



USA Field Hockey

SafeSport Quality Control Systems

This policy outlines the requirements from USA Field Hockey (USA Field Hockey) for all USA Field Hockey owned and sanctioned events, as well as requirements for tracking the annual SafeSport training for participants who must complete it, in accordance with the policies of the U.S. Center for SafeSport.

1. Events Quality Control Systems

All USA Field Hockey owned and sanctioned events must comply with the standards outlined below, in addition to all other USA Field Hockey policies, including the USA Field Hockey Bylaws, USA Field Hockey's Athlete Safety and Minor Athlete Abuse Prevention Policies, and the Code of Conduct.

1.1 Definitions and Abbreviations

This list is not exhaustive and is provided solely to identify select terms applicable to this policy

- Event organizer: the individual running the event, who is physically present during the event. This may be USA Field Hockey staff or an appointed non-staff member.
- Organizational Exclusion List (OEL): list of USA Field Hockey's banned and suspended individuals and individuals on jurisdiction hold. This list is not public but is available to all USA Field Hockey staff and event organizers, as the jurisdictional hold list is not intended for public access.
- Banned and Suspended List: the list of individuals banned or suspended from USA Field Hockey activities that is available on USA Field Hockey's website.
- Sport80: USA Field Hockey's membership system.
- Minor Athlete Abuse Prevention Policies: MAAPP.
- The U.S. Center for SafeSport: the Center, SafeSport.

1.2 Events Checklist for Event Organizers

- ✓ Compile a list of all participants attending the event. Participants include athletes, coaches, umpires, staff, contractors, medical support, schedulers, volunteers, vendors, announcers, and media personnel, and anyone else recognized by the event organizer.
 - NOTE: this list must include same day registrants.
 - *USA Field Hockey has the list of those registered through Sport80 (umpires, coaches, athletes), so the event organizer should focus more on those who would not be captured through Sport80, such as vendors, athletic trainers, volunteers, and event staff such as the event organizer and the umpire manager. **The event organizer is also responsible for collecting the name and email address of any same-day additions or substitutions. This includes coaches who are not on the registration list, athletes being added on the day of competition, and any umpires who did not register beforehand.***

- ✓ Email all participants outlining the MAAPP and reporting requirements within 90 days prior to the start of the event. If the information is sent to participants more than 90 days in advance of the event, the event organizer must resend the information within the 90-day pre-event period.
 - There is a sample communication included in this policy as Appendix A.
 - A description of the MAAPP must be included, and the MAAPP must be attached or linked in the email.
 - The email communication must include the explicit reporting protocols for sexual misconduct, emotional misconduct, physical misconduct, and MAAPP violations.
 - All sexual misconduct and child abuse must be reported to local law enforcement and SafeSport immediately.
 - Emotional and physical misconduct must be reported; can either be reported to SafeSport or to USA Field Hockey.
 - Violations of the MAAPP must be reported to USA Field Hockey.
 - *USA Field Hockey sends an email with this information to everyone registered in Sport80. The event organizer is only responsible for sharing the MAAPP and reporting requirements to those not captured in Sport80. **This includes same day registrants.***
 - *USA Field Hockey suggests that the event host has printouts of the email to distribute to late coach or athlete additions or has the QR code in Appendix A somewhere easily scannable at check in.*
 - *If a coach adds an athlete, it is the coach's responsibility to bring the athlete up to the check-in table to receive the necessary information.*
- ✓ Ensure the necessary individuals have completed SafeSport training. This list includes anyone with regular contact or authority over minor athletes. This list includes coaches, umpires, USA Field Hockey staff and Board members in attendance, club administrators.
 - Provide credentials for these individuals.
 - *If the medical personnel on site would like to provide preventative care, they must complete annual SafeSport training and perform any non-emergency care in the presence of another adult participant.*
 - *USA Field Hockey encourages the use of wristbands and umpire shirts as forms of credentialing as this is the standard at national events.*
- ✓ Check the participant list against the organizational exclusion list, [available here](#).
 - Provide the organizational exclusion list to anyone checking in participants.
 - Notify USA Field Hockey staff if any individual on jurisdictional hold attempts to attend the event. [The organizational exclusion list is available here](#).
- ✓ Post SafeSport signage around the venue, note the parameters of jurisdiction, ensure any place where athletes should not be is marked and/or locked.
 - *USA Field Hockey will provide 8x11 signage templates to event organizers to print.*
- ✓ Monitor any bathrooms, changing areas, or areas where one-on-one contact between coaches and athletes could occur regularly and keep a log.
 - *USA Field Hockey has provided a sample log in Appendix D.*
- ✓ Complete [USA Field Hockey's Post-Event Requirements Survey](#) within 15 days of the conclusion of the event. This survey asks several questions regarding the implementation of SafeSport requirements at the event.

