

## EL OPERATING PERMIT – TEMPORARY POWER OR ENTERTAINMENT

**Payment Card Industry Data Security Standards prevent the use of credit card information sent through email or fax. A ClientService Representative will contact you within three business days to complete any payment process required.**

**Note:** Technical Safety BC collects your personal information for the purpose of administering permits and other activities under the *Safety Standards Act* and may need to disclose this information to entities such as utilities, provincial agencies and municipalities.

By submitting this form you are consenting to the disclosure described above.

Any personal information collected is handled in accordance with the British Columbia *Freedom and Protection of Privacy Act*. If you have questions about the collection, use, or disclosure of this information, contact the Records, Information and Privacy Analyst for Technical Safety BC at 1 866 566 7233

Declarations are required for each separate site (see Terms & Conditions #30 on page 4), please refer to [Form 206](#) to submit your inspection request

### A. PERMIT INFORMATION

Permit Type: Electrical Operating	Work Class: Temporary Operating
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### B. CONTACT INFORMATION / APPLICANT

Production Company/ Asset Holder Name:					
Mailing Address:	Unit or Suite No.	Street No.	Street Name:	Street Direction:	
	City:		Province:	Postal Code:	
Applicant email address:			Preferred method of Contact: <input type="checkbox"/> Email <input type="checkbox"/> Mail		

### C. SITE INFORMATION (For single site only. For multiple sites, use page 5 of this application to list the site address)

Location of equipment: Production / Event / Facility:			Type of Public Assembly, Production, Event, Facility:		
Production or Event Name:			If other:		
Site Address:	Unit or Suite No.	Street No.	Street Name:	Street Direction:	
	City:		Province:	Postal Code:	
Location Manager Name:			Phone No.:	Mobile No.:	
Assistant Location Manager Name:			Phone No.:	Mobile No.:	

### D. ADDITIONAL PERMIT INFORMATION

Requested Expiry Date / Permit Duration				<b>Please note:</b> an inspection request is required to be submitted at least 48 hours prior to filming at each location Start Date: _____ Completion Date: _____	
<input type="checkbox"/> Single Event- up to 3 days		<input type="checkbox"/> Multi Event- up to 30 days			
<input type="checkbox"/> Single Event- 4 to 30 days		<input type="checkbox"/> Multi Event- 31 to 90 days			
<input type="checkbox"/> Single Event- 31 to 90 days		<input type="checkbox"/> Multi Event- 91 to 180 days			
<input type="checkbox"/> Single Event- 91 to 180 days		<input type="checkbox"/> Multi Event- 181 to 365 days			
<input type="checkbox"/> Single Event- 181 to 365 days		<input type="checkbox"/> Multi Event- 181 to 365 days			
<b>Occupancy Type:</b> <input type="checkbox"/> Entertainment/Event <input type="checkbox"/> Movie/Film Production <input type="checkbox"/> Travelling Amusement Show					
<b>Locations:</b> A complete list of locations may be submitted at the time that this permit is obtained. Other wise, notification of new or changed locations must be submitted to the appropriate TECHNICAL SAFETY BC office at least 24 hours prior to electrical work being done.					
<b>Installation set up will be performed by:</b>					
Contractor Name:			Contractor Licence No.:		
<b>FSR Information</b>	FSR Name:		FSR Number:		
	FSR Class:		Other:	Phone No.:	
System Volts (line to line):		System Amps:		Calculated Load / KVA (see * for calculation details): * For 1 Phase service, kVA = [Volts x Amps] / 1000 * For 3 Phase service, kVA = [Volts x Amps x 1.732] / 1000	
Phase: <input type="checkbox"/> 1 or <input type="checkbox"/> 3 <input type="checkbox"/> AC or <input type="checkbox"/> DC					
Supply Source: (Check one only)		<input type="checkbox"/> less than 400 amp gen. set		<input type="checkbox"/> Other (solar, fuel cell) (specify):	
<input type="checkbox"/> Utility		<input type="checkbox"/> - larger than 400 amp gen. set			
<input type="checkbox"/> Connection to building power					
Total Connected Load based upon equipment Nameplate Rating(s): (Watts) _____					

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## E. DECLARATION

I declare that the information provided here is true and correct and I acknowledge that I am responsible for managing compliance of all electrical work being performed at the above facility(ies). I have read and understood my duties requirements and restrictions under the *Safety Standards Act*, *Safety Standards General Regulation* and the *Electrical Safety Regulation* as the holder on an electrical operating permit. I have confirmed that the Field Safety representative (FSR) to be named on the Operating Permit is employed or contracted by me to fulfill the responsibilities of an FSR under this Operating Permit. I have further confirmed the named FSR holds a valid and subsisting FSR Certificate of Qualification with the class(es) as noted.

Checking this box and submitting this form to Technical Safety BC **via email** constitutes your authorization. This has the same effect as submitting a handwritten signature.

