



BELLAGIO[®]
L A S V E G A S

MEETING PLANNERS GUIDE

YOU HAVE TO BE HERE  MGM RESORTS

HERE, EVENTS ARE DYNAMIC AND DAZZLING

When you think about how to bring your event to life, we want you to think of us. Bellagio Resort & Casino welcomes a wide range of ideas and works with a wealth of resources to truly personalize your event. Our dedicated staff is at your service to ensure your event is seamless and boasts the elegance and invigorating energy you wish to showcase for your brand.

For additional information and details, please contact your Convention Services or Events Manager to serve you. All branding opportunities are subject to written Bellagio approval prior to printing and manufacturing.



YOU HAVE TO BE HERE

TABLE OF CONTENTS

6	FAST FACT	24	DESTINATION MANAGEMENT COMPANIES (DMC)
7	HOTEL CONTACT INFORMATION	24	EXHIBIT/PRODUCTION/DECORATOR INFORMATION
7	LAS VEGAS WEATHER	25	LOADING DOCKS & SCHEDULING
7	“O” BY <i>CIRQUE DU SOLEIL</i>	25	SHOW MOVE-IN/MOVE-OUT
7	THE ART OF RICHARD MACDONALD PRESENTED BY <i>CIRQUE DU SOLEIL</i>	26	EXHIBIT AREA CLEANING
8	FOUNTAINS OF BELLAGIO	26	FIRE MARSHAL REGULATIONS
8	CONSERVATORY & BOTANICAL GARDENS	26	FLORAL
8	VIA BELLAGIO SHOPS	26	FOREIGN EXCHANGE
8	VIA FIORE SHOPS	26	FRONT DESK
8	LOBBY SHOPS	27	PASSKEY
9	PROMENADE SHOPS	27	GIFT CARDS
9	OTHER SHOPPING	27	HIGH-SPEED WIRELESS INTERNET
9	DINING	27	LAS VEGAS CONVENTION CENTER
17	QUICK EATS	28	LAUNDRY SERVICE
17	LOUNGES AND ENTERTAINMENT (NIGHTLY)	28	NOTARY PUBLIC
17	BELLAGIO GALLERY OF FINE ART	28	PHOTOGRAPHER
18	BELLAGIO SPA & SALON	28	RESTAURANT RESERVATIONS
18	FITNESS CENTER	28	ROOM DELIVERIES
18	MGM RESORTS EVENT PRODUCTIONS	28	ROOM RESERVATIONS
18	TRAVEL ARRANGEMENTS	28	RESERVATION GUARANTEE
19	MANAGEMENT	29	CUTOFF DATES
19	HOTEL SERVICES	29	ROOM BLOCKS
20	LOUNGES AND OUTDOOR VENUES	29	ROOM PRE-KEY
20	CULTURAL SPACES	29	SAFETY — BELLAGIO CONVENTION CENTER
20	CONVENTION SERVICES	30	SMOKING
22	CATERING & EVENTS	30	CHEMICALS
23	CHECK CASHING	30	SECURITY
23	CONVENTION FURNITURE	30	SIGNAGE
23	CASH PAY OUT	30	BRANDING OPPORTUNITY
23	CREDIT	30	SPOUSE PROGRAMS
24	CREDIT CARD AUTHORIZATION	31	SUSTAINABILITY

TABLE OF CONTENTS

32	TRANSPORTATION
32	ARIA EXPRESS TRAM
32	PUBLIC BUSES
32	CAR RENTAL
32	SHUTTLE SERVICE
32	TAXIS
32	UBER
33	WEBSITES
33	WEDDING CHAPEL
33	WHEELCHAIRS AND SCOOTERS
33	WIRE TRANSFERS

MEETING PLANNERS GUIDE

FAST FACT

- Grand opening: October 15, 1998
- Original cost: \$1.6 billion
- Spa Tower opened December 23, 2004; additional 928 rooms and suites, 60,000 square feet of meeting and convention space, new retail outlets and a European-style pastry shop
- Expansion cost: \$375 million
- A wholly owned subsidiary of MGM Resorts International (NYSE: MGM)
- 3,933 guest rooms including 512 suites
- \$110 million Resort Room and Spa Tower Suite remodel completed December 2024
- Suite remodel in the Main Bellagio Tower completed April 2025
- Rates for Resort Rooms: \$159 – \$799; Suites: \$375 – \$6,000
- AAA Five Diamond Award winner 18 consecutive years (2002 – 2019); the first Las Vegas hotel casino and the largest resort in AAA history to receive the honor; the only hotel in the United States from 2004 – 2019 with two AAA Five Diamond restaurants
- More than 100,000 square feet of gaming area
Blackjack, Craps, Mini-Baccarat, Roulette, European Roulette, Baccarat, Pai Gow Poker, Pai Gow, Big 6, Caribbean Stud Poker, Let It Ride, War, Three-Card Poker, Sic Bo, Poker Room, Slot Machines, Video Poker and Race & Sports Book
- MGM Rewards program members have the power to earn personalized, tailored benefits for virtually every dollar spent. That includes hotel, dining, entertainment and spa experiences, along with slot and table play. And with the ability to earn and enjoy rewards at 15 renowned destinations, including Bellagio, incredible possibility comes with amazing flexibility, too
- Five outdoor pools, four spas and 52 private cabanas; Mediterranean courtyard setting
- Two wedding chapels and Terrazza D Sogno
East Chapel seats 30 guests; South Chapel seats more than 100 guests
Outdoor terrace accommodates 34 guests
Contact The Wedding Chapels at Bellagio: 888.464.4436
- More than 200,000 square feet of meeting and convention facilities
45,458-square-foot Grand Ballroom, 30,800-square-foot Tower Ballroom,
22,052-square-foot Bellagio Ballroom
Tuscany Kitchen®—first exhibition kitchen of its kind in Las Vegas
50 meeting rooms, 1,000 – 45,458 square feet including ballrooms
Can accommodate intimate gatherings or convention groups of more than 5,500
Contact Convention Sales: 888.744.7687 Phone, 702.693.8559 Fax
- Approximately 8,200 employees

MEETING PLANNERS GUIDE

HOTEL CONTACT INFORMATION

Mailing address:

Bellagio Resort
3600 Las Vegas Boulevard South
Las Vegas, NV 89109

To reach a hotel guest via phone: 702.693.7111

To reach a hotel guest via facsimile: 702.693.8585

Toll-free Room Reservations at Bellagio: 888.987.6667

Websites on Bellagio and Las Vegas:

bellagio.com

visitlasvegas.com

lasvegas.com

vegas.com

LAS VEGAS WEATHER

Las Vegas averages 294 days of sunshine per year (211 clear days, 83 partly cloudy). The average temperature is 66.3 degrees (19 degrees centigrade). For the most current weather, please log on to the Las Vegas Convention and Visitors Authority website at visitlasvegas.com.