1.3 Coach and Athlete Registration

USA Field Hockey Club Administrators must register through USA Field Hockey's CRM software (currently Sport80) for all events. Sport80 only allows clubs with current memberships to register for events. For a club to have an active membership, the Club Administrator must have a current Coach or Umpire upgrade, both of which require annual SafeSport Training and background checks, in accordance with the U.S. Center for SafeSport and USOPC guidelines.

Club Administrators must submit a roster on USA Field Hockey's rostering system, Sport80. Sport80 checks all participants listed to ensure that they have a current membership and upgrade when applicable. Membership types have different requirements for participants. The below list outlines the requirements by segment:

- U12 Members (Minor Athletes) must sign the membership waiver. All minor athletes must also have a parent or guardian sign the waiver.
- U19 Members must sign the membership waiver, and, if 18 or over, the athlete must complete SafeSport Training annually and prior to contact with minor athletes.
- Adult Members must sign the membership waiver, and if they have authority over or regular contact with minor athletes are required to complete SafeSport Training.
 - During the registration process for this membership, Sport80 asks if the individual has regular contact with or authority over minors.
 - All Coaches and Umpires must purchase an Adult Membership before purchasing a Coach or Umpire Upgrade.
- Coach Upgrades are required for all individuals acting as coaches at USA Field Hockey events, and must sign the membership waiver, pass background screening, and complete SafeSport Training annually.
- Umpire Upgrades are required for all individuals acting as umpires at USA Field Hockey events, and must sign the membership waiver, pass background screening, and complete SafeSport Training annually.

Rosters are due two and a half weeks prior to the event. Once the roster deadline has passed, members of the USA Field Hockey Events and Membership departments check the rosters and contact any individual that is ineligible due to a missing background screening, SafeSport Training, or membership with directions on how to complete the necessary elements. USA Field Hockey members also reach out to athletes turning 18 during the competition to remind them to complete the training prior to contact with minor athletes. A USA Field Hockey representative or the local event organizers also cross-references USA Field Hockey's organizational exclusion list to ensure that none of the event participants are on the list.

Participants that have not completed the membership requirements above remain pending and are not able to participate in the event until all membership requirements have been met.

Banned/Excluded Participants, including those on the Jurisdictional Hold list, are flagged as Suspended in USA Field Hockey's membership database and Suspended participants are unable to be added to a roster and are unable to participate in any events affiliated with USA Field Hockey (national, regional, sanctioned, etc.).

If any individual on jurisdictional hold attempts to participate in a USA Field Hockey owned or sanctioned event, the event organizer must contact the Center for SafeSport immediately. USA Field Hockey staff regularly check the jurisdictional hold list and update the list as applicable. USA Field Hockey's organizational exclusion list is [available here](#). This list is updated monthly by USA Field Hockey's SafeSport representative. The SafeSport representative checks i-Sight in the first week of the month and updates the Excel document as needed. If notice of a suspension or ban comes at another time, the SafeSport representative will update the list at that time.

Ineligible participants receive multiple reminders from USA Field Hockey to complete the necessary requirements. If participants do not meet the requirements above by the time of Team Check In during the event, the participant cannot receive a wristband or applicable credential, which is required to participate in the event. If the participant meets all requirements above during the event, they can receive a wristband or applicable credential.

USA Field Hockey Event staff or the event organizers check identification (Driver's License, Passport, etc.) for all Coach Participants, and, if the individual has completed their SafeSport and background check, the coach can receive a wristband or applicable credential. Smaller events, such as selection camps, may use uniforms or other forms of identification as credentials. Credentials are required for coaches at all USA Field Hockey events – national, regional, and local. Umpires must check for credentials of any coaches on the bench before games begin. For coaches that do not meet the requirements, they are informed that they may only participate in the event as a spectator, not a coach. Coaches without wristbands or applicable credentials will be treated as and are expected to act as spectators, and, as such, should not coach athletes either during or between games.

