

# Appendix G - Correspondence

- I. June 17, 2016, internal Arctic Glacier email
- II. February 22, 2022, email from Arctic Glacier to broker.
- III. April 12, 2022, email from broker to Arctic Glacier.
- IV. April 18, 2022, email from broker to Arctic Glacier.
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- IX. May 18, 2022, email from broker to Arctic Glacier.
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- XII. May 24, 2022, email from broker to Arctic Glacier.
- XIII. May 25, 2022, text from Arctic Glacier to broker.

**From:** ★

**Sent:** Friday, June 17, 2016 11:39 AM

★ = Employee of Arctic glacier

**To:** ★

★ = Refrigeration mechanic A

**Subject:** RE: ★ Repair

OK, here are the ones off the list ★ and I made up this morning.

Green = paid;

738474 – repairs to facility freezer and NH3 removal

738459 – NH3 removal and blow down of P24's and P34

- I. June 17, 2016, Internal Arctic Glacier email regarding invoices from Refrigeration Mechanic A.

Kamloops BC

Also needs demo.

All machines still in place, ammonia has been evacuated.

## II. February 22, 2022, email from Arctic Glacier to broker (Delarvas).

Appreciate your taking time to show me the ice making equipment and related refrigeration. I look forward to receiving the 3 quotes you are sending to [Owner] from local riggers/crane companies ... on the equipment removal. I will select a company that meets your approval to undertake the removal under my supervision ...and entirely at [Broker's] expense -once I have looked at their quotes and done my homework. Look forward to getting this done.

## III. April 12, 2022, email from Broker to Owner.

Kamloops- [Broker] said you have quotes from BC riggers/ crane company who [Broker] might subcontract to remove under my supervision the ice makers & refrigeration.

## IV. April 18, 2022, email from Broker to Owner.

Hi [Broker]

See attached quote to remove the units, in CAD.

CC'd is [Refrigeration mechanic B]

## V. April 20, 2022, email from Owner to Broker.

Current plan is to arrive next Tuesday May 24-2022 morning to begin removal. I have contacted multiple contractors -crane service providers in/near KAMLOOPS but have not yet confirmed which local company is willing/able to provide the rigging services under my supervision- with adequate Gen Liability and Workman's Compensation insurance.

I left a message with [Refrigeration mechanic B] Refrigeration. After seeing their quote – looks like they want more \$\$ than I am willing to pay... but waiting to hear back from them.

Are there other small contractors that have insurance that I should call to discuss using two of their guys under my supervision to undertake this removal?

## VI. May 17, 2022, email from Broker to Owner.

Broker [REDACTED] is acquiring ice makers and related refrigeration from a packaged ice plant (closed-no longer operating) ... in Kamloops Canada (owned by ARCTIC [REDACTED]). Equipment removal is scheduled for May 24-2022. I am hiring a local rigger to do the removal under my supervision.

## VII. May 17, 2022, email from Broker to insurance company.

Things would have to be set up and confirmed with a rigging company before your arrival. We need to make sure the proper equipment and people are on site to do this. Let us know if you are successful in getting a company to do the job.

## VIII. May 18, 2022, email from owner to broker.

Understood. [REDACTED] (crane) Services – [REDACTED] – will provide 2 men under their Gen Liab & Workman Comp insurance. To what legal entity should [REDACTED] endorse their GL & WC -if other than ARCTIC [REDACTED]

First 2-3 days will be cutting equipment loose under my supervision; dolly large pieces to outside staging area; then [REDACTED] will provide crane when have trailers to load.

Will determine  
least cost -safest way to remove once am on site.

## IX. May 18, 2022, email from broker to owner.

The general liability and workers comp will have to be in place and confirmed by my insurance team before any work can commence. Please send me the liability, workers comp and Insurance documents so they can be reviewed.

## X. May 23, 2022, email from owner to broker.

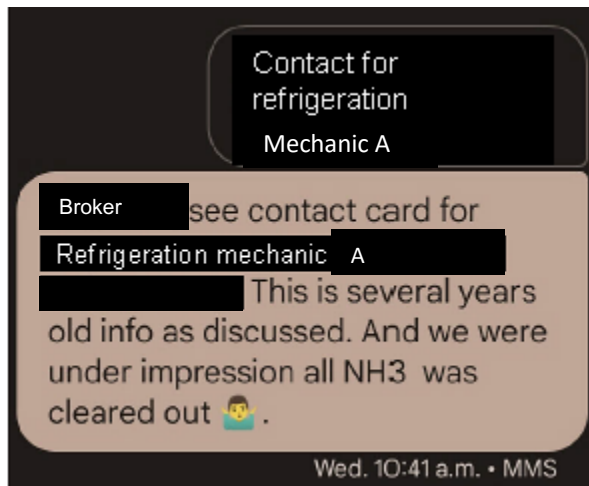
Good morning. I am in Kamloops. What time may I come to the plant?

Two guys from crane & rigging company [REDACTED] asked to meet at 8:00am at ARCTIC. I explained that until [REDACTED] has presented its Gen Liab & WC insurance to ARCTIC ...and it is accepted by ARCTIC... we cannot begin work. The inspection is to determine what tools they need to bring for the job.

## XI. May 24, 2022, email from broker to owner.

Gentlemen  
Attached is the proposed formal agreement SCOPE OF REMOVAL for the Kamloops ice makers and related refrigeration. Kindly review and advise any changes needed.

## XII. May 24, 2022, email from broker to owner.



## XIII. May 25, 2022, text from owner to broker.