Quick Pay Instructions

To make a payment to ELS, type quickpay.els.edu in your browser and follow the step by step instructions below:

1) Type in your Student ID number twice in the Student ID section.
2) Check the “I’m not a robot” checkbox and click the ELS Quick Pay button.

3) Fill in all your Personal Information see section 1 in screenshot below.

4) Fill in the payment amount. Select Learning Center, click on the notepad icon to open the reason for payment popup and type in the Reason for Payment (this is required). In this example the reason is Tuition and Fees see section 2 in screenshot below.

NOTE: If you have any questions about online payments please send an email to onlinepayments@els.edu and include your Student ID in the email.
To see the **Reason for Payment** list, click on the View button (highlighted below) in the Messages section on the upper right-hand corner of the page.

5) Next, Click **Add a Payment Method**.
6) Choose your payment method.

If you are paying by Credit Card, enter your credit card information, click the Agree and Add Account checkbox, and then click the Add button. (Note: The site will accept Visa, MasterCard, American Express, and Discover/JCB cards.)

If you are paying with a Bank Account, enter your account information, click the Agree and Add Account checkbox, and then click the Add button. (Note: You can only add a Bank Account if your account has a 9-digit U.S. ABA Routing Number.)

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7) Your payment method is now added, click **Continue to Payment**.
8) Review all the information on this page and check the box, by checking this box you agree to the Terms and Conditions stated above. Once you have verified and checked the box, select Make Payment.

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