



MEETING MINUTES
USA National Karate-do Federation Board of Directors Meeting
May 15, 2024, 3 pm Central time via Zoom

Board Members in Attendance

Elisa Au
Mike Donadio
Sasha Gerritson
Pat Hickey
Brian Hilliard
Angel Johnson
Todd Meyers
Brian Ramrup
Tom Scott

Staff

Michael Cain

Call to Order – Elisa Au called the meeting to order at 3:03 pm Central Time (CT).

Declaration of Conflicts of Interest

1. Pat Hickey declared a conflict since he is the Chair of the USA Karate Federation which could be considered a competing organization to USANKF. Mr. Hickey stated that the USA Karate Federation has no interest in becoming the National Governing Body (NGB) for Karate in the US.

Closed Session

2. Board and International Updates
 - a. Elisa Au updated the board on International updates since the last Board meeting. Ms. Au met with WKF President, Antonio Espinos in Cairo, where they discussed the possibility of a future Karate1 event in the U.S.
 - b. Ms. Au also expressed interest in the U.S. hosting a future PKF event. The Board supported the exploration of this idea.
 - c. USA-NKF will sign an MOU with Guardian Girls to formalize the agreement between the NGO and our federation.
 - d. Domestically, Ms. Au is talking to her contacts about a proposal for a brand and marketing strategy for USA Karate.
 - e. Ms. Au proposed a working group to look into 2026 and beyond Sr Team Selection Procedures that may include a ranking system.
3. Annual Reports from various USA-NKF committees were submitted to the Board and discussed.
4. USA Open After Action Reports from various staff and guest contractors were submitted to the Board and discussed.
5. CEO and Organizational Updates – Michael Cain
 - a. Bestow Accounting representatives joined the meeting and walked through the 2023 Financial Reports.
 - b. Michael Cain reported that the USA Open was a successful event for our organization.
 - c. Mr. Cain said that the sanctioning program is nearly ready to launch.





- d. Mr. Cain reported 1892 current USA-NKF members. Texas has the highest number of members.
6. Bylaw changes were review
 - a. Stephen Hess is reviewing proposed bylaw changes, and the redlined version will be available to the Board before being posted on the website.
7. Elisa Au motioned to move into Executive Session, seconded by Mike Donadio
 - a. Motion approved: Votes in favor = 8; Opposed = 0; Abstained = 0
8. Michael Cain left the meeting at approximately 4:19pm CT.

Executive Session

9. The Board agreed to reserve time in Executive session to discuss staff.
10. Elisa Au motioned to adjourn, seconded by Patrick Hickey.
 - a. Motion approved: Votes in favor = 8; Opposed = 0; Abstained = 0

The meeting was adjourned at approximately 4:40pm CT.