For events that do not use Sport80 for registration, event organizers must require participants to show their USA Field Hockey virtual membership card when checking in. Only current members with all applicable certificates and screenings may participate in the event.

1.4 USA Field Hockey Event Umpire Selection Procedure

USA Field Hockey requires all umpiring event staff be a USA Field Hockey member with an umpire upgrade in good standing with USA Field Hockey. Those with umpire upgrades must complete U.S. Center for SafeSport Training annually and pass a USOPC Required Background Screening to be in good standing with USA Field Hockey, if they are 18 years old or older. Competitions will be conducted by qualified officials.

1.4.1 Process for Selecting Event Umpires

USA Field Hockey sets up a National Umpire Event through Sport80. When setting up, the system must require that all applicants are umpires in good standing. USA Field Hockey National Office Umpiring Staff selects umpire members in good standing to umpire at the tournament. For USA Field Hockey owned events, a USA Field Hockey Representative or the local event organizers cross-references USA Field Hockey's organizational exclusion list to ensure that none of the Event participants are on the list. For sanctioned events, the event organizer is responsible for checking the organizational exclusion list.

Before the tournament, USA Field Hockey event staff or the event organizer reviews the list to ensure that the umpires selected for the upcoming event were properly SafeSport Trained and Background

Screened. If any umpires do not meet the criteria, USA Field Hockey event staff or the event organizer sends an email to complete the required screening or training. If the requirements are not completed before umpire check-in during the event, they may not receive a wristband or applicable credential until all requirements are met.

A USA Field Hockey representative, the event organizer, or their designee checks identification (Driver's License, Passport, etc.) at check in. Check in for umpires may be separate from check in for coaches and athletes – it is usually held in the Umpire Room. If the umpire is in good standing, the umpire receives a wristband or applicable credential. Umpires should continue to wear their credentials even when they are not actively umpiring to denote their role at the tournament.

1.4.2 Selecting Event Umpire Managers, Tech Staff and Schedulers

USA Field Hockey compiles a list of Umpire Managers and Schedulers (umpire support staff) that are qualified based on umpire ratings and specific skills to hold these positions. USA Field Hockey National Office Umpiring Staff or their designee selects umpire members in good standing to be Umpire Managers or Schedulers at the National Events. USA Field Hockey event staff or the local event organizers also cross-reference USA Field Hockey's organizational exclusion list to ensure that none of the Event participants are on the list.

Prior to the tournament, the USA Field Hockey representative or event organizer reviews the list to ensure that the Umpire Managers and Schedulers selected for the upcoming event were properly SafeSport Trained and Background Screened. The SafeSport Representative is responsible for adding any technical staff to the participant list and sending the MAAPP and reporting email prior to the event. If any Umpire Managers or Schedulers do not meet the criteria, USA Field Hockey Event Staff or the local event organizer sends an email to complete the required screening or training. If the requirements are not completed before umpire check-in during the event, they may not receive a wristband or applicable credential until all requirements are met.

A USA Field Hockey Representative or the local event organizer checks identification (Driver's License, Passport, etc.) at check in. If the Umpire Manager/Scheduler is in good standing, the umpire receives a wristband or applicable credential.

1.4.3. International Athletic Competitions in the United States

USA Field Hockey Event Staff and event organizers must ensure that recordkeeping and documentation of results is in accordance with FIH requirements such that results are official. USA Field Hockey or person requesting sanction from USA Field Hockey will implement and abide by the policies and procedures to prevent the abuse, including emotional, physical, and child abuse, of amateur athletes participating in amateur athletic activities applicable to USA Field Hockey.

1.5 Volunteer Registration Process

USA Field Hockey volunteers must register for USA Field Hockey events, either online before the event, or in person. Volunteers must show identification when checking in on site.

USA Field Hockey event staff or the event organizers cross-reference USA Field Hockey's organizational exclusion list to ensure that none of the event participants are on the list.

Volunteers should only be assigned roles that do not have authority over or regular contact with minor athletes. If a volunteer must be in a role in which they have authority over or regular contact with a minor, they must complete SafeSport Training and have a current membership before the event. Individuals such as event organizers must complete SafeSport and have a current membership regardless of whether the event is an adult only event.

