



Audit and Finance Committee
Meeting Minutes
August 15, 2025 Video Conference

Attendees:

Joe Ragan – Chair
Jeff Brentley
Corinne Shigemoto – CEO
Melissa Jones – Director of Finance

Guests:

Steve Hochstetter – Sorren – left meeting at 11:45am mst
Beth Helzer -Sorren – left meeting at 11:45am mst

1. Meeting called to order at 11:03am mst and quorum established
2. No conflicts of interest reported
3. Motion by Joe Ragan to approve the meeting minutes from July 7, 2025, and August 8, 2025, seconded by Jeff Brentley, all approved, motion passes.
4. A review of the draft Management Letter was given by Beth Helzer and a review of the draft Financial Statements for the Year Ended December 31, 2024 & Auditors Report was given by Steve Hochstetter.
5. Motion by Joe Ragan to approve that the draft Management Letter and Financial Statements for the Year Ended December 31, 2024 & Auditors Report be submitted to the USA Judo Board of Directors for review and approval, seconded by Jeff Brentley, all approved, motion passes.
6. Motion by Joe Ragan to approve that the draft Management Letter and Financial Statements for the Year Ended December 31, 2024 & Auditors Report be submitted to the USOPC for review, seconded by Jeff Brentley, all approved, motion passes.
7. Motion to adjourn the meeting by Joe Ragan, seconded by Jeff Brentley, all approved, meeting adjourned at 11:50am mst.