“O” BY CIRQUE DU SOLEIL

Publicity contact: Amelie Robitaille, Communications Director, amelie.robitaille@cirquedusoleil.com

Jenelle Jacks, Senior Communications Manager, jenelle.jacks@cirquedusoleil.com

- Astounding mélange of synchronized swimming, acrobatics, theatrical effects and live music performed in, on and above water
- A cast of 74 artists from around the world
- Performed in the “O” Theatre, which seats 1,800
- Two nightly performances, 90 minutes each, *Wednesday – Sunday at 6:30 p.m. and 9:00 p.m. Dark Monday & Tuesday*
- Reservations and ticket information: 702.693.8866 or 888.488.7111

THE ART OF RICHARD MACDONALD PRESENTED BY CIRQUE DU SOLEIL

- Sculptures feature circus and performance artists
- Sculptures available for purchase; prices range from \$900.00 to \$4,000.00
Open to the public Monday & Tuesday, 10:00 a.m. – 11:00 p.m. and Wednesday – Sunday, 10:00 a.m. – 1:00 a.m.
- No admission fee

MEETING PLANNERS GUIDE

FOUNTAINS OF BELLAGIO

- On a lake of more than 8.5 acres of water
- Magnificent ballet of dancing fountains choreographed to music and lights
- More than 1,000 dancing fountains; highest point: 240 feet; span: more than 1,000 feet
- Music ranging from Luciano Pavarotti and Andrea Bocelli to Gene Kelly, Frank Sinatra and Lionel Richie
*Performances take place every 30 minutes, Monday – Friday from 3:00 p.m. – 8:00 p.m.
Saturday & Sunday from Noon – 8:00 p.m. After 8:00 p.m., performances are every 15 minutes until Midnight*
- No admission fee

CONSERVATORY & BOTANICAL GARDENS

- Displays of flora arranged in a theatrical presentation that vary with each season and major holiday
- Each display is planned a year in advance so that the necessary flowers, plants and trees are available for the presentation
- Glass ceiling: 50 feet high
- More than 13,500 square feet
- No admission fee

VIA BELLAGIO SHOPS

Hours of operation: *Sunday – Thursday: 10:00 a.m. – 9:00 p.m., Friday – Saturday: 10:00 a.m. – 10:00 p.m.*

- 10,000 square feet glass-enclosed shopping promenade
- Alexander McQueen, Bottega Veneta, BVLGARI, Chanel, Dior, Gucci, Harry Winston, Louis Vuitton, Prada, Tiffany & Co., Van Cleef & Arpels, Valentino

VIA FIORE SHOPS

- Essentials—Bellagio logo apparel, accessories, gifts and souvenirs *Monday – Thursday: 7:00 a.m. – 2:00 a.m., Friday – Saturday: Open 24hours*
- Giardini Garden Store—Garden-oriented gifts, fountains and decorative items for the home
Open daily from 10:00 a.m. – 9:00 p.m.
- Newsstand—One-stop shopping for periodicals, refreshments and sundries *Open 24 hours*

LOBBY SHOPS

Hours of operation: *Sunday – Thursday: 10:00 a.m. – 8:00 p.m., Friday – Saturday: 10:00 a.m. – 9:00 p.m.*

- Cartier—Jewelry, watchmaking, fragrances, leather goods, objects and accessories: Cartier's creations symbolize the convergence between exceptional craftsmanship and a timeless signature.
- Guerlain—An unparalleled range of fragrances to indulge the senses
- Hermès—Hermès brings enduring craftsmanship, rich heritage and timeless Parisian style to the boutique at Bellagio.
- OMEGA—View the brand's entire collection from fine leather to jewelry
- Rolex Boutique—Designer watches, jewelry, crystal and giftware
- Valentino—Explore the iconographic brand's women's ready-to-wear, handbags and shoe collections.

MEETING PLANNERS GUIDE

PROMENADE SHOPS

- Dolce & Gabbana—Retailer of designer apparel, shoes & accessories from the Italian fashion label
Monday – Sunday: 10:00 a.m. – 8:00 p.m.
- Platino—Men’s ready-to-wear and made-to-measure fashion
Monday – Sunday: 10:00 a.m. – 8:00 p.m.
- Tutto—Logo apparel, gift items, sundries, cosmetics and jewelry *Open 24 hours*

OTHER SHOPPING

- *Cirque du Soleil* Store—*Cirque du Soleil* apparel, videos and gift items
Wednesday – Sunday: 10:00 a.m. – 11:00 p.m., Monday & Tuesday: 10:00 a.m. – 6:00 p.m.
- Bellagio Spa & Salon—Luxury beauty, body and hair care products
Spa open daily, Sunday – Thursday: 9:00 a.m. – 5:00 p.m., Friday – Saturday: 9:00 a.m. – 6:00 p.m.
Salon open daily Sunday – Thursday: 10:00 a.m. – 6:00 p.m., Friday – Saturday: 9:00 a.m. – 6:00 p.m.

DINING

PRIME STEAKHOUSE

Dinner Daily, 5:00 p.m. – 10:00 p.m.

Savor every rich detail. Award-winning celebrity chef and restaurateur Jean-Georges Vongerichten invites you to realize steakhouse dining at its finest with prime steak, seafood and lamb accompanied by fabulous sauces, sides and meticulously selected wines. A patio overlooking Lake Bellagio provides the perfect outdoor setting for a tranquil dining experience.

Cuisine: Steakhouse

Wine List: Large selection of big red wines from California

Dress: Upscale Attire Required. No swimwear, athletic wear, casual shorts, flip-flops or athletic slides.

Location: Near North Entrance and Via Bellagio Shops

Seating Capacity

- Main Dining Room: 60 Guests
- Patio (Non-Exclusive): 20 Guests
- Patio (Exclusive): 65 Guests

Standing Capacity

- Lounge: 60 Guests
- Patio (Exclusive): 100 Guests

Starting Price per Guest (Events): \$155

MEETING PLANNERS GUIDE

CARBONE RIVIERA

Monday – Thursday: 5:00 p.m. – 10:30 p.m.; Friday – Saturday: 5:00 p.m. – 11:00 p.m.; Sunday: 5:00 p.m. – 10:30 p.m.

Created by MFG co-founders Mario Carbone, Jeff Zalaznick, and Rich Torrisi, in partnership with MGM Resorts International, CARBONE RIVIERA is not simply a new concept—it is a thrilling evolution of this globally celebrated institution. Rooted in the legacy of CARBONE and its acclaimed interpretation of Italian-American dining, RIVIERA translates that signature vision into a seafood-driven experience.