For all volunteers at national events, a USA Field Hockey representative or the event organizer checks identification (Driver's License, Passport, etc.) and if the volunteer meets requirements above, the volunteer may receive a wristband or applicable credential.

1.6 USA Field Hockey Board Members

If a USA Field Hockey Board Member plans to be at an event in a spectator or non-coach or umpire capacity, they must contact USA Field Hockey's Safe Sport Representative or the local event organizer who adds them to the list of participants. Board Members must complete SafeSport training on a timely basis within 45 days of appointment and annually (every 12 months) to remain active on the Board.

1.7 Medical Staff and Athletic Trainers

USA Field Hockey works with the hired Medical Staff and Athletic Trainers to determine if the trainers want to only provide emergency care or if they would like to provide preemptive care. Medical Staff that only provide emergency services do not need to complete SafeSport.

If Medical Staff or Athletic Trainers intend to perform duties beyond emergency services, they must be SafeSport Trained prior to contact with minor athletes. The Medical Staff and Trainers must communicate that they intend to do preventative care prior to the event, so USA Field Hockey can get the appropriate people SafeSport trained. Preventative care is any care for injuries that occurred prior to the event or care to prevent injury. If Medical Staff or Athletic Trainers are performing preventative care, they must be SafeSport trained and have an additional adult participant (anyone with SafeSport training) present at the time of the treatment.

Before any events, USA Field Hockey event staff or the event organizer contacts the host venue for a list of Medical Staff or Trainers attending the event. The designee confirms that the trainers and staff are only providing emergency services. If they are providing preemptive care, USA Field Hockey provides the applicable individuals with a membership to complete SafeSport and communicates that they must have a second adult participant present during any treatment. The list of trainers and staff is added to the Participant List and receive the MAAPP and reporting pre-event email and cross-checked with the organizational exclusion list.

1.8 USA Field Hockey and Event Staff

All USA Field Hockey Staff are required to always have SafeSport Training and an active background check. The SafeSport Representative or the local event organizer checks this list weekly and emails all individuals with upcoming expiration dates so no lapses in compliance occur, though it is ultimately the

responsibility of the individual. All event staff, such as the event organizer or others there in an official capacity, must be USA Field Hockey members and SafeSport trained.

Staff attending the event are added to the participant list.

1.9 College Coaches

For national events, USA Field Hockey Communications sends an email to their college coaches before the event. In that email, there is a survey asking what events the coaches intend to attend, and with a reminder to stop by the USA Field Hockey tent for a chair, meal voucher, gift, or anything else.

Communications shares the survey results with the Compliance team, who checks this list against the organizational exclusion list, adds the coaches' names to the participant list, and sends out the MAAPP and reporting communication.

When college coaches stop by the USA Field Hockey tent, USA Field Hockey staff ask for their name and email and show the coach the MAAPP At-A-Glance and remind them of reporting requirements. The names are then added to the participant list.

For regional events, USA Field Hockey does not send any pre-event communications to college coaches. If college coaches have a specific place designated to sit to watch the games, the event organizer must monitor the area regularly and ask anyone sitting in the area for their name and email address. The name must be compared to the organizational exclusion list and added to the participant list. Additionally, the event organizer must share either the pre-event email (in printed form) or the MAAPP-At-A-Glance with any college coaches sitting in the designated area. If college coaches do not have a separate area to sit, they are considered spectators and are not tracked.

1.10 Day of Participants and Last-Minute Substitutions

USA Field Hockey avoids Last Minute Substitutions or Day-Of Participants whenever possible. However, this still occurs occasionally. USA Field Hockey ensures that any Day of or Last-Minute Participant has met their role requirements before entering the event.

For Day of Participants and Last-Minute Substitutions for coaches, umpires or staff members, who are members of USA Field Hockey, a USA Field Hockey Representative or the local event organizer checks the participant's identification and membership status - SafeSport training, background check, and that they are not on the organizational exclusion list - to ensure that they have completed the necessary requirements. If they have, they receive a wristband or applicable credential. If they have not, they are only able to be spectators. Spectators may not coach during games, either from or off the bench, or meet with their teams between games in a coaching capacity.

