



Event Risk Assessment Guidelines

All sanctioned events and facilities under the jurisdiction of USA Water Ski & Wake Sports must take the necessary steps to ensure that required prevention policies are implemented and followed. Further explanations and definitions of policies and terms used in these guidelines can be found in the [SafeSport Handbook](#).

One-on-one interactions

Policy: All interactions between an unrelated adult and a minor athlete at any USA Water Ski & Wake Sports Event must be observable and at a distance allowing interruption by another adult.

Questions to ask yourself when evaluating:

- Are all areas accessible to minor athletes (besides private bathrooms and changing areas) in an open and interruptible environment?
- Is their established supervision for those identified vulnerable areas?
- What protocol will be put into place to ensure that one on one interactions between a minor athlete and an adult remain observable and interruptible?

Medical Modalities

Policy: All medical treatments offered must comply with the one-on-one policy and be open and interruptible, with another adult physically present and in full site of all treatments.

- Parents/guardians must be allowed to observe all treatments
- In the event of an emergency where medical care is necessary to stabilize a condition, the parent or guardian of a minor athlete must be notified and if not onsite, should be notified as soon as reasonably possible approve any further non-emergency medical treatments.
- Any contact with genitalia, is explicitly forbidden and must be reported to legal authorities and the U.S. Center for SafeSport.

Questions to ask yourself when evaluating:

- Who is the medical provider? What are their credentials?
- Is there a designated medical area for this event?
- Are medical areas in an open and interruptible location?
- Are there at least two adult participants physically present for any medical treatment?
- How will you ensure that parents/ guardians are included in on the medical care and treatment process?

Locker Rooms and Changing Areas

Policy: Any sanctioned event or activity within USA-WSWS' jurisdiction must designate a locker room, changing area, or similar space. When private locker rooms or changing areas are not provided, athletes are expected to take reasonable precautions to maintain privacy while changing. When locker rooms or enclosed changing areas are provided, the following precautions shall be taken.

- Adult Participants are not permitted to be alone with a minor athlete in a locker room or changing area. Exceptions will be made for emergency circumstances and for athletes who are close in age, adults that qualify as a dual relationship, and personal care assistants.

- Recording of any kind is prohibited in locker rooms, rest rooms, changing areas or similar spaces. This includes voice recording, still cameras, and video recording.
- Locker rooms and changing areas must be monitored for compliance with this policy as designated by the Event Organizer.

Questions to ask during evaluation:

- Are event participants aware of where they need to change at the facility/ venue and how to conduct themselves?
- How will the designated locker room, changing area, or similar space be monitored to ensure that the policy is being followed?
- How are event organizers/ safety officials going to address those who are not abiding by the policy?

Electronic Communication & Photography

Policy: The one-on-one policy applies to all electronic and social media communications. Any communication with a minor should remain professional in nature and include a third party such as the minor's guardian or other professional member of USA Water Ski & Wake Sports.

- Event communication should be distributed as group communication only, and never sent to individual minor athletes unless the minor athlete's parents/ guardians or another adult participant is CC'ed.
- Videos and photos of minors must be taken in public view, observe generally accepted standards of decency, and must not be publicly shared or posted unless consent has been granted by the minor and their parent/guardian.

Questions that ask during evaluation:

- Is any event- specific electronic communication (including text/emails) being sent directly to minors?
- Who will be CC'ed on event- specific communication that is sent directly to minors?
- Is the content of the communication professional in nature?
- How will event photography and media be monitored to comply with the policy?

Reporting

*Policy: USA Water Ski & Wake Sports, its members, and any adult event personnel or volunteer must report (a) any allegations of sexual misconduct involving a minor and (b) child abuse that they become aware of to the local law enforcement authorities **and** the U. S. Center for SafeSport.*

How to Report:

- To report sexual misconduct to the U.S. Center for SafeSport please visit: <https://www.safesport.org/report-a-concern/> or call (833)-587-7233
- To report any other forms of misconduct to USA-WSWS, you may contact Executive Director Nate Boudreaux, at nboudreaux@usawaterski.org or (863) 508-2095, with copies to USA-WSWS' President and the chair of USA-WSWS' Judicial Committee.

Questions that ask during evaluation:

- Have event participants been made aware of how to make a report at event?
- Is there signage indicating how to make a report at this event?
- How will the event organizers/ safety officials handle any SafeSport reports made at the event?

Please direct concerns about how to address these risks to your event's designated Safety Official, or email compliance@usawaterski.org.