Cuisine: Italian

Dress: Upscale Attire Required. No casual hats, swimwear, athletic wear, casual shorts, flip-flops or athletic slides.

Location: Near North Entrance and Via Bellagio Shops

Seating Capacity

- Main Dining Room: 116 Guests
- Bar: 9 guests
- Side Patio: 22 guests
- Main Patio: 20 guests
- Deck: 68 guests
- PDR: 24 guests
- Buyout: 240 – 250 Guests

Standing Capacity

- Buyout: 400 Guests

Starting Price per Guest (Events): Around \$250

MEETING PLANNERS GUIDE

THE MAYFAIR SUPPER CLUB

Monday – Thursday: 5:00 p.m. – 10:00 p.m., Friday – Saturday: 5:00 p.m. – 11:00 p.m., Sunday: 5:00 p.m. – 10:00 p.m.
Lounge: Monday – Thursday, Sunday: 5:00 p.m. – 10:00 p.m., Friday & Saturday: 5:00 p.m. – 11:00 p.m.

Welcome to The Mayfair Supper Club, the newest evolution at Bellagio—where dinner is a dream and beauty comes to dine. This immersive experience blends elevated cuisine, live performance, and timeless glamour into an iconic dinner party filled with endless wonder. Each evening, guests of The Mayfair are invited to mix and mingle with our host and his captivating guests as their eccentric dreams unfold throughout the night. Magic builds from the first course to the final moment, transforming dinner into a shared, living performance. A curated menu of new signature dishes marks the next chapter of Mayfair dining, showcasing bold flavors, impeccable presentation, and refined indulgence. Inspired by legendary supper clubs around the world, The Mayfair delivers a feast for the senses—culinary, theatrical and atmospheric. Set against the breathtaking Fountains of Bellagio™, this is a celebration of glamour, connection and imagination. At The Mayfair Supper Club, you're invited to so much more than dinner—you're invited into the dream.

Cuisine: Modern American

Dress: Upscale attire

Location: Casino floor

Seating Capacity

- Lounge: 50 Guests
- South Atrium: 24 Guests

Fountain View Seating Capacity

- Lounge: 60 Guests

Starting Price per Guest (Events): \$135

MICHAEL MINA

Tuesday – Saturday, 5:00 p.m. – 9:30 p.m.; Closed Sunday & Monday

Michelin Star-awarded Chef Michael Mina's eponymous AAA Four Diamond Award-winning restaurant features a new twist on Mina classics. The sleek atmosphere complements the contemporary cuisine featuring innovative seafood preparations, vegetarian and seasonal dishes from Mina's cookbook.

Cuisine: Contemporary cuisine featuring innovative seafood preparations

Wine List: Extensive American and European selection emphasizing small producers

Dress: Business casual; no shorts or athletic attire

Location: Within Conservatory & Botanical Gardens

Seating Capacity

- Private Dining Room: 30 Guests
- Semi-Private Room: 42 Guests
- Front Dining Room: 60 Guests
- Partial Buyout: 100 Guests
- Buyout: 150 Guests

Standing Capacity

- Buyout: 250 Guests

Starting Price per Guest (Events): \$88

MEETING PLANNERS GUIDE

SPAGO BY WOLFGANG PUCK

Brunch: Friday – Saturday: 11:00 a.m. - 2:30 p.m.

Dinner Daily: 4:30 p.m. – 10:00 p.m.

Spago is Wolfgang Puck's flagship restaurant, credited with originally turning the Las Vegas dining scene into a culinary epicenter. Globally influenced seasonal fare and signature Wolfgang Puck touches, such as gourmet pizzas topped with salmon and caviar, will be the focus of Spago's market-driven menus, which will be presented with the outstanding level of service for which the restaurant is known. For lunch and dinner, guests will have the option to choose from an à la carte menu or explore the "Best of the West" with Puck's multi-course California Tasting Menu.

Cuisine: American

Wine List: Extensive international wine list to accompany the chef's culinary masterpieces

Dress: Business casual

Location: Within the Via Bellagio shopping promenade

Seating Capacity

- Main Dining Area: 138 Guests

Starting Price per Guest (Events): Lunch \$55 | Dinner \$85

JASMINE

Dinner Daily, 5:00 p.m. – 10:00 p.m.

Intrigue is eminent inside this exquisite garden and lake view destination. Breathe in the exotic aroma of Cantonese, Szechwan and Hunan cuisine.

Cuisine: Traditional Hong Kong Cantonese as well as regional contemporary interpretations

Wine List: Features American and French wine with an emphasis on aromatic white wine and medium-bodied red

Dress: Business elegant; no shorts or athletic attire

Location: Casino Floor

Seating Capacity

- Private Room One: 12 Guests
- Private Room Two: 12 Guests
- Lower Dining Room: 60 Guests
- Main Dining Room: 30 Guests
- Buyout: 120 Guests

Standing Capacity

- Buyout: 200 Guests

Starting Price per Guest (Events): Dinner \$88.88

MEETING PLANNERS GUIDE

LE CIRQUE

Monday: 5:00 p.m. – 10:00 p.m.

Tuesday – Wednesday: Closed

Thursday – Sunday: 5:00 p.m. – 10:00 p.m.

Experience the timeless sensation created by charismatic restaurateur Sirio Maccioni. Exuding a celebratory mood, Le Cirque's opulent dining room is enhanced with coveted wine and attentive service, which come together to amuse your taste buds in celebrated Maccioni family fashion.

Cuisine: French with contemporary influences

Wine List: World-class wine list featuring more than 900 international selections highlighting wine from France's best wine regions

Dress: Business elegant; no shorts or athletic attire

Location: Casino Floor

Seating Capacity

- Main Dining Room: 16 Guests
- Buyout: 90 Guests

Standing Capacity

- Buyout: 120 Guests

Starting Price per Guest (Events): \$250

MEETING PLANNERS GUIDE

LAGO

Lunch: Monday – Thursday: 10:30 a.m. – 2:30 p.m., Friday – Sunday: 10:00 a.m. – 2:30 p.m.

Dinner: Sunday – Thursday: 5:00 p.m. – 10:00 p.m., Friday – Sunday: 5:00 p.m. – 10:30 p.m.

Rooted in centuries of Italian culinary tradition, LAGO offers a modern dining experience designed for sharing—set against the iconic backdrop of the Fountains of Bellagio.

The menu draws inspiration from the diverse culinary traditions of Italy’s inland and northern regions, celebrating a rich heritage of rustic yet refined cooking beyond the coast.

