Minutes
Board of Directors
Email vote February 2026

Board Members in Attendance: Kimberly Kohut, Jaime Czarkowski (General Athlete Representative), Jennell Lynch, Cheryl Russell, Amy Oliver, Natalia Vega (AEC President), Monica Velazquez-Stiak, Andrea Miles, Becky Tomsic, Anna Montgomery, Stacey Chapman	
Staff Members in Attendance:	
Non Voting: Jacklyn Luu(Team USA AC alternate) Heidi Lurenz(Secretary)	
Excused: Rebecca Phillips, Mariya Koroleva(Team USA AC Athlete Representative), Joanne Pasternack, Bill May (Non -voting AQUA/PAQ Athlete Representative), Kerhyl Gantt	
Email motions sent February 8. 2026 with votes due February 11/2026	**By:** Kimberly Kohut.

Topic	Changes to Appendix G	Presented by	Kimberly Kohut
Discussion	Appendix G was updated to clarify the STC/DTC selection process. It was found to be different than what was understood and will be updated by the committee. The updates to the appendix were sent to the Official's Board and has been approved by the Official's board.		
	Motion: Cheryl Russell moved to accept the changes made to Appendix G as recommended by the Official's board.		
	Seconded by: Amy Oliver		
	Motion approved.		
	Vote: Yes- 10 , No- 0, Abstain- 0		

Respectfully Submitted,

Heidi Lurenz
Secretary

Attachments:
Appendix G

Draft of changes to Appendix G, Section 1.03 and 1.04

1.03. **Technical Controller Testing Policies:** In order to obtain the specified ratings, the following procedures are required. Candidates who fail written or electronic tests may be retested. A Technical Controllers' rating is good for 1 year from the date of completion of all requirements for the rating. The rating is good until December 31st of the year of expiration.

   A. **Level 1: Difficulty and/or Synchronization Technical Controller Rating Requirements** (Association and Regional):
   1. Minimum Age: 15 years of age.
   2. USAAS Membership: Youth or Adult Instructor, Youth or Adult Professional, Youth or Adult Competitive Athlete, Youth or Adult Athlete, or Youth or Adult Life Membership or Official Levels 1 & 2 required.
   3. Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.
   4. Training Courses and Fees: Online course. Online course and Electronic test fees set by and payable to the USAAS National Office, ~~approved by the Board of Directors and payable to USAAS~~.
   5. ~~Written or~~ Electronic Test: Open book, with 2-hour time limit, 85% passing score.
   6. Retaining Rating: Not available for a Technical Controller.
   ~~B. Level 1A: Synchronization Technical Controller Rating Requirements (Association and Regional):~~
   ~~1. For individuals who only want to be trained as Synchronization Technical Controllers at the Association and Regional level. Same requirements as Section 1.03 A above.~~
   C. **Level 2: Difficulty and/or Synchronization Technical Controller Rating Requirements** (Zone)
   1. Minimum Age: 18 years of age.
   2. USAAS Membership: Adult Professional, Adult Competitive Athlete or Professional ~~Adult~~ Life Membership required.
   3. Level Requirement: Level 1 Difficulty and Synchronization Technical Controller Certification. ~~The appropriate Association Officials Chair(s) shall notify the appropriate Zone Officials Chair(s) that the individual~~ has served as a DTC and/or STC ~~for a minimum of 20~~ Age Group routines (minimum) to include ~~at least (1) solo or duet event and (2) team events at Association and/or Regional~~ competitions ~~in the past 2 years~~.
   4. Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.
   5. Training Courses and Fees: Online course. Online course and Electronic test fees set by and payable to the USAAS National Office, ~~approved by the Board of Directors and payable to USAAS~~.
   6. ~~Written or~~ Electronic Test: Open book, with 2-hour time limit, 90% passing score.
   7. Retaining Rating: Not available for a Technical Controller.
   ~~D. Level 2A: Synchronization Technical Controller Rating Requirements (Zone)~~
   ~~1. For individuals who only want to be trained as Synchronization Technical Controllers at the Zone level. Same requirements as Section 1.03 C above.~~
   E. **Level 3: Difficulty and/or Synchronization Technical Controller Rating Requirements (National)**
   1. Minimum Age: 18 years of age.
   2. USAAS Membership: Adult Professional, Adult Competitive Athlete or Adult Life Membership required.
   3. Level Requirement: Level 2 Difficulty and/or Synchronization Technical Controller Certification. The appropriate Zone Officials Chair(s) shall notify the Officials' Committee Chair that the individual has served as a DTC and/or STC for a minimum of 30 Youth, Junior or Senior routines (minimum) to include at least (1) solo or duet event (technical and free events) and (2) team (technical or free events), acrobatic or free combination events at a Zone Championship in the past 2 years.
   4. Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.
   5. Retaining Rating: Not available for a Technical Controller.
   ~~F. Level 3A: Synchronization Technical Controller Rating Requirements (National)~~
   ~~1. For individuals who only want to be trained as Synchronization Technical Controllers at the National level. Same requirements as Section 1.03 E above.~~
   G. **Level 4: Difficulty and/or Synchronization Technical Controller Rating Requirements (AQUA/PAQ)**
   1. Age Requirements: Meet AQUA and PAQ age requirements.
   2. Citizenship: U.S. Citizen.
   3. Level Requirement: Current Level 3 Difficulty and Synchronization Technical Controller Certification.
   4. Candidate Recommendations: Openings shall be filled by the USAAS International Relations Committee with recommendations from the Officials' Committee. Recommendations will be based on evaluations, attendance, cooperation and availability.

