certify the amateur status of Judo athletes;

e. receive and review the reports of the Executive Committee and of all other committees or other persons concerning the activities of the Corporation or matters in which the Corporation may be interested;

f. adopt an annual budget for this Corporation;

g. assume original and appellate jurisdiction, upon notice to those involved, in any matter where, in the opinion of two-thirds (2/3) of the Board members, the best interests of the Corporation will be served thereby, and the decision of the Board of Directors, after a full hearing of those involved who wish to be heard, shall be final and binding;

h. discipline members and impose, enforce, or remit penalties for any violation of the By-laws, rules, regulations, and procedures promulgated by the Corporation through its Board of Directors, Executive Committee, and other committees;

- i. by a two-thirds (2/3) vote remove from office on thirty (30) days written notice any member of the Board of Directors who, by neglect of duty or by conduct tending to impair usefulness as a member of the Board, shall be deemed to have forfeited the position;
- j. provide for, collect, and expend dues or funds of the Corporation;
- k. call regular and special meetings of the Board of Directors and of the Executive Committee and fix the time and place for holding all meetings not fixed by these By-laws;
- l. institute, locate, conduct, and manage all Colorado Judo Championships through the members sponsoring the event;
- m. appoint or approve standing committees from its own members and from other persons or entities associated with the Corporation;
- n. take such other action as is customary and proper on behalf of the Corporation; and shall be responsible for conducting all the affairs and business of the Corporation; and shall be vested with all powers of the Corporation and have authority to act upon all organizational matters.

SECTION 2. DELEGATION.

The Board of Directors may, while retaining its responsibility, delegate power and authority to officers and/or committees and others associated with the Corporation.

SECTION 3. MEMBERSHIP AND REPRESENTATION.

a. ORGANIZATIONAL MEMBERS.

- i. The Organizational members of this Corporation, (Judo Clubs) shall have the right to designate representatives. These representatives shall exercise all the powers, rights, and privileges as voting members of the Board of Directors.
- ii. Every Organizational member, (Judo Club) will have the right to two voting representatives regardless of the individual membership count. In addition, every Organizational member has the right to designate a voting member for each Organization above 25 registered members.

Above 25 registered members 1 additional vote
Above 50 registered members 2 additional votes
Above 75 registered members 3 additional votes

A voting member of an Organization may carry the vote for other voting members of the same Organizational member, but cannot carry more than 3 votes for that Organization.

iii. All voting members shall be 18 years of age or older and be a member in good standing of Colorado Judo League..

v. There will be no proxy votes.

b. ASCERTAINMENT OF NUMBER OF VOTES.

The determination of the votes to which each Organization is entitled shall be based upon the number of individual members of the Organization registered with this Corporation as of the 31st day of December each year, to apply the following year, if the National Office, USA Judo can provide that information. If the National Office, USA Judo cannot provide that information as of the 31st day of December, the next closest month in the New Year shall prevail.

c. VOTING RIGHTS OF THE EXECUTIVE COMMITTEE

Each member of the Executive Committee will be entitled to one vote; however, the President will not cast his or her vote except in the case of a tie.

ARTICLE V: OFFICERS OF THE CORPORATION

SECTION 1. LIST OF OFFICERS OF THE CORPORATION.

During the first or second quarter biannually, the Board of Directors shall elect from among its members the following officers who shall be the officers of the Corporation:

President

Vice President

Secretary

Treasurer

SECTION 2. QUALIFICATIONS.

a. The officers shall be eighteen (18) years of age or over and be members in good standing of Colorado Judo League.

SECTION 3. TIME AND METHOD OF NOMINATION.

a. A Nominating Committee shall be appointed by the President prior to adjournment of the quarterly meeting that immediately precedes the election meeting and will select a slate of candidates, one candidate per office, to be placed in nomination at the election meeting.

b. Nominations may also come from the floor of the meeting designated for election of officers and at the meeting immediately prior to that one.

c. Officers shall be elected by majority vote, a quorum being present. Officers shall be elected by separate ballots in this order: President, Vice President, Treasurer, and Secretary. Nominees for one office who are not elected may be nominated for a subsequent office.

d. Notification of the election meeting and, if possible, the slate of nominees will be established by US mail, email or web site at least thirty (30) days prior to the meeting.