Cuisine: Italian

Wine List: Extensive collection of Italian and global wines

Dress: Business casual

Location: Casino Floor

Seating Capacity

- Lounge: 60 Guests
- Patio: 40 Guests
- Main Dining Room: 100 Guests
- Private Dining Room: 28 Guests
- Private Room & Patio: 65 Guests
- Buyout: 240 Guests

Standing Capacity

- Patio: 50 Guests
- Lounge: 70 Guests
- Private Dining Room: 30 Guests
- Private Room & Patio: 75 Guests
- Buyout: 300 Guests

Starting Price per Guest (Events): Lunch: \$65 | Dinner: \$125

MEETING PLANNERS GUIDE

YELLOWTAIL JAPANESE RESTAURANT & LOUNGE

Monday – Thursday, 5:00 p.m. – 10:00 p.m.; Friday – Sunday, 5:00 p.m. – 11:00 p.m.

Breathing a sense of adventure into traditional Japanese fine dining, Yellowtail Japanese Restaurant & Lounge delivers imaginative interpretations of both classic and modern Japanese cuisine. The open-concept layout and panoramic views of Bellagio's iconic fountains, paired with a rich design and décor, surround you to create the ultimate multisensory experience.

Cuisine: Traditional and modern Japanese cuisine

Wine List: Extensive collection of wine and sake from around the world

Dress: Business casual

Location: Via Bellagio shopping promenade near North Valet

Seating Capacity

- Semi-Private Dining Room: 38 Guests
- Buyout: 200 Guests
- Veranda: 20 Guests

Standing Capacity

- Buyout: 300 Guests
- Lounge: 25 Guests

Starting Price per Guest (Events): \$100

HARVEST

Dinner Daily, 5:00 p.m. – 10:00 p.m.

Harvest pays homage to the origin of food, with farm-fresh ingredients and naturally raised products. Our ever-evolving menu features specially crafted seasonal dishes, complemented by a thoughtfully curated craft cocktail program that evolves with the changing seasons.

Cuisine: Regionally sourced rustic cooking

Wine List: Mostly small artisanal producers from America with other selections from Champagne and the old world

Dress: Business casual

Location: Spa Tower past Essentials

Seating Capacity

- Semi-Private Room: 40 Guests
- Single Private Room: 20 Guests
- Double Private Rooms: 40 Guests
- Main Dining Room: 40 Guests
- Buyout: 220 Guests

Standing Capacity

- Semi-Private Room: 45 Guests
- Double Private Rooms: 60 Guests
- Buyout: 300 Guests

Starting Price per Guest (Events): \$85

MEETING PLANNERS GUIDE

SADELLE'S

Monday – Friday: 6:00 a.m. – 3:00 p.m.; Saturday – Sunday: 7:00 a.m. – 3:00 p.m.

Sadelle's will satisfy your every craving with an all-day menu featuring signature dishes playfully reimaged. Indulge in the dishes you know and love, like Fried Chicken, Sticky Buns, Chopped Salads and the Sadelle's Tower, elevated to a level above. Enjoy a feast for the senses as you dine overlooking Bellagio's famous Conservatory.

Cuisine: American

Wine List: Sadelle's offers a versatile selection of sparkling and still wines from domestic and international wineries to complement any occasion: breakfast, lunch or dinner.

Dress: Business casual or dress to dine

Location: Within the Conservatory & Botanical Gardens

Seating Capacity

- Main Dining Room: 70 Guests
- Private Dining Room: 32 Guests

Starting Price per Guest (Events): Breakfast \$50 | Brunch Buffet \$75 | Brunch & Lunch \$65 | Dinner \$75

THE BUFFET

Monday - Friday: Brunch: 8:00 a.m. – 3:00 p.m.; Saturday & Sunday: Brunch: 8:00 a.m. – 1:00 p.m.

Seafood Dinner: 1:00 p.m. – 8:00 p.m.

Leave your misconceptions of buffet dining at the door because The Buffet at Bellagio is an experience like no other in Las Vegas. Here, our talented chefs bring together the freshest ingredients and the best dishes from around the world, including Italian, Japanese, Chinese and American cuisines, plus a whole lot more. Be wowed by the talent on display at our live-action cooking stations and take your taste buds on a journey of discovery as you sample favorite dishes and new temptations.

Saturdays and Sundays from 1:00 p.m. to 8:00 p.m. during Gourmet Dinner Service, guests may savor the delicate flavors of some of the world's finest caviars Ikura and Tobiko—either alone or as complements to a selection of freshly prepared traditional dishes. At this station, a chef attendant will top delicate, housemade blinis, miniature buckwheat waffles, freshly rolled sushi and Ahi tuna cones, according to each guest's desires. A variety of traditional garnishes including chopped egg, onions and crème fraîche are available to create unforgettable flavor profiles that please every palate.

Cuisine: American

Dress: Casual

Location: Centrally situated next to the "O" Theatre

Starting Price: Brunch: \$54.99 | Dinner: \$74.99

MEETING PLANNERS GUIDE

COMO POOLSIDE CAFE & BAR

Breakfast & Lunch Daily. Pool Opening – 4:00 p.m.; Golden Hour Daily 4:00 p.m. – Pool Closing

Relax under the sun at COMO Café & Bar, a seasonal retreat inspired by the timeless charm of Lake Como. Open during the warmer months, COMO offers comfortable seating just steps from the pool, ideal for casual daytime dining or evening cocktails. Sip refreshing Watermelon Bellinis or crisp Spritzers, and pair them with dishes like Grilled Salmon Piccata or Fresh Spicy Tuna Rolls.

Cuisine: Mediterranean

Dress: Business casual or dress to dine

Location: Bellagio Pool Deck

Seating Capacity

- Main Dining Room: 160 Guests
- Lounge: 120 Guests
- Buyout: 220 Guests

Standing Capacity

- Buyout: 300 Guests

Starting Price per Guest (Events): \$75

QUICK EATS

- Cafe Gelato - Casual fare featuring luscious Italian ice cream, pastries, salads & sandwiches, and smoothies. *Open Daily: 7:00 a.m. – 6:00 p.m.*
- Palio—Start your day right or take a break for an espresso, pastry or a more substantial snack in this delightful café. *Open Daily: 6:00 a.m. – 12:00 p.m.*

LOUNGES AND ENTERTAINMENT (NIGHTLY)

- Baccarat Bar—Classic jazz sounds and sophisticated cocktails. *Open 24 hours*
- The Pinky Ring—Grammy award-winning global superstar Bruno Mars and Bellagio unite to debut jazz bar, The Pinky Ring. *Sunday – Thursday: 6:00 p.m. – 2:00 a.m.; Friday – Saturday: 6:00 p.m. – 3:00 a.m.*
- The Vault—Hidden away within Bellagio, reserved only for the few. *Monday - Thursday: 5:00 p.m. - 12:00 a.m. Friday - Saturday: 5:00 p.m. - 2:00 a.m.; Sunday: 5:00 p.m. - 12:00 a.m.*
- Petrossian Bar—Pianist. *Sunday – Thursday, 12:00 p.m. – Midnight, Friday – Saturday, 12:00 p.m. – 1:00 a.m.*
- Sports Bar Lounge—Overlooks the Poker Room and Race & Sports Book. *Open 24 hours*

BELLAGIO GALLERY OF FINE ART

Publicity contact: Dana Castellanos, Associate Director of Public Relations MGM Resorts International, dcastellanos@mgmresorts.com.

