

## USBA SafeSport and MAAPP Implementation for Sanctioned Events

Event Participant: Defined as anyone participating in the event in any capacity, except spectators. This includes racers, coaches, officials, volunteers, USBA staff, OC staff, medical personnel, and media.

### SafeSport Training:

Who requires training for events?

- USBA requires all those acting as officials to be trained - this includes all Chiefs
- Volunteers who may have one-on-one interaction with minor athletes should be trained - this includes doping control chaperones and medical personnel (an exception is made for anyone providing only emergency medical training).
- All coaches must have current SafeSport training.
- Other people may require training for your club, but may not in the context of the event. Please direct questions about training requirements to [sara@usbiathlon.org](mailto:sara@usbiathlon.org).

### Communication:

USBA will provide wording for SafeSport communications upon request. All participants must be notified that SafeSport MAAPP is in effect.

#### *Pre-Event:*

- No more than 30 days before the event, but no less than 24 hours prior to the first official training, all event participants must be sent communication including the USBA MAAPP or MAAPP At-A-Glance and information on how to report a concern or violation.
- A participant list must be provided to USBA to be checked for SafeSport training compliance and checked against the USBA banned list.

#### *Team Captains Meeting:*

- Please mention during any pre-event meetings that the USBA SafeSport MAAPP is in effect.

#### *Late Registration/Day-of Volunteers:*

- Any day-of registration must be cleared by USBA. USBA will provide the LOC with a list of current members and coaches in good standing. USBA will also designate someone at the LOC to check the day-of registrants against the USBA banned list.
- Any event participant who did not receive pre-event communication must be shown the USBA MAAPP and how to report information and sign that they have seen this information. That signature page must be produced to USBA upon request. USBA recommends that OC's especially call out the importance of avoiding one-on-one interactions with minors.

### Signage:

This is a list of signage needed for events. Templates for most signage can be requested from US Biathlon.

- Signage is required notifying people how to report a SafeSport or MAAPP violation or concern.

- Signage is required for any changing areas (locker rooms) notifying users there is regular monitoring, there should be no recording in the locker area, and one-on-one interactions between non-related minors and adults is prohibited.
- The USBA MAAPP or MAAPP At-A-Glance should be posted.
- We recommend information about team travel rules be posted or provided to participants.

Procedures:

*Registration:*

- In addition to competitors, coaches should pre-register. A list of all racers and coaches should be provided to USBA no later than two days before the first official training day so USBA can check this list for SafeSport training compliance and against the USBA banned list.

*Check-In:*

- USBA will provide the OC with a list of anyone registered that should not receive credentials. USBA will attempt to communicate with these individuals ahead of check-in.
- For events having day-of registrations, USBA will provide a current member list, including current certified coaches/officials.

*Credentials/Access:*

- The OC should have some way to differentiate between coaches who can have access to coach areas and are USBA certified, and spectators. We suggest coach bibs, as they are visible.
- Access to coach areas like the range or any official on-course coaching zones should be limited to those with coaching credentials.
- USBA encourages the OC to similarly identify volunteers in some way to differentiate them from spectators.

*Locker Rooms:*

- If an OC has locker rooms that are open during the event, they must have signage (see above), and be regularly and randomly checked. These checks should be planned and recorded by OC staff.
- The OC must provide a private changing area for minor athletes (a tent, locked bathroom stalls close by, etc).
- It is encouraged that locker rooms be restricted to either minor or adult participants, to limit accidental one-on-one interaction between minors and adults.

*Other:*

- USBA encouraged OC's to lock any areas that may allow one-on-one interactions to occur (wax rooms not in use, offices, etc).
- USBA encourages any announcers to remind all participants that the USBA MAAPP is in effect and how they can report any concerns.
- USBA encourages OC's to regularly monitor any enclosed areas (such as wax rooms or tents) to ensure MAAPP requirements (no one-on-one interactions with minors) are taking place.

Example Email to Participants:

*Dear Participants,*

*Thank you for participating in the XXX Event in LOCATION on DATE. As a reminder, this event is sanctioned by US Biathlon and therefore all US Biathlon SafeSport and Minor Athlete Abuse Prevention Policies (MAAPP) are in effect. Attached to this email you will find an "At-A-Glance" version of US Biathlon's MAAPP. You can find the full policy on our website (<https://www.teamusa.org/us-biathlon/resources/safesport>).*

*To report a SafeSport concern, please go to The US Center for SafeSport's website (<https://safesport.org/report-a-concern>) or contact USBA via email ([USBASafesport@usbiathlon.org](mailto:USBASafesport@usbiathlon.org)), phone (207- 688-6500) or by filling out this Google Form: <https://forms.gle/3evGusWbFpgL8xSw8>. Reports can always be made anonymously.*

*Note that The US Center for SafeSport has exclusive jurisdiction over allegations regarding sexual misconduct. These allegations should be reported directly to The Center, while other concerns may be reported to The Center or directly to US Biathlon.*

*Please do not hesitate to reach out with any questions or concerns. We look forward to seeing you soon!*

*Best,*

*XXX OC and US Biathlon*