SECTION 4. TERM OF OFFICERS AND VACANCIES.

a. The officers shall take office immediately following adjournment of the meeting at which they were elected and shall serve for a term of two (2) years. An officer may be re-elected to one successive term of office (i.e., four (4) consecutive years).

b. Vacancies will be filled by the President with approval of the Executive Committee.

ARTICLE VI: DUTIES OF OFFICERS

SECTION 1. DUTIES OF THE PRESIDENT.

- a. The President shall be the Chief Executive Officer of the Corporation and as such shall preside at all meetings of the Board of Directors.
- b. The President shall be an ex-officio member of all committees except as otherwise provided in these By-laws.
- c. When authorized, the President shall execute all agreements on behalf of the Corporation and perform such other duties as may be assigned by vote of the Board of Directors or of the Executive Committee.
- d. During the term of office, the President shall hold no other office or position, elected or appointed in this organization.

SECTION 2. DUTIES OF THE VICE PRESIDENT.

- a. The Vice President shall perform the duties of the President in case of the President's absence or inability to act.
- b. The Vice President shall be the executive editor of all publications of the Corporation, the Public Relations Chairman, and shall discharge such other duties as may be assigned by vote of the Board of Directors or of the Executive Committee.

SECTION 3. DUTIES OF THE TREASURER.

- a. The Treasurer shall have charge of the funds and books of the Corporation. The Treasurer shall receive and deposit the funds of the Corporation in such bank or banks as shall be designated by or under authority of the Executive Committee.
- b. The Treasurer shall disburse such funds in the manner designated by or under the authority of the Executive Committee. The Treasurer shall render a detailed, written financial report at each quarterly of meeting, which will be made part the minutes. Additionally, the treasurer will prepare an

annual financial report to be submitted by March 31st of the following year and made part of the minutes of the next quarterly meeting after that date.

c. The Treasurer shall discharge such other duties as may be assigned by vote of the Board of Directors or of the Executive Committee.

d. Any two signatures of the following officers will be required in order to disburse funds of this organization:

President

Vice President

Treasurer

Secretary

e. The Treasurer shall file all reports that are necessary to maintain Colorado Judo League's non-profit Corporation status and present written verification to that effect to the Executive Committee.

f. Be responsible for the maintenance, tabulation, and administration of all membership records, and the registration of all such members of the Corporation;

g. Grant, issue or revoke sanctions for and on behalf of the corporation which fall within its jurisdiction as designated by the current rules and regulations of USA Judo.

SECTION 4. DUTIES OF THE SECRETARY.

a. The Secretary of the Corporation shall also be the Secretary of the Board of Directors and of the Executive Committee. The Secretary shall keep the seal and the records of the Corporation; supervise the taking, making, and distribution of minutes; attend to the publication of official reports; attest documents; and perform such other functions as usually pertains to this office or assigned by the Board of Directors of the Executive Committee.

b. The Secretary shall discharge such other duties as may be assigned by vote of the Board of Directors or of the Executive Committee. A copy of the minutes of each meeting of the Board of Directors and the Executive Committee will be distributed to each member of the Board of Directors with the notification of the next meeting.

SECTION 5. REMOVAL FROM OFFICE.

Any officer may be removed from office by a three-fourths (3/4) vote of the Board of Directors, a quorum being present, whenever in its judgment the best interests of the Corporation would be served thereby.

SECTION 6. RECORDS.

The records of this Corporation shall be entrusted to the Secretary who will ensure that the successor will receive all such records.

ARTICLE VII: EXECUTIVE COMMITTEE

SECTION 1. MEMBERSHIP.

a. The Executive Committee shall consist of the following members: the President, the Vice president, the Secretary, and the Treasurer of the Corporation.

b. Furthermore, the Executive Committee will consist of up to three additional members to be elected by the Board of Directors immediately following the election of officers. These members shall be designated as Members-at-Large.

c. A member of the Executive Committee shall be assigned to develop an annual schedule of Judo events to insure proper administrative organization, distribution, and communication but not to limit additions to this schedule without due cause.

d. Elected executive officers must attend at least 90% of all executive committee and general meetings during their term, and cannot miss both the executive committee and general meeting in the same quarter.