- Las Vegas' premier exhibition space—where great art goes on vacation. BGFA is committed to presenting intimate exhibitions featuring works by some of the world's most compelling artists.
- Gallery hours: *Open Daily, 10:00 a.m. – 8:00 p.m. Last admission is sold at 7:30 p.m.*
- Wednesday Locals Night *5:00 p.m. – 8:00 p.m.* \$10 with valid Nevada ID
- Tickets: General admission \$19, students and military \$14, seniors 65 and over \$16, Nevada residents \$16, free admission for children 12 and under. An audio guide is included in the price of each admission.

MEETING PLANNERS GUIDE

BELLAGIO SPA & SALON

Call 702.693.7472 for reservations.

Spa | 9:00 a.m. – 6:00 p.m.

Salon | 9:00 a.m. – 6:00 p.m.

Barbershop | 9:00 a.m. – 6:00 p.m.

- Change how you view health. Change how you view relaxation. At Bellagio Spa & Salon, we take inspiration from our own Conservatory.
- We align our services with nature and gather rituals from far-off places with ancient traditions.
- We immerse you in the essence of each season, attentive to authenticity, ceremony and the power of pausing in each beautiful moment — and in the pleasure of connection with every one of your senses.
- In tandem with our signature treatments, we are the only spa in the region to offer rituals from global beauty atelier Cinq Mondes. And we are the ideal place to experience harmony and regeneration.

FITNESS CENTER

Open Daily 5:00 a.m. – 7:00 p.m.

- A 6,000-square-foot Fitness Center overlooks the pool and Mediterranean gardens.
- Features include a separate check-in area, a secure locker area and new treadmills, bikes, elliptical trainers and Pilates equipment.
- The Bamboo Studio, a 1,000-square-foot exercise room complete with bamboo flooring, hosts classes from Pilates and kickboxing to yoga and individual activities.

MGM RESORTS EVENT PRODUCTIONS

- Assists guests in planning special functions that require an imaginative touch.
- All services, including computer and technical support, scenic design, prop fabrication, graphic arts, floral fashions, carpentry and metal sculpture, are created internally to fulfill the individual client's needs.

Bellagio exclusively recommends MGM Resorts Events for its global recognition for excellence in event design, entertainment contracting, ground transportation and event services. This partnership assures that all meetings and events receive the same unsurpassed quality in product and service that is synonymous with the Bellagio Five Diamond Level of Excellence.

Experience a glimpse of MGM Resorts Events' award-winning work by visiting mgmresortsevents.com. Please call 702.696.7000 or email eventleads@mgmresorts.com to speak with a meeting and event sales professional.

TRAVEL ARRANGEMENTS

Bellagio offers special package rates through tour wholesalers and operators.

For more information, visit the resort's home page at bellagio.com or contact a local travel agent. For room accommodations, contact Bellagio directly at 888.987.6667. For groups seeking room and meeting or convention accommodations, contact Convention Sales at 888.987.8786. For information regarding air and hotel packages, contact MGM Resorts Vacations at 800.360.7111 or visit mgmresortsvacations.com.

MEETING PLANNERS GUIDE

MANAGEMENT

MGM Resorts International is the premier hotel and gaming company in the world. Headquartered in Las Vegas, Nevada, MGM Resorts International offers the finest in accommodations, dining, shopping and, most importantly, guest service. Among the company's Las Vegas resorts are Bellagio, ARIA, Vdara, MGM Grand, The Signature at MGM Grand, Mandalay Bay, W Las Vegas, The Cosmopolitan of Las Vegas, Park MGM, New York-New York, Luxor and Excalibur. MGM Resorts International also operates three of the top 100 public golf courses in the country, including the exclusive Shadow Creek.

HOTEL SERVICES

Check-in Time: 3:00 p.m.

Checkout Time: 11:00 a.m.

- 24-hour Valet Parking
- Concierge Service
- 24-hour In-Room Dining
- Same-day laundry – Item(s) must be picked up before 9:30 a.m.
Returned the same day, approximately 7:00 p.m.
- Express Checkout

Mobile Check-in—Skip the Front Desk line. Check in from anywhere using your phone and enjoy the resort until your room is ready.

Mobile Resorts App—GET TO THE FUN. FASTER. Download the MGM Resorts App to access a digital key, mobile check-in and more.

Step 1: Download the MGM Rewards App

Step 2: Find your reservation

Step 3: Verify the identity on your reservation

Step 4: Go Green & stay enhancements

Step 5: Access your Digital key

Bell Services—Offers a number of services for groups to ensure a seamless stay.

- Porterage Services – Baggage handling both Inbound & Outbound: \$5.25 per guest each way. Required for organized group transportation of 25 or more guests
- Room deliveries will be placed inside the sleeping rooms. Items will not be delivered prior to guest arrival. All deliveries will be charged \$5.25 per room for the first item. Additional items \$1.00 each. An additional \$0.50 per item is assembly is required.
- Golf bags – \$2.00/bag per outing

MEETING PLANNERS GUIDE

Guest Rooms—Bellagio offers deluxe guest rooms and suites featuring sweeping vistas of the resort's lake, surrounding mountains and Las Vegas skyline. Each room is elegantly appointed with custom European-style furnishings and art and is equipped with every modern-day convenience.

- Remote-controlled cable television stereo
- Electronic in-room safe
- Two-line telephone and computer/fax accessible data ports
- Electronically controlled sheers and drapes
- Bedside two-line telephone and iHome docking station
- Iron and ironing board
- Wireless high-speed Internet access

Guest bathrooms include:

- Robes
- Third telephone
- Italian marble floors and surfaces
- Soaking tub and separate shower
- Illuminated makeup mirror
- Hair dryer

Guest Suites—All suites are extremely spacious and luxurious. In addition to all of the guest room amenities, most suites include:

- Marble foyer
- Entertainment center housing a remote-controlled cable television, DVD player and stereo
- Powder room
- Wet bar with refrigerator and ice maker
- Dining set
- Separate climate control in bedroom
- Two master bathrooms: "His" with a steam shower, "Hers" with a soaking whirlpool tub
- Two cable televisions
- Two telephones
- Separate illuminated makeup/shaving mirrors
- Robes and slippers

For more information on the guest rooms and suites and to view their layouts, please visit bellagio.com. For a detailed listing of services offered and pricing, please visit bellagio.com.