Signature of Applicant:

Date:

### Terms and Conditions

**Pursuant to Section 27 (3,4) of the Safety Standards Act, the following terms and conditions are attached to this Electrical Operating Permit:**

#### **General:**

- 1) The permit holder agrees to these terms and conditions by paying the permit or permit renewal.
- 2) The Provincial Safety Manager may change, modify, add to, or remove portions of these Terms and Conditions at any time by notifying the permit holder in writing.
- 3) The Provincial Safety Manager may suspend or revoke this permit and authorization to operate the electrical equipment if the permit holder fails to comply with any of these terms and conditions or any other duties specified under the *Safety Standards Act*, *Safety Standards General Regulation*, and *Electrical Safety Regulation*;
- 4) These Terms and Conditions apply to all facilities identified on this permit.
- 5) Subject to compliance with these Terms and Conditions, and any other duties and obligations as specified under the *Safety Standards Act*, *Safety Standards General Regulation*, and *Electrical Safety Regulation* for Operating Permit holders: operation and maintenance of equipment is authorized as specified under the scope of this permit.
- 6) A copy of the operating permit must be available on site and upon request by a safety officer.
- 7) This permit is valid only if the Field Safety Representative (FSR), named on the permit, is an employee of the permit holder, or has been contracted by the permit holder.
- 8) The permit is valid for the term specified on the permit.
- 9) This permit may be renewed.
- 10) Electrical equipment shall not be operated, unless this permit is in good standing.
- 11) Electrical work shall not be performed, unless this permit is in good standing.
- 12) In the event of any conflict or perceived conflict between these Terms and Conditions and regulation, the permit holder shall notify the Provincial Safety Manager, and request a review.

#### **Duties of the permit holder:**

- 13) The operating permit holder must ensure that:
  - a. the Field Safety Representative is kept up to date with respect to electrical work performed at facilities identified under this permit;
  - b. up to date contact information for the permit holder or agent, and the Field Safety Representative is provided to BCSA;
  - c. all individuals who perform electrical work under the operating permit; have current knowledge of Safety Standards Act, relevant regulations and directives, safety orders, related codes and standards and any other relevant materials;
  - d. training is provided to ensure current knowledge of the above is maintained;
  - e. the FSR named on the permit assesses the training and competency of the individuals noted in items (a) and (b) above, and provides a written report to the permit holder;
  - f. a 'log book' or equivalent documentation is kept and maintained; and

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g. the log book must be retained by the permit holder for a period of 5 years.

14) An operating permit holder must, within 5 working days, inform BCSA when regulated work is being performed that is not authorized under this permit.

***Electrical equipment and performance of electrical work:***

15) Electrical equipment that is outside the scope of the Field Safety Representative's scope of certification shall not be operated at this facility unless a variance has been granted.

16) Electrical work that is outside the scope of the Field Safety Representative's scope of certification shall not be performed at this facility unless a variance has been granted.

17) Electrical work at this facility may only be performed by:

- a) a licensed electrical contractor; or
- b) employees who meet the requirements under Safety Standards General Regulation, s.5 and Electrical Safety Regulation, s.4.

18) Where a licensed electrical contractor is used to provide the field safety representative on the permit, no other licensed electrical contractor may perform electrical work under the operating permit, unless authorized under terms and conditions of the permit or by a variance.

19) Load calculations demonstrating that any added loads do not exceed the rating of existing service equipment must be entered into the permit log.

***Declarations***

20) Declarations are required when:

- i) an inspection is requested;
- ii) requested by a safety officer; or
- iii) as set out under terms and conditions on this permit.

21) declarations must be submitted using the form specified by BCSA.

22) any declaration must be entered in the permit log within 5 working days.

***Log Books and permit records:***

23) A log book or equivalent document must include:

- a) a record of all electrical maintenance and alterations;
- b) diagrams identifying electrical equipment, electrical ratings, and location;
- c) the names of individual(s) who perform electrical work, and their qualifications, training, or supervision;
- d) the names and contact information for persons, other than employees of the permit holder, who perform electrical work;
- e) documentation of all training and competencies of individuals performing or supervising work;
- f) a copy of the this permit; and
- g) any additional documentation, including: inspection requests submitted, variances, permit or inspection records and correspondence, and any other related documents.

**Wood processing facilities:**

- 24) Facilities that process wood or wood products must demonstrate compliance with Sections 22 through 27 of the *Electrical Safety Regulation*.

**Temporary Entertainment and Temporary Power Operating Permits:**

The following terms and conditions are in addition to the above and apply to Temporary Entertainment and Temporary Power Operating Permits:

- 25) The permit will close on the date specified on the permit.
- 26) The permit holder or delegated FSR will provide up to date location list for the term of this operating permit.
- 27) For multiple sites, the location list will contain the following details for each location: date of show/event, city/town; civic address; name of site, site contact and telephone number, FSR name and telephone number if other than that provided on the permit.
- 28) Notification to BCSA about changes to the location list is required to be made at least 24 hours before any electrical work may be performed.
- 29) The Field Safety Representative must request an inspection and submit a declaration for each site, identified under the scope of this permit, as set out below.
- 30) Inspection requests and declarations are required for each site listed as follows:
- a) at completion of each phase of work;
  - b) before the concealment of electrical work;
  - c) before connection to an electrical supply;
  - d) upon disconnection and removal of all electrical equipment; and
  - e) a 'Work in Progress' inspection may be requested at least 48 hours in advance of the equipment being ready for inspection, where equipment does not require connection by an electric utility.
- 31) Electrical equipment may not be concealed or connected to an electrical supply, unless an inspection has been performed or the inspection has been waived;
- 32) The Field Safety Representative will be made available upon request by the safety officer.

**F. SITE LOCATION LIST (USE FOR MULTIPLE LOCATIONS)**

*This is not a declaration form, to declare your electrical work completion for each site please refer to [Form 206](#)*

Date of Show/Event	City	Civic Address	Name of Site	Site Contact Name & Phone No.	FSR Name & Phone No.