

## GAS FITTER CERTIFICATE OF QUALIFICATION APPLICATION FOR EXAMINATION

**Payment Card Industry Data Security Standards prevent the use of credit card information sent through email or fax. A Client Service Representative will contact you within three business days to complete any payment process required.**

**Note:** The information on this form is collected to administer the provisions of the BC Safety Standards Act. If you have questions about the collection, use, or disclosure of this information, contact the Records, Information and Privacy Analyst for the Technical Safety BC at 1 866 566 7233.

Information on how to obtain a Gasfitter Certificate of Qualification is detailed in Division 2 of the Gas Safety Regulations and can be found on the Technical Safety BC's website.

**To perform regulated work, Gas Fitters must be employed by a registered Gas Contractor or must be Gas Contractors themselves.**

### A. Applicant (please PRINT clearly)

Last Name: <small>Legal Name</small>	Given Name:	Middle Initial:	Date of Birth: <small>MM / DD / YYYY</small>
Civic Address: <small>Street Address</small> <span style="float: right;"><small>City</small> <small>Postal Code</small></span>			
Mailing Address: (If different from above)			
Primary Phone:	Mobile Phone:	Email:	
B.C. Certification Held: _____ Class	Registration No.:	Contact Preference: <input type="checkbox"/> Mail <input type="checkbox"/> E-mail	

### B. Exam Details

Please Check One:	<input type="checkbox"/> Examination <input type="checkbox"/> Re-examination <input type="checkbox"/> Certificate without exam <input type="checkbox"/> ARD – Act, Regulations & Directives		
<b>Please select your class and preferred exam dates</b> <b>Specify your 1<sup>st</sup> and 2<sup>nd</sup> choice of dates and locations</b>	<b>Examination</b>		
	<b>Class:</b>		Attempt Number <span style="float: right;"><input type="checkbox"/> PC <input type="checkbox"/> Paper</span>
	1 <sup>st</sup> Choice	Requested Date:	Location <span style="float: right;">*<input type="checkbox"/> AM <input type="checkbox"/> PM</span>
	2 <sup>nd</sup> Choice	Requested Date:	Location <span style="float: right;">*<input type="checkbox"/> AM <input type="checkbox"/> PM</span>

### C. Gas Safety Technology - Qualifications

Gas course attended (institute):	Gas course attended (instructor name):	
Trade Qualification/ Apprentice Type & Registration No.:	Level of Apprenticeship Training Completed:	
Out of province gas qualification:	Other:	
Employer letter:	Number of years' experience:	Workplace hours achieved:
Municipal/ Local Government Affiliations:	Status of Local Affiliations:	
<input type="checkbox"/> By checking this box, you expressly consent to receive newsletters and electronic communications relating to news, updates, and promotions regarding Technical Safety BC services and products. You may withdraw your consent to receive electronic communications at any time.		
<input type="checkbox"/> Checking this box and submitting this form to Technical Safety BC <b>via email</b> constitutes your authorization. This has the same effect as submitting a handwritten signature.		
<b>NOTE:</b> It is an offence under section 72(1)(f) of the Safety Standards Act to knowingly provide false information on this form. An issued certificate may be cancelled or suspended if any false statements or documentation are included in this application. <b>All information I have given on this application is true and correct.</b>		
Signature:		Date: <small>MM DD YYYY</small>

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## **Gas Fitter Certificate of Qualification Examination Application Terms and Conditions**

Your application may be subject to audit. Please ensure that you keep all documentation associated with your application.

Ensure you have reviewed and understand the following policies and information before submitting your application.

### **Policies**

1. Incomplete application(s) will be returned to applicant. Applications, documentation and payment must be received a minimum of 3 weeks prior to the requested exam date.
2. Technical Safety BC will not be able to accommodate clients wishing to reschedule exams within 3 days of the scheduled exam date.
3. There is no charge for the 1<sup>st</sup> reschedule of an examination date.
4. 2<sup>nd</sup> and subsequent re-schedule requests will be charged a re-scheduling fee (plus tax).
5. Clients that do not show up for an exam sitting will be recorded as a "no show". Subsequent requests will be charged a fee equal to the exam fee minus the evaluation portion of the fee (plus tax).
6. Rescheduled exams must be written within 60-days following the original scheduled exam date. Clients unable to write within this time will have to re-apply.
7. An examinee that arrives late will be penalized for the amount of time they are late.
8. An examinee not scheduled and approved to write on a particular exam day will not be allowed to write.
9. If an examination candidate fails to pass an examination on their 1<sup>st</sup> attempt, the candidate may not take the examination again until 30 days after the previous examination.
10. When an exam is rebooked, the fee for a rewrite is determined by the latest fee schedule.
11. The fee for writing an exam of a different class requires the full exam fee from the current TECHNICAL SAFETY BC fee schedule.
12. Examinations will start and end on time.
13. Candidates must provide a government issued picture ID or equivalent to the invigilator prior to writing the examination.
14. No cellular phones, blackberry(s), camera or any other type of communication devices are permitted in examination room or to be used during the examination period.
15. The only material allowed in the exam room is appropriate Code Books and reference material as specified in the syllabus, non-programmable calculators, Non-technical and/or language dictionaries, highlighters, pens, pencils, erasers and rulers.
16. No notes should be made on reference material or pages removed from reference material provided. The questions are not to be recorded and taken out of the examination room.
17. Examinees are not permitted to leave the examination room once the examination has started, without permission from the invigilator. The examinee should make every effort to remain in the examination room during the examination period. Under no circumstances will more than one examinee be permitted to leave the examination room.
18. All questions are to be directed to the invigilator. Invigilator will only answer questions on an administrative level and all other questions are to be recorded on the Exam Evaluation Form that is provided in the exam package.
19. There is no communication between the examinees, at any time, during the examination.
20. Completed examinations and all papers provided must be returned to the invigilator at the end of the examination.

**Examination information can be found on the Technical Safety BC website at [www.safetyauthority.ca](http://www.safetyauthority.ca)**

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