Section 1.04 A.7

1.04 - Maintenance of Judge and Technical Controller Specific Rating

    A.   **Minimum Requirements:**

        7.   Difficulty and Synchronization Technical Controllers (Leve1s 1, <mark>1A</mark>, 2, <mark>2A</mark>, 3, <s>3A</s> and 4):

           a.   Pass the Technical Controller annual refresher course and test.

Clean versions:

1.03. **Technical Controller Testing Policies:** In order to obtain the specified ratings, the following procedures are required. Candidates who fail written or electronic tests may be retested. A Technical Controllers' rating is good for 1 year from the date of completion of all requirements for the rating. The rating is good until December 31st of the year of expiration.

    A.   **Level 1: Difficulty and/or Synchronization Technical Controller Rating Requirements** (Association and Regional):

        1.   Minimum Age: 15 years of age.

        2.   USAAS Membership: Youth or Adult Instructor, Youth or Adult Professional, Youth or Adult Competitive Athlete, Youth or Adult Athlete, or Professional Life Membership or Official Levels 1 & 2 required.

        3.   Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.

        4.   Training Courses and Fees: Online course. Online course and Electronic test fees set by and payable to the USAAS National Office.

        5.   Electronic Test: Open book, with 2-hour time limit, 85% passing score.

        6.   Retaining Rating: Not available for a Technical Controller.

    B.   **Level 2: Difficulty and/or Synchronization Technical Controller Rating Requirements** (Zone)

        1.   Minimum Age: 18 years of age.

        2.   USAAS Membership: Adult Professional, Adult Competitive Athlete or Professional Life Membership required.

        3.   Level Requirement: Level 1 Difficulty and Synchronization Technical Controller Certification.

        4.   Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.

        5.   Training Courses and Fees: Online course. Online course and Electronic test fees set by and payable to the USAAS National Office.

        6.   Electronic Test: Open book, with 2-hour time limit, 90% passing score.

        7.   Retaining Rating: Not available for a Technical Controller.

    C.   **Level 3: Difficulty and/or Synchronization Technical Controller Rating Requirements (National**)

        1.   Minimum Age: 18 years of age.

        2.   USAAS Membership: Adult Professional, Adult Competitive Athlete or Professional Life Membership required.

        3.   Level Requirement: Level 2 Difficulty and/or Synchronization Technical Controller Certification. The appropriate Zone Officials Chair(s) shall notify the Officials' Committee Chair that the individual has served as a DTC and/or STC for a minimum of 30 Youth, Junior or Senior routines (minimum) to include at least (1) solo or duet event (technical and free events) and (2) team (technical or free events), acrobatic or free combination events at a Zone Championship in the past 2 years.

        4.   Training Materials: USAAS Rulebook, AQUA Difficulty Introduction Guide and AQUA Artistic Swimming Manual for Judges, Technical Controllers, Referees & Coaches and applicable Addendums.

        5.   Retaining Rating: Not available for a Technical Controller.

    D.   **Level 4: Difficulty and/or Synchronization Technical Controller Rating Requirements (AQUA/PAQ)**

        1.   Age Requirements: Meet AQUA and PAQ age requirements.

        2.   Citizenship: U.S. Citizen.

        3.   Level Requirement: Current Level 3 Difficulty and Synchronization Technical Controller Certification.

        4.   Candidate Recommendations: Openings shall be filled by the USAAS International Relations Committee with recommendations from the Officials' Committee. Recommendations will be based on evaluations, attendance, cooperation and availability.

Section 1.04 A.7

1.04 - Maintenance of Judge and Technical Controller Specific Rating

    A.   **Minimum Requirements:**

        7.   Difficulty and Synchronization Technical Controllers (Leve1s 1, 2, 3, and 4):

           a.   Pass the Technical Controller annual refresher course and test.