

PACKING CHECKLIST

SCHNEIDER ORIENTATION

FORMS AND DOCUMENTATION

- ☐ CDL (most recent / not expired)
- ☐ If completing a Schneider physical prior to attending orientation, bring the **Medical Examiner's Certificate (MEC)**
- ☐ Documents for I-9 Form
 - ☐ See second page for a list of acceptable documents
 - ☐ Failure to provide required documentation within three business days could result in leaving orientation
- ☐ TWIC Card (if applicable)
- ☐ Documents to set up direct deposit
Voided blank check for checking account - or - MICR sheet with routing number for savings account

CLOTHING

- ☐ Shirts
Long or short sleeved shirts. No tank tops. All shirts must have appropriate writing/logos/graphics.
Tanker and Flatbed drivers: Please pack long-sleeved shirts.
- ☐ Jeans, cargo pants, work pants and shorts (athletic or non-athletic)
No jogging pants, sweatpants or leggings. If Emerge testing is required, pair of shorts is required. Shorts cannot be more than six inches above the knee.
Tanker and Flatbed drivers: must wear jeans, cargo pants or work pants at all times.



HELPFUL TIPS

Inexperienced Class A CDL holders

- Orientation lasts three weeks. Tanker Drivers: Orientation lasts up to five weeks. Please pack accordingly.
- You are limited to one piece of luggage.
- During your time out with a TE, you'll be staying at truck stops and/or Schneider facilities. The laundry facilities at Schneider facilities are free to use. Don't forget bedding (sleeping bag, sheets and blankets), pillow, sleepwear and shower shoes.
- Be sure to have a 34-hour restart before orientation.

- ☐ Boots or shoes
*Bring boots or shoes with non-skid soles. (The sole must be stamped with **slip and oil resistant**. Bulk, Flatbed and Dedicated Liftgate accounts require steel toes.)*

If purchasing boots through Schneider, sizes range up to 17W.

- ☐ All weather gear
Check the forecast for the area you'll be driving in. Consider packing the following:
 - ☐ Heavy coat
 - ☐ Rain jacket
 - ☐ Winter hat and gloves

OTHER

- ☐ Money for meals and incidentals
Hotels have continental or 'grab & go' breakfast. Lunch is provided on days there is classroom instruction. No company-provided meals are available while over the road with a TE.
TEs do have refrigerators, or coolers, in the truck so you can bring some food along – items should be purchased prior to going out with TE.
- ☐ Classroom materials
 - ☐ Black ink pen and pencil
 - ☐ Calculator
 - ☐ Highlighter
 - ☐ Flashlight
 - ☐ Gloves
- ☐ Any prescriptions (medication, eyewear, etc.)
- ☐ CPAP machine with compliance data report (if applicable)
- ☐ Cellphone

Experienced drivers

- Orientation ranges from three days to about two weeks. Please pack accordingly.
- You are limited to one piece of luggage.
- Please bring your last seven days of logs with you.
- Be sure to have a 34-hour restart before orientation.

IMPORTANT: IDENTITY AND EMPLOYMENT ELIGIBILITY DOCUMENTS

In order to complete an Employment Eligibility Verification form, you will need to bring documents to training that verify your identity and employment eligibility. A listing of acceptable documents is listed below. You will need either one document from List A or one document from both List B and List C. All documents must be unexpired.

LIST A

Documents that establish both identity and employment Authorization

- ☐ U.S. Passport or U.S. Passport Card
- ☐ Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- ☐ Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine readable immigrant visa
- ☐ Employment Authorization Document that contains a photograph (Form I-766)
- ☐ In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94a bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form
- ☐ Passport from the Federal States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94a indicating nonimmigrant admission under the Compact of Free Association between the United States and the FSM or RMI

OR

LIST B

Documents that establish identity

- ☐ Driver license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
- ☐ ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
- ☐ School ID card with a photograph
- ☐ Voter Registration Card
- ☐ U.S. Military Card or draft record
- ☐ Military Dependents ID Card
- ☐ U.S. Coast Guard Merchant Mariner Card
- ☐ Native American tribal document
- ☐ Driver license issued by a Canadian government authority

For persons under age 18 who are unable to present a document listed above:

- ☐ School Record or Report Card
- ☐ Clinic, doctor or hospital record
- ☐ Daycare or nursery school record

AND

LIST C

Documents that establish employment eligibility

- ☐ Social Security Account Number card, unless the card includes one of the following restrictions:
 1. NOT VALID FOR EMPLOYMENT
 2. VALID FOR WORK ONLY WITH INS AUTHORIZATION
 3. VALID FOR WORK ONLY WITH DHS AUTHORIZATION
- ☐ Certification of Birth Abroad issued by the Department of State (Form FS-545)
- ☐ Certification of Report of Birth issued by the Department of State (Form DS-1350)
- ☐ Original or certified copy of birth certificate issued by a State, county, municipal authority or territory of the United States bearing an official seal
- ☐ Native American Tribal Document
- ☐ U.S. Citizen ID Card (Form I-197)
- ☐ Identification Card for Use of Resident Citizen in the United States (Form I-179)
- ☐ Employment Authorization Document issued by the Department of Homeland Security