For Day of Participants and Last-Minute Substitutions for athletes, the coach adding the athlete, or the athlete, must provide proof of current membership prior to receiving a credential. At USA Field Hockey owned events, the USA Field Hockey SafeSport Representative will manually track the athletes and coaches added during check-in and send out the MAAPP and reporting emails to those added every hour through the end of the check-in period. For regional events, the athlete either must come up to

the check in desk and review the MAAPP and reporting content, or the coach must take a written copy of the content and sign off that they will distribute it to all last-minute additions.

USA Field Hockey's SafeSport Representative or the local event organizer tries to collect the names of all vendors, athletic trainers, media, and other non-USA Field Hockey member participants before the event. However, there are frequently last-minute changes to these types of staffing. In these cases, for adult participants, the SafeSport Representative or the local event organizer speaks to the individuals directly to check identification to ensure they are not on the organizational exclusion list and to ensure they have received the MAAPP and reporting protocols information. If the addition is an athlete during a team competition, the coach must bring the athlete up to the check-in table prior to competition to receive a copy of the necessary information. It is recommended that all participants, including vendors, media, and medical staff, have membership, and the Membership Department can help provide memberships to those without.

For both member and nonmember Day of Participants, the USA Field Hockey representative or the event organizer manually adds the names to the participant list and reviews the MAAPP and reporting requirements verbally to the individuals.

1.11 Participant List

USA Field Hockey's Membership Department, with the help of the Local Organizer or Events Department, compiles a list of participants attending the event. This list must include, but is not limited to:

- Athletes,
- Coaches,
- Staff,
- Contractors,
- Umpires,
- Umpire Managers and Technical Officials,
- Medical support,
- Schedulers
- Volunteers,
- USADA chaperones,
- Vendors,
- Announcers,
- Media personnel, and
- Any last-minute additions or substitutions

USA Field Hockey Staff or the Local event organizer checks each segment for organizational exclusion members prior to finalizing it.

Prior to the event, USA Field Hockey staff or the event organizer uses this list to distribute an email about the MAAPP and reporting requirements. For those events using Sport80, the Communications team, working with USA Field Hockey representative, sends an email through Sport80's Campaign Manager. As emails can be scheduled, USA Field Hockey staff schedules the emails to go out the day before competition begins using a dynamic list to ensure that all registrants receive the email. USA Field Hockey staff also schedule internal emails to go to the Communications and Safe Sport departments for

the day before the competition to review Campaign Manager and ensure the email goes out. For last-minute participants, USA Field Hockey Staff provides a copy of the email on site.

In addition to the Participant List, USA Field Hockey staff compiles a list of all individuals who must be SafeSport Trained. This list includes USA Field Hockey staff and Board Members in attendance, umpires, umpire staff, coaches, non-emergency care medical personnel, volunteers with authority over or regular contact with minor athletes, and athletes 18 and older.

1.12 Venue Monitoring

All locker rooms must be randomly and regularly monitored by event staff. The bathrooms and locker rooms should have signage to let participants know that these spaces will be monitored. The monitors should check for any signs of abuse or misconduct. If there are no locker rooms, assign one bathroom for changing and monitor it regularly, or communicate to all participants that there is no changing at the venue.

The event organizer, the umpire, or USA Field Hockey staff must also monitor that individuals without a coaching credential are not sitting on the bench or coaching from another part of the field.

USA Field Hockey staff must communicate to participants about the parameters of the venue space and notify participants that they may not use spaces outside of the venue to train, meet, or warm up. Prior to the event beginning, the event staff or USA Field Hockey staff must mark any restricted areas and ensure those areas are secured and mark the parameters of USA Field Hockey's jurisdiction. When possible, staff should use physical barriers to secure the area. Throughout the event, staff must monitor restricted areas and areas where one-on-one contact may occur.

1.13 Signage

USA Field Hockey provides signage, with information about the MAAPP, education and training, reporting, and changing areas (such as bathrooms and locker rooms), to all event hosts prior to events. Event hosts should put up signage in high trafficked areas, areas where one-on-one contact could occur, restricted areas, and on changing areas. If changing is occurring in bathrooms, the event host should either designate one bathroom to be the changing area or monitor all bathrooms.