LOUNGES AND OUTDOOR VENUES

The Pinky Ring: 393 sq. ft., groups up to 210 people.

Outdoor Pool: Accommodates 100–2,000 people.

Como Poolside Cafe & Bar—Main Dining Room: 160 Guests, Lounge: 120 Guests, Buyout: 220 Guests

CULTURAL SPACES

The Art of Richard MacDonald Gallery

- For a \$2,500.00 rental fee, event can occur at any time on dark days (Monday and Tuesday) and on show nights (Wednesday through Sunday), events can take place up to 6:30 p.m. Catering, floral arrangements, music and entertainment available.

CONVENTION SERVICES

ADVERTISING AND PROMOTIONS

Any advertising or promotion utilizing the Bellagio logo must have prior written approval by your Convention Services Manager or Bellagio's Public Relations office.

MEETING PLANNERS GUIDE

AMENITIES

VIP amenities can be arranged through your Convention Services Manager or directly with the In-Room Dining Manager for food and beverage items.

AMERICANS WITH DISABILITIES ACT (ADA)

The Americans with Disabilities Act (ADA) forbids discrimination against individuals with disabilities. In compliance with the ADA, Bellagio provides for reasonable accommodations to allow physically challenged individuals to participate in all Bellagio activities. Accessible sleeping rooms, wheelchairs, TDD kits and Braille menus are available. Specific Bellagio facility questions may be directed to your Convention Services Manager.

ATMS

ATM terminals handle most bankcards nationwide. In addition, credit card advances may be initiated here and picked up at the casino cashier with proper valid identification (i.e., passport or U.S. driver's license). ATM terminals are located throughout the resort.

BAGGAGE SERVICE

Guests arriving individually are greeted at the front door by a bell person and given a claim check for their luggage. The luggage is then delivered to the guest room or may be stored in the Bell Desk storage area upon request. See your Convention Services Manager for alternative options for group arrivals.

BUSINESS CENTER

Operating Hours: *Monday – Friday: 7:00 a.m. – 6:00 p.m., Saturday & Sunday: 8:00 a.m. – 4:00 p.m.*
Phone: 702.693.7070; Fax: 702.693.8585

Bellagio features a full-service FedEx Office Business Center located in the Convention area. All guest and event packages being shipped to the hotel must follow the address label standards (illustrated below) to prevent package routing delays. Please schedule your shipment(s) to arrive three – four days prior to the event start date to avoid additional storage fees. Use the name of the recipient who will be on-site to receive and sign for the package(s). Please do **not** ship any items to the attention of the Bellagio Staff Member, unless the items are specifically for their use (i.e., hotel specifications, rooming lists, signed documents); this includes any room drops or deliveries to any other area within Bellagio.

PACKAGE LABELING STANDARDS

Hold For Guest: (Guest Name) (Guest Cell Number); c/o FedEx Office at Bellagio Las Vegas
3600 Las Vegas Boulevard South
Las Vegas, NV, 89109
(Convention / Conference / Group / Event Name)
Box ____ of ____

Shipments are held for a limited number of days. If a package has not been picked up and no contact information is provided, the package will be returned to the sender, who will be responsible for all additional shipping fees. For more information on package retention or the Return to Sender process, or to schedule package deliveries, please contact the FedEx Office Business Center at 702.369.0828. Package deliveries should only be scheduled after the recipient has checked into the hotel. Packages are accepted for all carriers.

Meeting organizers and participants are encouraged to contact FedEx Office in advance of shipping their items to Bellagio with any specific questions. If you have any special needs such as refrigeration requirements, after-hours delivery requests or changes to your meeting dates or rooms, please work directly with your Convention Services Manager who will communicate these needs to FedEx Office in advance of your event.

MEETING PLANNERS GUIDE

UPON YOUR ARRIVAL

Packages will be available for pickup inside the FedEx Office Business Center (receiving fee will apply). Pallets, crates, display cases and other heavier items may be scheduled for delivery by contacting our staff (delivery fee will apply). Package deliveries should only be scheduled after the recipient has checked into the hotel. In order to maintain the proper chain of custody, FedEx Office requires the package recipient's signature before a package can be released from FedEx Office. Release signatures are captured at the time of package pickup or package delivery to the recipient.

UPON YOUR DEPARTURE

All outbound packages must have a completed carrier airbill affixed to each package. Packaging supplies (boxes, tapes, etc.) are available for purchase within the FedEx Office Business Center. FedEx Office offers pack and ship services in the Business Center, while packaging supplies are also available for purchase. FedEx Express® shipping boxes and airbill forms are available and complimentary. Outbound packages to be picked up by a third-party courier should be coordinated in advance with a FedEx Office team member. Outbound handling fees will be applied to all packages, regardless of carrier, in addition to shipping/ transportation fees.

For a complete list of services and to place an order online, please visit fedex.com/conventions and select Bellagio from the list of locations.

CATERING & EVENTS

Bellagio takes great pride in its catered functions.

We have established a reputation of having a superior catering staff that excels in creating, planning and managing one-of-a-kind events for all groups, large and small.

Our Executive Chef has made a strong and lasting commitment to use only the highest-quality food products available, all of which are prepared with the greatest of care and presented in the most creative ways.

Our experienced catering staff and culinary expertise far exceed the limitations of our printed menus; therefore, we can custom-tailor a gourmet dinner or theme party for your special events. The only limitation for themed events is your imagination.

Guaranteed number of attendees for all functions must be received by the Catering Office three business days prior to the function and four business days prior for functions on Sundays and holidays. The master account will be charged the guaranteed number of attendees or the number of people actually in attendance, whichever is greater.

Catered food & beverage prices are subject to prevailing gratuity, service charge and tax. Currently, a 19% service charge which is nontaxable and a 6% administrative fee, which is taxable at the prevailing sales tax rate, currently 8.375%. Tax-exempt organizations must furnish a Certificate of Exemption to the Event Manager at least three weeks prior to the event.

Tablecloths and napkins are available in colors that will complement the décor of our function space. Specialty linens are available at an additional charge.

Bellagio is the sole provider of all food served in the convention area. No food will be permitted to be brought into the convention area by guests or any of the group's attendees. In compliance with Nevada Liquor Laws, Bellagio is the only authorized licensee authorized to sell and serve liquor, beer and wine in the banquet facilities. Please refer to the Policies and Procedures for further details regarding your catering events.

Current Nevada state sales tax is 8.25%, subject to change.

MEETING PLANNERS GUIDE

CHECK CASHING

Check cashing services for all Bellagio guests are handled at our Main Casino Cage located on the Casino floor. One of our cage cashiers will be happy to assist you with your request. Bellagio has a service provider that determines the maximum check cashing amount. All checks must be preprinted. A major credit card and valid U.S. driver's license must accompany the check. Bellagio does not cash company or business checks. Cashier's checks are accepted only with prior approval for gaming purposes.

