



Section 7: Reporting

Taken from Section 7 of the USA Luge SafeSport Handbook

Every Adult Participant must report reasonable suspicions or allegations of: (1) violations of this Policy and (2) child physical or sexual abuse to either the Center or the USA Luge as set forth below. Additionally, all forms of prohibited misconduct as defined in Section 2 of the USA Luge SafeSport Handbook (emotional, physical and sexual misconduct, bullying, hazing, harassment) are forms of misconduct that may also be reported to USA Luge.

USA Luge also encourages member parents, athletes and other sport participants to communicate violations of the Policy and/or allegations and suspicions of misconduct and violations of ethical and safe sport policies to include but not limited to violations of the Minor Athlete Abuse Prevention Policies (MAAPP). Specifically, violations to policies relating to: One-On-One Interactions, Massages and Rubdown/Athletic Training Modalities, Locker Rooms and Changing Areas, Social Media and Electronic Communications, Local Travel and Team Travel policies, and other similar illegal or improper practices.

If you believe an allegation involves child abuse or neglect, the matter must also be referred to the appropriate law enforcement authorities.

Please report all issues falling within the Center's authority (see, Section 6, above) to the Center.

TO REPORT TO THE U.S. CENTER FOR SAFESPORT - CLICK:
[Report a Concern | U.S. Center for SafeSport \(uscenterforsafesport.org\)](https://www.uscenterforsafesport.org)

Please report all issues falling outside of the Center's authority to USA Luge.

TO REPORT TO USA LUGE – send an email to Amy Chapin, USA Luge SafeSport Coordinator, amy@usaluge.org.

USA Luge will forward any reports falling under the Center's exclusive jurisdiction to the Center, immediately and within 24 hours and will address all other matters.

REPORTING TO EITHER THE CENTER OR USA LUGE MAY BE MADE ANONYMOUSLY. THERE ARE NO FILING FEES OR COSTS ASSOCIATED WITH INITIATING A REPORT.

Jurisdiction Notification: USA Luge must promptly inform an identified reporting party of its jurisdictional determination regarding their report to USA Luge, communicating that the matter either is being:

1. Referred to the U.S. Center for SafeSport,
2. Or addressed by USA Luge.

Mandatory Reporting Requirements for Adult Participants:

All suspicions/allegations of child physical or sexual abuse will be reported immediately and within 24 hours to the Center, appropriate law enforcement authorities, and other local authorities, if applicable. As a matter of policy, USA Luge does not investigate suspicions/allegations of child physical or sexual abuse or attempt to evaluate the credibility or validity of such allegations as a condition for reporting to the appropriate law enforcement authorities.

USA Luge Response and Resolution Policy:

The USA LUGE Bylaws reference the procedures to respond to and resolve alleged violations of this policy or violations of the U.S. Center for Safe Sport Code. (See Article XXX Grievance and Complaints).

All reported complaints and resolutions resulting from allegations to The Center, USA Luge or any member Club will be tracked on a spreadsheet.

The Luge SafeSport Coordinator will ensure that the USA LUGE response and resolution policy is followed and that reported complaints and resolutions are tracked internally.

Club are required to report all allegations of emotional, physical, MAAPP violations, and sexual misconduct directly to USA Luge. Clubs should follow all the reporting protocols outlined in this policy.

USA Luge will annually submit to the Center data regarding:

- a. Reports of emotional or physical misconduct made to the Organization or its local affiliated organizations.
 - i. Total reported incidents of alleged emotional misconduct
 - ii. Total reported incidents of alleged physical misconduct
 - iii. Total number of investigations of alleged emotional misconduct

- iv** Total number or investigations of alleged physical misconduct
- v.** Total number of violations for emotional misconduct adjudicated by the Organization separated by cases adjudicated by NGB and cases adjudicated by its LAOs
- vi.** Total number of violations for physical misconduct adjudicated by the Organization separated by cases adjudicated by NGB and cases adjudicated by its LAOs

b. Reports to the Organization or its local affiliated organizations that a Participant violated the Minor Athlete Abuse Prevention Policies (MAAPP).

- i.** Total reported incidents of alleged violations of the MAAPP, by policy type
- ii.** Total number of investigations of alleged violations of the MAAPP
- iii.** Total number of violations of the MAAPP, separated by cases adjudicated by NGB and cases adjudicated by its LAOs

c. Reports to the Organization or its local affiliated organization that a Participant engaged in retaliation.

- i.** Total reported incidents of alleged retaliation
- ii.** Total number of investigations of alleged retaliation
- iii.** Total number of violations of retaliation policy separated by cases adjudicated by NGB and cases adjudicated by LAOs