1.14 Pre-Event and At Event MAAPP Communications

USA Field Hockey's SafeSport Representative or the event organizer sends out an email with an overview of the MAAPP, an attachment or link to the MAAPP and the explicit reporting protocols for sexual misconduct, emotional misconduct, physical misconduct, and MAAPP violations to all known participants who are not captured in Sport80. Event organizers may include the necessary information in a Pre-Event Packet or other communication at their discretion, provided the necessary information is distributed to all participants within 90 days prior to the start of the event.

As mentioned above, any day of Participants receive a verbal briefing regarding the MAAPP and reporting requirements, and are required to review the MAAPP and reporting email text at check in.

If check in occurs the day before competition, any additions during the check in process receive an email that night. For same day check in, they receive a verbal briefing and must review the MAAPP and reporting email text prior to completing check in.

USA Field Hockey may change strategies for communicating the MAAPP and report requirements to sending these requirements to ALL USA Field Hockey members regularly during the events seasons. If this is the case, the event organizer will not need to inform same-day additions of these requirements.

1.15 USA Field Hockey Sanctioned Events

USA Field Hockey is currently not sanctioning any events. All events are USA Field Hockey-owned at this time. All events are expected to meet the same requirements.

1.16 Post Event Requirements

The event organizer must complete [USA Field Hockey's Post-Event Requirements Survey](#) within 15 days of the conclusion of the event. This survey asks several questions regarding the implementation of SafeSport requirements at the event.

2. SafeSport Training Annual Tracking Systems

USA Field Hockey Board Members, committee members, staff, umpires, coaches, 18+ year old athletes, and individuals with regular contact with or authority over minor athletes must complete SafeSport training and a background check annually.

2.1 Annual SafeSport Training

All individuals are required to complete these requirements through Sport80. Sport80 tracks all training and background checks, and sends out automated emails 30, 7, and 1 days prior to the expiration date of the requirement, as well as emails 15 and 30 days past expiration date for those who do not complete it. In the email, they are informed that they cannot have contact with minor athletes until it is renewed. When their SafeSport or background check expires, their membership is labeled as "In Progress," and they cannot renew their membership or register for any events.

In addition, the SafeSport representative sends an email personally to all staff and Board of Directors members within a month of when their SafeSport training is set to expire with instructions on how to complete the training. This email states that missing a current SafeSport training prevents the individual from serving as a staff or board member and that their name will be removed from the website until the course is completed. If a coach or Board member fails to complete their SafeSport on time, the Director of Membership, Safe Sport, and Governance contacts the Communications team to remove their name from the website, emails the Board Chair to say the individual is not eligible to vote in any upcoming votes, or their boss notifying them that the staff member cannot complete their job functions until completing the SafeSport training.

The USA Field Hockey representative also tracks the expirations dates for all staff, board members, and committee members in an Excel document.

2.2 Jurisdictional and Administrative Hold

USA Field Hockey's SafeSport representative monitors the i-Sight portal and updates the Organizational Exclusion List and Jurisdictional Hold List on a monthly basis, in addition to updating when receiving any correspondence from the Center between these periods.

Prior to hiring, Human Resources ensures that the individual is not on the organizational exclusion list.

2.3 Annual and Quarterly Communications

Following the purchase of a USA Field Hockey individual membership, the individual receives an email with information about SafeSport's reporting requirements and optional training for minor athletes and parents in compliance with the US Center for SafeSport's audit requirements. This email communication is listed in Appendix B of this document.

Following the purchase of a USA Field Hockey club membership, the Club Administrator receives an automated email from Sport80 with USA Field Hockey's Response and Resolution Policy, Quality Control Systems, the Organizational Exclusion List, and the Jurisdictional Hold list. This email communication is listed in Appendix C of this document.

Once a quarter, USA Field Hockey's SafeSport Representative sends a SafeSport update to all Club Administrators with the Organizational Exclusion List, the Jurisdictional Hold List, and other relevant SafeSport information.

Appendix A: Sample Communication

Dear NAME,

The [U.S. Center for SafeSport](#) created the Minor Athlete Abuse Prevention Policies (MAAPP), a collection of proactive prevention and training policies for the U.S. Olympic and Paralympic Movement to help create a safer and healthier environment in which minor athletes can thrive.

The MAAPP was originally released in 2019 to support organizations and individuals in preventing abuse in sport and meeting requirements under federal law. As a member of USA Field Hockey and a participant at a USA Field Hockey event, you are required to follow these policies.

