

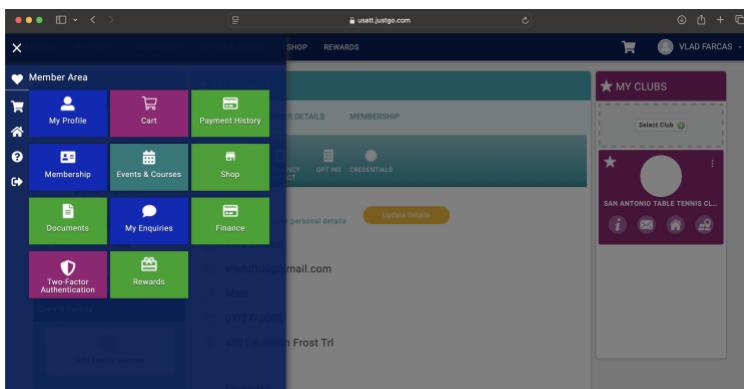
## USATT Background Check Guide (SafeSport Compliance)

All USA Table Tennis (USATT) members who require full SafeSport compliance must complete a background check through the USATT JustGo platform and the National Center for Safety Initiatives (NCSI).

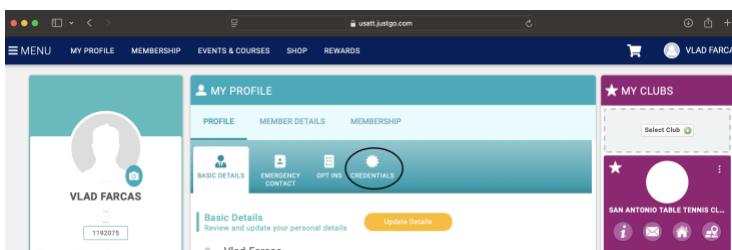
Follow the step-by-step instructions below to successfully complete the process.

### Step-by-Step Instructions

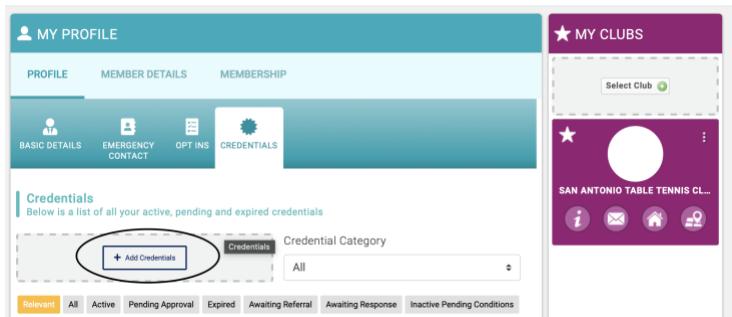
1. Log in to your USATT Member Account at <https://usatt.justgo.com>.
2. From the main menu, navigate to My Profile.



