



## Supplier Insurance Guidelines

Prospective suppliers are responsible for the initial submission of their Certificates of Insurance and must provide evidence of insurance on an annual basis.

Listed below are the coverages that may be required based on the type of services and/or goods being provided to Schneider. In the event of a contract or acquisition, carefully review the contractual Insurance Requirements to ensure you can meet or exceed minimum requirements. To follow, is 'general information' only and executed contracts or purchase orders supersede all prequalification insurances presented. The list does not represent the entire list of insurance policies, or policy provisions, or potential goods and/or services.

### **Worker's Compensation (WC)**

Worker's Compensation Insurance with limits as required by law, plus Employer's Liability Insurance with minimum limits of \$1,000,000 per occurrence, both of which must include coverage for proprietor(s), partner(s), executive(s), officer(s) and member(s) and a waiver of subrogation in favor of Schneider.

Supplier shall not opt out of maintaining these policies even if allowed by law.

### **General Liability**

Comprehensive (or Commercial) General Liability Insurance that includes coverage for Contractual Liability and Products & Completed Operations coverage with minimum limits of \$1,000,000 per accident or occurrence. The policy must contain a waiver of subrogation in favor of Schneider and include a provision naming Schneider, its parents, its parents' subsidiaries, its affiliates, subsidiaries and agents and all their directors, officers, agents and employees as an Additional Insured.

### **Auto Liability**

Coverage for bodily injury and property damage caused by an accident or incident to include categories of coverage for business "Owned", "Non-Owned", and "Hired-Auto" or "Any Auto" (encompassing business Owned, Hired, and Non-Owned coverage) with a minimum limit of \$1,000,000. If there are no business Owned-Autos, supplier must provide evidence of personal Auto coverage in the minimum amount of \$1,000,000 per occurrence if personal Auto is driven onto Schneider premises. The policy must contain a waiver of subrogation in favor of Schneider and include a provision naming Schneider, its parents, its parents' subsidiaries, its affiliates, subsidiaries and agents and all their directors, officers, agents and employees as an Additional Insured.

### **Commercial Crime** (Recommended for onsite service providers, or handling/possession of Schneider property)

Commercial Crime Insurance or a Fidelity Bond that includes third-party coverage for employee dishonesty and the theft of loss of property of Schneider, its parents, its parents' subsidiaries, its affiliates and its customers with minimum limits of \$1,000,000 per occurrence. The policy must name Schneider as Loss Payee.

### **Professional Liability** (May be required based on the services provided)

Professional Liability of Errors & Omissions Insurance with minimum limits of \$1,000,000 per occurrence and include a provision naming Schneider, its parents, its parents' subsidiaries, its affiliates, subsidiaries and agents and all their directors, officers, agents and employees as an Additional Insured.

*Please note: Schneider may require additional policies based on the services provided, i.e. liability policies for Cyber/Internet, Pollution, Employment Practices, etc.*

### **Insurance Certificate Requirements:**

- Certificates must include NAIC#s for Insures affording coverage to allow for A.M. Best Rating verifications. Insures must have an "A" Rating or better.

- Certificate Holder Section must read:  
**Schneider**  
**US.GRB.01.03.19, Corp Purchasing**  
**PO Box 2545**  
**Green Bay, WI 54306-2545**
- 30-day Notice of Cancellation to Certificate Holder (Schneider)