The MAAPP focuses on in-program contact between an adult participant and a minor athlete and covers the following Required Prevention Policies: One-on-One Interaction, Meeting and Training Sessions, Manual Therapy and Therapeutic and Recovery Modalities, Locker Rooms and Changing Areas, Electronic Communications, Transportation, and Lodging.

One-on-One Interaction, Manual Therapy and Therapeutic and Recovery Modalities, Locker Rooms and Changing Areas apply at all facilities or locations that are partially or fully under the jurisdiction of USA Field Hockey. Partial or full jurisdiction includes the following:

- Any sanctioned event or competition by USA Field Hockey
- Any facility that USA Field Hockey owns, leases, or rents for competition, training or practices
- Any hotel or lodging that the team is using when traveling to a sanctioned USA Field Hockey event or competition

All of the Required Prevention Policies must be followed by:

- Adult participants of USA Field Hockey who have regular contact with minor athletes
- Adult participants authorized by USA Field Hockey to have regular contact with minor athletes
- Adult participants authorized by USA Field Hockey to have authority over minor athletes
- Adult staff and board members at USA Field Hockey

An adult participant is any adult (18 years of age or older) who is:

- A member or license holder of USA Field Hockey or a USA Field Hockey club;
- An employee or board member of USA Field Hockey or a USA Field Hockey club;
- 3. Within the governance or disciplinary jurisdiction of USA Field Hockey or a USA Field Hockey club;
- 4. Authorized, approved, or appointed by USA Field Hockey or a USA Field Hockey club to have regular contact with or authority over Minor Athletes

One-on-One Interaction, Manual Therapy and Therapeutic and Recovery Modalities, Locker Rooms and Changing Areas **ALSO** need to be followed by:

- Any adult participant at a facility that is partially or fully under the jurisdiction of USA Field Hockey.

In preparation for the upcoming event, where the MAAPP will be enforced, please review the USA Field Hockey Athlete Safety Policy [here](#).

As a reminder, all adult participants are Mandatory Reporters. An Adult Participant of USA Field Hockey who reasonably suspects that an incident(s) of Child Abuse, including sexual and physical abuse, or Sexual Misconduct has occurred is a mandatory reporter. To fulfill their mandatory reporting obligations, the Adult Participant must immediately report the incident(s) to law enforcement in accordance with any applicable state and federal laws. In addition, under the U.S. Center for SafeSport Code, suspected incident(s) of Child Abuse or Sexual Misconduct must be reported to the Center within 24 hours. To learn more about your state and federal reporting options, [Click here](#).

If you see or hear a report of any form of abuse, whether it is sexual, physical, emotional or another type of abuse you are required to report that abuse within a 24-hour period. For sexual or child abuse, you must report to local authorities prior to (and in addition to) the Center. You must report sexual misconduct, criminal charges, misconduct related to reporting, where underlying allegations involve child abuse or sexual misconduct, aiding and abetting as it relates to the Center's process, misconduct related the Center's process, and other inappropriate conduct to the US Center for SafeSport through [its online reporting form](#) or by calling the Center at 833-587-7233. If you witness any violations of the MAAPP, or any physical or emotional abuse, please report it through [USA Field Hockey's online reporting form](#) or to fieldhockeysafe@usafieldhockey.com. Reports of emotional and physical misconduct can also be made directly to the Center.

If you have any additional questions or concerns, please email fieldhockeysafe@usafieldhockey.com.

Thank you,
NAME

Appendix B: Individual Membership Purchase Email

Congratulations, you are now a member of USA Field Hockey!

We are glad to have you join us, thank you for your support. Your membership details are shown below, along with important SafeSport information. Please review all the information in this email thoroughly. Your membership details are shown below and your virtual membership pass is attached. You can add your USA Field Hockey Membership to the Wallet App on your smartphone by following the step-by-step guide below. However, if you don't have a smartphone it's not a problem as we've also attached a PDF version of your Membership for you to save or print if you wish.