3. Select the Credentials tab.

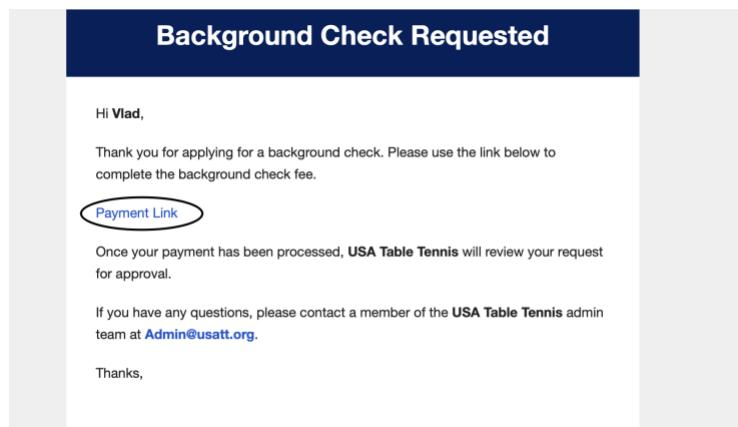


4. Click + Add Credentials.



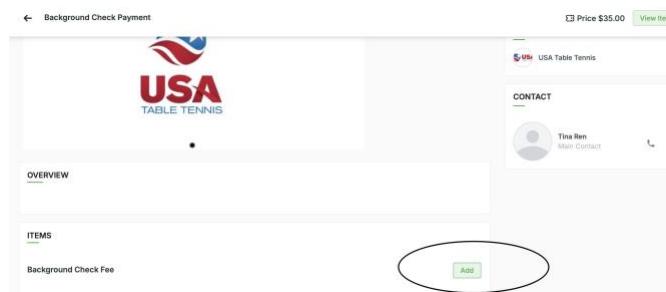
5. Select Background Check Request and enter your Social Security Number (SSN).  
 Note: Your SSN is securely passed to NCSI (USATT's background check vendor) and is automatically deleted after processing.

6. Submit the request. You will receive an email containing a payment link.

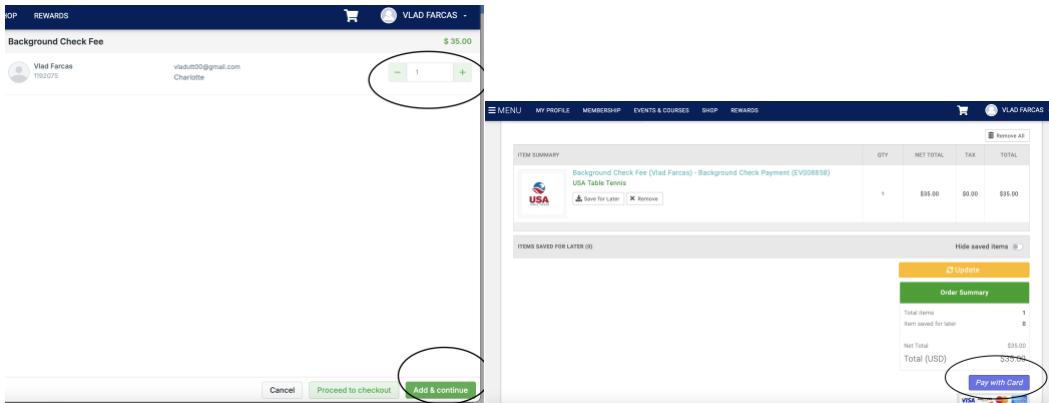


7. Open the email and click the Payment Link. This will redirect you back to the JustGo platform.

8. Ensure you are logged in to your JustGo account, then add the Background Check Fee to your cart.

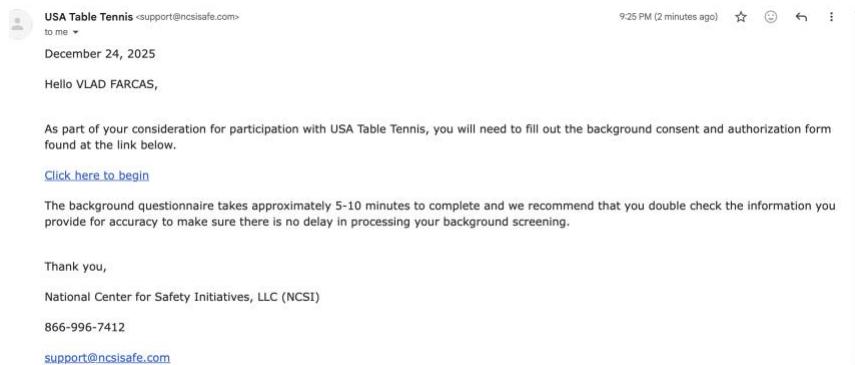


9. Complete the payment checkout process.



10. A USATT administrator will verify your payment, typically within one (1) business day.

11. Once verified, you will receive an email with the subject line: USA Table Tennis Invitation for Background Screening.



12. Click Click Here to Begin in the email.

13. Complete the background screening on the NCSI platform using the same SSN you previously provided.

### Need Help?

If you experience any issues during this process, please contact:

USATT Admin: admin@usatt.org