

## USS Board of Directors 12/07/2024 Meeting Minutes

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In attendance for the meeting on 12/07/2024 of the USS Board of Directors (“BOD”) were USS BOD President Mark Carleton, Vice President; Susan Sandvig-Shobe, Treasurer; Secretary, Rusty Smith, Duncan White, Andy Kelly, Robert Woodbury Jane Lute, Deb Wheelock, Brittany Bowe, and Conor McDermott-Mostowy. The listed members in attendance constitutes a quorum of the Board. USS Executive Director Ted Morris, Finance Director Michael Burdekin, High Performance Director Shane Domer, and Events and Membership Director Marion Wohlrab were also in attendance.

Meeting minutes were recorded by Sara Bowles.

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### 1) Welcome

Mr. Carleton called the meeting to order at 9:05am MT.

Mr. Morris shared a big thank you for a great night at the 91 and counting fundraiser.

### 2) Approval of 9/30/2024 BOD Meeting Minutes

Mr. Smith motioned for approval of the 09/30/2024 BOD meeting minutes. Second by Mr. Kelly; approved.

### 3) Declaration of any Conflicts with Agenda

Ms. Bowe and Mr. McDermott-Mostowy declared possible conflicts with the High-Performance section of the agenda.

### 4) Financial Report

#### 2024/25 budget forecast

Mr. Burdekin presented the 2024/25 budget forecast along with the potential impact of the ISU’s cancelling of the ISU Short Track World Tour #2 and the Short Track Four Continents Championships in SLC. Mr. Morris shared that the ISU Council has a meeting next week where financial liability related to the cancellation will be discussed. The Board discussed possible scenarios and USS responses to the ISU. The Board and staff discussed the delayed delivery of the new pad system by the manufacturer.

Mr. Burdekin continued with his report on the forecast with anticipated revenue tracking in the right direction. Mr. Burdekin shared a detailed High Performance & Development Spending analysis. The Board discussed spending buckets and areas USS should focus on

growing. The Board also proposed a meeting with athletes around the annual congress to discuss mentorship opportunities.

### **2023/24 Financial Audit**

Mr. Burdekin shared progress on the annual financial audit which has taken longer than anticipated with a new auditor involved. This firm is asking the right questions and has excellent experience working with other NGB's.

### **5) US Speedskating Foundation (USSF) report**

The fund continues to perform well. There was a brief discussion around the potential of borrowing cash from the USSF to pay for some of the anticipated upfront Olympic costs.

### **6) USOPC four-year certification**

USS has been certified by the USOPC for a four year period with minor conditions.

### **7) Bylaw Change**

A bylaw change was presented by Mr. Morris. The changes to section 19.4 "Anti-Doping," designates two distinct groups to whom the section applies; individual members and organizational members. Mr. Kelly motioned for approval. Second by Mr. Carleton; approved.

### **8) AAC Update**

Mr. McDermott-Mostowy provided a brief report. A discussion ensued on the Long Track World Cup qualification funding table. Mr. Domer and Mr. Kooreman will meet with Long Track Team members to make sure all are on the same page heading into the 2<sup>nd</sup> half of the season. Will Gebauer was elected as the primary USS representative to the Team USA Athlete Commission. Sarah Warren is the alternate representative.

### **9) Membership / Club Report**

Ms. Wheelock commented on staff's feedback regarding club's use of the USS logo and on training programs / groups. Ms. Wohlrab shared a short presentation on how USS looks at clubs and training programs within our system.

### **10) SafeSport Report**

Ms. Bowles presented a flowchart outlining how safesport complaints are handled. The Board discussed how helpful this document is and suggested sharing it with the full membership. Staff discussed the status of ongoing investigations.

## **11) Hall of Fame Report**

Mr. Smith shared that the committee and USS have been working to update the HOF Member lists and the nomination process. The most recent HOF inductees are now on the committee for 3 years.

## **12) Executive Director Report**

### **a. USOPC**

The Olympic Assembly was held in mid-November with much focus on the incredible success of Team USA at the Paris Olympics and looking forward to LA28. The SLC34 Bid committee is now disbanded and the SLC Organizing Committee is being formed.

### **b. ISU**

The Long Track World Cup starts January 31, 2025 in Milwaukee. Staff is working with the ISU on finalizing USS hosted events for next season.

### **c. High Performance**

Mr. Domer praised the Teams' performance so far this season. The ST Team is on track to hit season goals. USS is providing more competition opportunities for non World Cup Athletes including the Canadian Invitational and Junior World Cups.

The Long Track Team is also on track to hit their medal goals for the season. Mr. Domer shared some ongoing Sport Science projects. The High Performance Staff continues to work with the other Winter Sport NGB's to push shared initiatives with the USOPC. Mr. Morris discussed a combined winter athlete summit ahead of the 2026 Olympics to build team cohesion.

## **13) Legal Update**

No legal update.

## **14) New Business**

The next BOD meeting will be at end of January in MKE and then at the end of March. The USS annual Congress will be the last weekend of May or first weekend of June.

## **15) Conclusion and Executive Session**

Mr. Carleton ended the meeting at 12:10pm MT. The BOD then went into an Executive Session.