If an executive officer fails to meet this requirement, the other members of the executive committee reserve the right to terminate that officer's tenure, and nominate a replacement, subject to ratification by the membership at the next general meeting.

SECTION 2. DUTIES.

The Executive Committee shall discharge the functions of the Board of Directors on its behalf between meetings of the Board, subject to the

general direction and approval of the Board of Directors at the next regularly scheduled meeting, and shall perform such other duties as are assigned to it by the Articles of Incorporation, these By-laws, and the general rules of the Corporation. Agenda items for all regular meetings of the Board of Directors will be established by the Executive Committee.

SECTION 3. TERM OF SERVICE.

Each member shall serve until such time as his or her successor shall have been elected.

SECTION 4. MEETINGS.

Meetings of the Executive Committee will be called by the President (a quorum being three members present), prior to each regular Board of Directors meeting. All meetings of the Executive Committee will be open; however, only Executive Committee members will have voice and vote.

ARTICLE VIII: MEETINGS

SECTION 1. REGULAR MEETINGS.

a. FREQUENCY.

- i. The Board of Directors shall hold a regular meeting at least twice annually.
- ii. A biannual meeting for elections will be held during the first or second quarter of a calendar year.

b. AGENDA.

- i. Any member of the Board of Directors or any standing committee chairman may place before the Board at any regular meeting any matter relating to the affairs or objectives of the corporation provided that the Executive Committee receives such agenda items prior to their meeting.
- ii. The Executive Committee shall hold an agenda meeting before each meeting of the Board of Directors and draw up the agenda for the meeting. An affirmative vote of the majority of the Committee members shall suffice to approve matters for the agenda.

c. CREDENTIALS.

The Executive Committee shall act as a committee on credentials to determine the qualification of each voting member and alternate to be seated at a meeting, and the votes possessed either as a voting representative or as an alternate. Only duly certified voting representatives and alternates shall be seated.

SECTION 2. SPECIAL MEETINGS.

a. CALLING SPECIAL MEETINGS.

The Executive Committee shall have the power to call special meetings of the Board of Directors for good and sufficient cause. The President shall determine the time and place for special meetings, with due regard to the convenience of the members of the Board of Directors.

b. AGENDA.

Special meetings of the Board of Directors shall address the main reason for calling the meeting. No other business shall be transacted at special meetings.

SECTION 3. QUORUM.

A quorum shall consist of at least one voting representative each from a minimum of 25% of the currently registered organizational members and at least two officers of the Corporation.

ARTICLE IX: COMMITTEES

SECTION 1. STANDING COMMITTEES.

a. SELECTION.

i. The members of Standing Committees of this Corporation shall be appointed by the Executive Committee, unless otherwise provided herein, subject to the approval of the Board of Directors.

ii. The chairman of each standing committee shall be appointed by the President from among the members of the committee, unless otherwise provided herein.

iii. All members of standing committees shall be members in good standing of Colorado Judo League.

iv. The required Standing Committees may be added, combined or deleted as deemed necessary by the Executive Committee or Board of Directors to maintain the up-to-date functions of the Colorado Judo League.

b. LIST OF STANDING COMMITTEES.

i. Public Relations Committee.

ii. Referee and Officials Committee.

iii. Belt Rank Committee.

iv. Development and Coach Committee.

v. Standards and Rules Committee.

SECTION 2. PUBLIC RELATIONS COMMITTEE.

The committee shall seek to:

a. Acquaint those outside the Corporation with the true spirit and art of Judo and the benefits to be derived from participation in Judo and cooperation with this Corporation;

b. advise and assist with all publications of the Corporation;

c. make recommendations to the Executive Committee as to ways and means to increase the effectiveness and prestige of the Corporation;

d. advise and assist members of the Corporation in public relations matters;

e. develop communications and contacts with the public media for the furtherance of Judo.

SECTION 3. REFEREE AND OFFICIALS COMMITTEE.

The committee shall:

- a. Supervise and/or conduct the training, examination, certification, and selection of judges, referees, and other tournament officials.
- b. suggest revisions to the International Rules of Competition for consideration by the USA Judo;
- c. establish and maintain a listing of all certified referees, judges and officials for members to access for league competitions;

SECTION 4. BELT RANK COMMITTEE.