How to add your Membership to your Apple or Android smartphone

If you have an Apple iPhone follow these simple steps:

1. Click the e-membership card attachment on the email
2. Once downloaded, click the 'Add' option in the top right
3. You can now find your [licence/membership card] in the Wallet app

If you have an Android Smartphone do the following:

1. Firstly, if you don't have a pass wallet app on your smartphone, click the following link and install the Pass2u app: <https://play.google.com/store/apps/details?id=com.passesalliance.wallet>
2. Once your app has installed, click the e-membership card attachment on the email
3. The Pass2u app will open and install the pass automatically

SafeSport Code

The USOPC, all NGBs, including USA Field Hockey, and all LAOs, including all USA Field Hockey clubs, must comply with the policies and procedures within the U.S. Center for SafeSport Code.

Please review [the SafeSport Code here](#).

Minor Athlete Abuse Prevention Policies

In 2021, USA Field Hockey, supported by the U.S. Center for SafeSport, rolled out the attached new Minor Athlete Abuse Prevention Policies (MAAPP) to ensure that all USA Field Hockey clubs and members can be proactive when it comes to preventing abuse. MAAPP applies to all adults who have regular contact with or authority over minor athletes. USA Field Hockey updated the MAAPP in accordance with U.S. Center for SafeSport policies on January 1, 2025.

For more information about USA Field Hockey's MAAPP, [please](#) click here to read it.

Reporting

The U.S. Center for SafeSport has exclusive jurisdiction over sexual misconduct and child sexual abuse, and discretionary jurisdiction over all other forms of abuse and misconduct. USA Field Hockey has jurisdiction over MAAPP violations and emotional and physical misconduct. All child abuse, including child sexual and physical abuse, must be reported to both law enforcement and the US Center for SafeSport. All adult participants in USA Field Hockey are mandatory reporters.

If your concern deals with any of the following, please contact the U.S. Center for SafeSport to make a report. (Use the [online reporting form](#), or call 833-5US-SAFE (587-7233)).

- Child abuse, including sexual and physical abuse
- Sexual misconduct
- Non-consensual sexual conduct

- Sexual harassment
- Intimate relationships involving an imbalance of power

If the concern involves minors (sexual, physical, or emotional), you must also report to local law enforcement. Please report to the necessary child protective services, [which can be found here](#).

If your concern deals with any of the following, please fill out and submit [USA Field Hockey's reporting form](#), or email FieldHockeySafe@usafieldhockey.com to make a report.

- Physical or Emotional misconduct
- Bullying
- Harassment
- Hazing
- Any other MAAPP violation or misconduct

Please report all misconduct or abuse within 24 hours.

For more information on USA Field Hockey's Response and Resolution Policy, [please click here](#). Please note that non-compliance with MAAPP is a violation of the U.S. Center for SafeSport Code.

SafeSport Training

USA Field Hockey also recommends that athletes of all ages and their parents complete appropriate SafeSport Training to better equip them to prevent, recognize and respond to misconduct.

USA Field Hockey recommends that parents complete the Parent's Guide to Misconduct in Sport Training. This course educates parents of minor athletes about types of abuse and misconduct in sport, with guidance on fostering positive and safe sport experiences for children. To access this course, please [click here](#).

For athletes 5-12, USA Field Hockey recommends that they complete the SafeSport for Kids Training. This course educates young athletes about the difference between discipline and abuse and encourages them to reach out to a trusted adult when something is not right. It also stresses the importance of being a good teammate, positive sportsmanship, and having a healthy sport environment focused on fun and safety. To access this course, please [click here](#).

For athletes ages 13-17, USA Field Hockey recommends that they complete the SafeSport for Youth Athletes Training. This course educates youth athletes about bullying and hazing prevention, tips for positive online interactions, and reporting of sexual abuse and misconduct. Note: If your organization requires you to complete the SafeSport™ Trained Core series, this course will not satisfy that requirement. To access this course, please [click here](#).

Guardian consent is required for all minor athlete training.

To see all the courses that the U.S. Center has to offer, please [click here](#). We encourage anyone interested to take the optional courses through SafeSport.

If you have any questions about USA Field Hockey's SafeSport program, please contact FieldHockeySafe@usafieldhockey.com.

Your Membership Details

Appendix C: Club Membership Purchase Email

USA Field Hockey clubs must be in compliance with all applicable policies, including SafeSport policies. Please review USA Field Hockey's [Response and Resolution Policy and Quality Control Systems here](#) under Resources, as these policies provide the necessary information to comply with USA Field Hockey's SafeSport policies. Please also review USA Field Hockey's Banned List at the [bottom of this page](#).