

## This is our FIRST Signature Event Tournament:

### What should we do?

- Pick up athlete credentials
  - Check to make sure all information is correct (picture, name, age, and divisions)
  - You can scan the QR code on the credential to see all the registered information
  - If something is wrong go to the computer stations in the registration room to get it corrected
  - Note the division numbers K(kata) S(sparring) E(elite) T(team) P(Para-Karate)
  - Sometimes the Team Divisions are not on the credential, that is ok you do not need to get it reprinted
  - Does your athlete need to weigh in? Only Elite divisions do. Beginner, Novice, Intermediate and Advance divisions do not.
- Pick up spectator tickets at the box office
- Sign up to volunteer, this is a great way to learn more about the tournaments. No experience is necessary. See the yellow volunteer table for more information.
- Confirm competition schedule-QR codes posted around arena
- Division charts will be available online Wednesday night @ [tournamentinabox.com](http://tournamentinabox.com)
- Locate staging: This will be where athletes go when their division is called to staging
  - Athletes need to get their credential scanned when they enter staging
  - Parents can stay behind the barrier and watch athlete till they go to competition floor
  - The volunteer will hold a number sign of what ring they are taking that division to

- If you sign up for the text messaging you will be sent text messages of when your athlete should report to staging, what ring they will be competing in and when they go the ring.
- Locate competition floor. Rings 1-4 are for our elite divisions
- Find out where athlete exit is from competition floor
- Check out the vendors in the front of the arena, they are selling patches, equipment, uniforms, custom tournament t-shirts
- Athletes should keep equipment bag with them including water bottle, lite snacks, team jacket etc.
- Day of competition arrive 15-30 minutes before staging time. This allows athletes to get dressed and report to staging when they are called over the loudspeaker
- Food vendors are also located around the arena
- Lost credentials will be given to the box office
- Credentials will be their spectator ticket for days they are not competing
- Lost and Found is at the announcer table
- Medics are in the center of the competition floor
- Talk to your kids that if they cannot find you to go to the head table in staging and we can make an announcement or a phone call to help.
- If you have any other questions, please ask one of the tournament staff, they are the ones in the tournament polo shirts. We want to make sure the athletes have the best experience possible.