The Belt Rank Committee shall:

- a. have the authority over all matters relating to belt rank brought to its attention;
- b. promote up to the highest rank authorized by USA Judo in accordance with the guidelines for promotion established by USA Judo;
- c. schedule belt rank testing dates and curriculum;
- d. submit promotional documentation to USA Judo for athlete certification;
- e. submit promotional recommendations to USA Judo for ranks higher than authorized by USA Judo;

SECTION 5. DEVELOPMENT AND COACH COMMITTEE.

The committee shall:

- a. advise and assist the Executive Committee and the Board of Directors and all other components of the Corporation in all matters concerning the long-range development of Judo;
- b. prepare and present to the Executive Committee a budget for the development committee;
- c. aid in the development of Colorado Judokas by scheduling training camps and developmental clinics, and developing methods and techniques to improve competitive achievement;

SECTION 6. STANDARDS AND RULES COMMITTEE.

The committee shall;

- a. maintain up-to-date rules and regulations that shall apply to Judo tournaments held in the State of Colorado;
- b. modify rules and regulations for tournaments held in the State of Colorado as needed so long as they do not contradict the basic rules and regulations set by USA Judo;
- c. monitor and maintain standards set by USA Judo and the International Judo Federation (IJF) to ensure that Colorado Judo League athletes and coaches are aware and abide by the standards, rules and regulations when competing and coaching at venues outside the State of Colorado;

ARTICLE X: APPELLATE PROCEDURES

SECTION 1. COMPLAINT INITIATION.

Any member of the Corporation or any interested party (a petitioner) may file a complaint in writing and signed under oath by the individual or by an officer of the group or organization making the complaint. The complaint shall be filed with the President by registered or certified mail, with a copy thereof served (mailed to) at the same time by registered or certified mail to the individual or entity (respondent), if any, whose action or lack thereof is alleged to be the cause of the complaint. The complaint shall set forth the factual allegation, and shall contain at a minimum:

- a. names and addresses of the parties;
- b. jurisdictional basis of the complaint;
- c. efforts made to exhaust available remedies or, if such remedies have not been exhausted, the grounds upon which the complainant alleges that exhaustion would result in unnecessary delay;
- d. the alleged ground of noncompliance;
- e. any supporting evidence or documentation forming the basis of the complaint.

SECTION 2. EXECUTIVE COMMITTEE COMPLAINT INITIATION.

The Executive Committee may, on its own initiative, investigate matters which come within its knowledge without following the formalities outlined in Section 1.

SECTION 3. COMPLAINT INVESTIGATION.

Upon receipt of a complaint, the President shall immediately have the complaint investigated and shall appoint a panel of disinterested persons, unless the complaint is specifically within the jurisdiction of a standing committee by virtue of the By-laws. A complaint must be filed within one (1) calendar year of the incident which caused the complaint to be filed.

SECTION 4. HEARING.

At any hearing conducted pursuant to the filing of a complaint, all parties shall be given a reasonable opportunity to present oral or written evidence, to cross examine witnesses, and to present such factual or legal claims as desired. Hearings shall be open to the public, unless the panel is of the opinion that the hearing is of such a nature that exposure to the public will not be in the best interest of the parties, or this Corporation, or of Judo. The rules of evidence shall not be strictly enforced; instead, rules of evidence generally acceptable in administrative proceedings shall be applicable.

SECTION 5. BURDEN OF PROOF.

The burden of proof shall be upon the challenger or complainant, who shall also initially have the burden of going forward with the evidence. Upon completion of the presentation of the petitioner's evidence, a respondent may move to dismiss for failure to sustain the burden of proof. If such a motion to dismiss is denied, the respondent will then have the burden of going forward with the evidence in opposition to the challenge or complaint in its support of its position.

SECTION 6. PANEL'S DECISION.

The panel shall render its decision, which shall be final, within twenty (20) days after the receipt of the complaint.

ARTICLE XI: AMENDMENTS TO THE BY-LAWS

SECTION 1. PROCEDURE.

The Board of Directors shall have the power to amend these By-laws upon a majority vote of its members present and entitled to vote, after thirty days previous written notice of the proposed amendment or amendments to all known representatives on the Board of Directors.
