



**Minutes
Board of Directors**

Sunday, September 10, 2023

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| Board Members in Attendance: Denise Shively, Irene Hawes, Rebecca Phillips, Jocilyn Sayler, Kimberly Kohut (non-voting; Secretary), Emmanuella Tchakmakjian (AEC President), Anna Montgomery, Claire Barton (Athlete At-Large), Monica Velazquez-Stiak (Team USA AC; voting) | |
| Staff Members in Attendance: Adam Andrasko | |
| Others: | |
| Excused: Kerhyl Gannt, Bill May (General Athlete Representative), Morgan Fuller Kolsrud (USOPC AAC leadership team; non-voting), Ashley Johnson, Stacey Chapman, Jennell Lynch, Joanne Pasternack, Mariya Koroleva (AAC Athlete Representative), Natalia Vega (General Athlete Representative) | |
| Called to Order At: 8:07 AM EDT | BY: Denise Shively. A quorum was declared. |

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| Topic | Declaration of Conflicts of Interest | Presented by | Denise Shively |
| Discussion | <p>Denise Shively called for any additional conflicts of interest to be declared.</p> <p>Rebecca Phillips-Coach/Treasurer of Orlando Loreleis and parent of two daughters who swim for Orlando Loreleis</p> <p>Anna Montgomery-Coach Hamden Heronettes; Vice Chair of the East Zone</p> | | |

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| Topic | Approval of Minutes from 7.26.23 | Presented by | Denise Shively |
| Discussion | <p>Motion: Irene Hawes motioned to approve the minutes from the Board of Directors meeting on July 26, 2023.</p> <p>Seconded by: Claire Barton</p> <p>Motion approved.</p> <p>Vote: Yes-5 No-0 Abstain- 2</p> | | |

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| Topic | President's Report/CEO Report | Presented by | Denise Shively/Adam Andrasko |
| Discussion | <p>• Convention Recap/Important Topic Discussion—anything emerge from BOG discussion that BOD needs to address?</p> | | |

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| | <ul style="list-style-type: none"> - Consider hiring a parliamentarian - Some athletes are unaware that we align with AQUA; how can we make it more clear? - VPs need to make sure that we know committee chairs by mid-October - Documentation needed of committee meeting minutes <p>• IR Committee Recommendations for PAQ Artistic Swimming Committee members (possible agenda item)</p> <ul style="list-style-type: none"> - Not at this point - PAQ Changed policy of the makeup of the committee to be 50% male and 50% female. Waiting for clarification from PAQ <p>• Op Plan Update—Adam --Membership action plan</p> <ul style="list-style-type: none"> - Growth Plan strategy-developed out of most recent survey; finalizing it, then we will approve it. <p>• Budget Update and Timeline for 2024 draft</p> <ul style="list-style-type: none"> - Approved by December <p>•Future meetings (Have been holding meetings every other month via Zoom. If that continues, next meeting would be in November, but we may need an October meeting. Should we put tentative hold on calendar for Oct. 25 and Nov. 29 via Zoom?)</p> <ul style="list-style-type: none"> - Approve collegiate business via email vote - Meet via Zoom on November 29, 2023 at 8:00 p.m. EST <p>• Boardspan board assessment and In-person meetings....early in calendar year and convention? Thoughts from independent directors?</p> <ul style="list-style-type: none"> - 11 of 18 completed so far, please complete - In-person meeting- propose to attach to Collegiate Nationals, Lewisville, TX (March 22-24, 2024) <p>• Additional Business --Initiate CEO Review as part of annual process</p> <ul style="list-style-type: none"> - Start that process of CEO Review - Gender Inclusion communication to grass roots |
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| Adjournment at 9:29 AM EDT | | |
| Moved to adjourn by: Monica Velazquez-Stiak | Seconded by: Emma Tchakmakjian | Motion Approved unanimously |

Respectfully Submitted,

Kimberly A Kohut

Kimberly A. Kohut
Secretary

Attachments: None