Bellagio will not accept the following:

- Third-party checks
- Business checks
- Checks drawn on foreign banks
- Stale-dated or post-dated checks
- Temporary or starter checks

CONVENTION FURNITURE

No plants or furniture may be moved or relocated from the hallways or meeting rooms unless prior arrangements have been made with your Convention Services Manager or Events Manager. Labor fees will apply.

CASH PAY OUT

Cash pay outs to the master account are subject to review and approval. Authorized persons will be required to present a valid government ID such as a driver's license or passport.

In the event of a last-minute request for cash paid out while on premises, please discuss with your Convention Services Manager. Only a limited amount of funds may be available depending upon the credit balance on the group's master account and may require advance funds to be wired to the Casino's Main Cage.

Cash advances will not be approved on Final payments made by credit card.

CREDIT

Should the anticipated total of estimated charges for the program exceed \$10,000.00, and Group wishes to establish credit and Direct Bill a portion of the Master Account for the purpose of billing guest rooms, tax, resort fee, incidentals and/or any group functions, a Hotel Credit Application will be forwarded to be completed by Group. The credit application must be received by Hotel no later than 90 days prior to the program main arrival date. Any credit applications submitted within 60 days prior to the program main arrival date may be declined for consideration.

Once the Master Account has been established, Hotel shall provide Group with an invoice following the group departure from MGM Resorts Financial Shared Services Department via our online system, BILLdirect. Full payment is required within 30 days of the receipt of invoice. In the event there is a dispute, full payment less the disputed amount is to be received within thirty days from receipt of the invoice. If payment is not received 30 days from receipt of the invoice, an interest charge of 1.5% per month will be charged on the outstanding undisputed balance due.

Hotel expects payment in immediately available funds in the form of a Company Check, Cashier's Check, Wire Transfer or Money Order.

MEETING PLANNERS GUIDE

CREDIT CARD AUTHORIZATION

Credit cards may be used for group deposits on full prepayment programs or as payment in full for a prepaid event. Credit card payments are NOT accepted when direct billing has been requested and/or as payment for outstanding balances on direct bill accounts.

CREDIT CARD PROCESSING FEE

2.5% credit card fee will apply to all groups paying their master bill via credit card.

DESTINATION MANAGEMENT COMPANIES (DMC)

A Destination Management Company is a service company that provides creative itineraries and exemplary management of logistics, based on an in-depth knowledge of incentive programs, corporate meetings and conventions, with an understanding of the psychology of these programs. A Destination Management Company can arrange transportation, tours, city and restaurant information, entertainment, speakers, distinctive events, youth and spousal programs and much more. See your Convention Services Manager for additional DMCs not listed below.

Preferred Partners

MGM Resorts Events
5620 Cameron Street, Suite A
Las Vegas, NV 89118
Phone: 702.696.7000
eventleads@mgmresorts.com

Note: Many other licensed DMCs are available locally, and you are encouraged to select the company that you feel suits your needs best.

EXHIBIT/PRODUCTION/DECORATOR INFORMATION

Encore Event Technologies

Encore Event Technologies is our preferred audiovisual provider and is located on-site to help service your audiovisual production needs. Encore Event Technologies, with the resources of MGM Resorts International, brings together highly experienced technical and production personnel with access to the largest equipment and production resources in Las Vegas. As part of the Bellagio team of professionals, they are stakeholders in the success of your meeting or event. Meeting Groups are required to use Encore Event Technologies for all meetings and breakouts.

Encore is the exclusive provider of all breakouts requirements, rigging, power equipment and services. This includes but is not limited to: labor, trussing, chain motors, cables, span sets and all other rigging-related equipment.

Please contact Encore Event Technologies for pricing or details at 702.693.7662 or fax 702.693.8501.

Exhibits

Hotel will provide up to 15 tabletop displays (6- or 8-foot tables) including standard linen and table skirting, one chair and one waste basket at no charge during Meeting Group's program. A charge of \$150.00 per display per day will be charged for 16 – 25 displays. Tabletop displays in excess of these numbers must be furnished by an outside decorator/exhibit company. Hotel can provide phone lines, signage, AV equipment, etc. at a charge.

Exhibitors

Meeting Group agrees to provide Hotel with a copy of their contract with their exhibitors. Meeting Group further agrees to include a provision, which provides that their exhibitors agree to the terms and conditions contained in these Policies and Procedures.

MEETING PLANNERS GUIDE

The Hotel will not provide supplies for an exhibit booth. This includes tables, chairs, linens, ice, easels, refrigeration storage, telephones, etc. These items must be ordered through the show decorator.

LOADING DOCKS & SCHEDULING

To ensure your anticipated load-in and load-out schedule does not conflict with heavy use in our service hallway, please forward your schedule no less than 14 days prior to the date of arrival.

It is required that all outside hired staff wear a security vendor badge to access back hallways within the convention area. Staff not adhering to this policy may be trespassed by security at any time. A detailed list is required with vendor staff information no later than 14 days prior to the scheduled arrival date for badging. Badges must be retrieved by each individual who will be working back of house from the security office prior to beginning work back of house. Proper identification (valid driver's license or state ID) will be required. Convention and Production storage must be arranged off site.

A full Vendor letter with property policies and maps showing dock locations will be provided to you by your assigned Convention Services Manager.

SHOW MOVE-IN/MOVE-OUT

Bellagio Exposition Services (BES) is the exclusive provider for the following exhibit services: Audiovisual, Truss & Rigging, Staging and Lighting, Electrical and Plumbing, Telecommunications, Broadband Internet Connections, Showroom and Booth Cleaning and Computer Rentals. Thirty days prior to a show, the Bellagio Exposition Services Manager will contact the Convention Services Manager to review and confirm move-in and move-out times and dates. A room supervisor is required in all exhibit halls during load-in, load-out and during show hours.

Move-in/move-out times are between 6:00 a.m. and Midnight. The Exposition Services Manager must approve any exceptions to this time frame. Prior to move-in, a representative of the group, the outside company and the Exposition Services Manager will walk the area for an official inspection.

At this time, cleanliness and state of repair will be noted and any cleaning or repairs needed will be scheduled. This is for all areas the group will be utilizing (e.g., parking lot, driveways, loading dock, service hallways, foyers and actual exhibit area).

The show will be inspected according to the Fire Marshal-approved plan. The group prior to show opening will correct any violation.

At the conclusion of each show move-out, a representative from the group, the outside company and the Exposition Services Manager will walk the show area for final inspection.

Mutually agreed upon damages caused by the group or outside company will be recorded and submitted to the Exposition Services Manager who will, in turn, coordinate the repairs with the Engineering Department. All labor and materials will be billed to the group at cost. Full payment is required within 30 days of billing date.

The outside company will be responsible for leaving all areas of Bellagio in the same condition they were in prior to move-in, less normal wear and tear.

During exhibit shows, Bellagio will only be responsible for areas where the hotel has food and beverage.

The following are some exhibit company options:

FREEMAN DECORATING

6555 W. Sunset Road
Las Vegas, NV 89118
Phone: 702.579.1400

GREYHOUND EXPO SERVICES (GES)

7000 Lindell Road
Las Vegas, NV 89118
Phone: 702.515.5500

MEETING PLANNERS GUIDE

EXHIBIT AREA CLEANING

Bellagio or our designated service provider is the exclusive cleaning contractor in the facility including aisle carpet, registration areas and booth cleaning. We offer full cleaning services with a professionally trained staff to ensure quality. Bellagio cleaning services are required for all areas used as exhibit spaces and if carpet is applied to any of our flooring.

The types of cleaning services we offer:

- Carpet vacuuming
- Carpet shampooing
- Damp mopping and waxing
- Machine scrubbing and waxing
- Trash removal
- Porter service

Use of confetti, balloons, glitter or similar materials will incur an additional cleanup charge per event. Please contact our Exhibitor Services Department for pricing.

Our Exhibitor Services Department will provide an estimate of cleaning costs for your event upon receipt of your Fire Marshal-approved floor plan and schedule of events. Please send both items to Bellagio Exhibitor Services at exhibitorservices@bellagioresort.com. Show Management is responsible for all costs, associated dumpster or compactor pulls or any other associated waste removal during move-in, show days and move-out of the event.

FIRE MARSHAL REGULATIONS

Clark County Ordinance No. 2289, Title 13, Chapter 13.04 of the Clark County Fire Department requires that a floor plan be submitted for approval by the Fire Marshal for every function of 300 or more people or exhibits with 50 or more attendees.

The Clark County Fire Department charges a fee for each floor plan, and those fees will be billed to the group's Master Account. Any floor plan requiring expedited approval will be charged an additional fee by the Clark County Fire Department, and those fees will be billed to the group's Master Account.

Vehicles on display in the convention space requires its own Fire Marshal permit.

Production and decorating companies must send a copy of the Fire Marshal-approved floor plans to your Convention Services Manager PRIOR to actual move in. Setup will be delayed if those plans have not been received by your Convention Services Manager. Clark County Fire Marshal Diagram Overtime Fee: If diagrams require review or inspection after hours, on weekends or holidays, CCFD overtime charges will apply. One-time fee of \$600 per inspection will apply.

Please see your Convention Services Manager for a price structure.

FLORAL

We are happy to provide our guests with a full range of floral services. We have specialized designers staffed to service large convention centerpieces, ballroom bouquets, exotic floral arrangements and European designs. See your Convention Services Manager for details.

FOREIGN EXCHANGE

The Casino Cage maintains updated exchange rates and will exchange foreign currency.

FRONT DESK

Check-in/Checkout times: Our guest check-in time is 3:00 p.m. If rooms are requested prior to check-in time, early arrivals will be accommodated as rooms become available. Checkout time is 11:00 a.m. Our Bell Staff can store luggage for those guests who have checked out but are not yet departing the hotel. Express checkout may be accessed on your in-room television until 1:00 p.m.

MEETING PLANNERS GUIDE

PASSKEY

Passkey is the reservation method used by the Hotel. Passkey is made available by Hotel on a complimentary basis and provides electronic reservations interface that is customized for the Event. With approval by Group, Hotel has the capability to send communications to Group attendees including special offers or requests by Hotel in order to better service the Group. Pending the type of reservation process used by Group, you have the option to:

Hotel will require guest pick-up reports 90, 60 or 45 days prior to the peak arrival date. Group will submit a rooming list or upload directly to Passkey no later than the reservations due date in the format provided by Hotel for automatic upload into Passkey. Group will be given access to make, modify or cancel reservations after the first list is uploaded and/or Hotel will publish a website for attendees to access to manage modifications to their reservations.

OR

(b) Group or designated agency may enter reservations, modify or cancel reservations as the information is received utilizing the web-based reservation form accessible online. All reservations and any changes must be made before the reservations due date.

OR

(c) Attendees may enter, modify and cancel their own reservations online at a URL to be established and published to potential attendees through the planner's meeting website or via email. All reservations and any changes must be made before the reservations due date.

Hotel will supply a username and password if needed to provide Group with online access to reports and reservation management.

GIFT CARDS

Gift cards may be purchased from the Concierge or online at mgmresorts.com/giftofvegas. Gift cards can be issued for any amount from \$5.00 to \$2,000.00. Gift cards may be used at any outlet or restaurant. Usage restrictions include gaming, hotel reservations (bill settlement only), advanced ticket sales (direct counter purchase only), bar tabs (purchase only) and off-premises purchases. Customers will not be allowed to purchase more than \$10,000.00 in one day. A \$10.00 transfer fee applies for card replacement if lost, stolen or damaged. An account maintenance fee of \$3.50 per month will start to incur one year after the initial purchase date.

HIGH-SPEED WIRELESS INTERNET

High-speed wireless Internet is available to all guests and visitors at Bellagio by connecting to the MGM Resorts Wi-Fi network and following instructions for either MGM Resorts Guest, Visitor, or Convention Attendee access.

An increased Wi-Fi speed may also be purchased for use within meeting rooms by a convention group through the assigned Production Manager.

LAS VEGAS CONVENTION CENTER

Centrally located in Las Vegas and approximately two miles from Bellagio is the Las Vegas Convention Center (LVCC), one of the most modern and functional facilities in the world—a 4.6 million-square-foot facility located within a short distance of more than 150,000 guestrooms. Operated by the Las Vegas Convention and Visitors Authority (LVCVA), the center is well-known among industry professionals for its versatility. In addition to more than 2.5 million square feet of exhibit space, 225 meeting rooms (more than 390,000 square feet)

The LVCVA and the LVCC are located at 3150 Paradise Road, Las Vegas, NV 89109.

MEETING PLANNERS GUIDE

LAUNDRY SERVICE

If arranged prior to 9:30 a.m., same-day service is available through the Bell Desk at extension 77420. Contact the Bell Desk for pick up from the room.

NOTARY PUBLIC

A notary public is available and can be arranged through the Concierge free of charge.

PHOTOGRAPHER

Bellagio has an on-site photographer who is available to accommodate any request. For further information, please call 702.693.7716.

RESTAURANT RESERVATIONS

Restaurant reservations are strongly suggested for the specialty restaurants and can be made 30 days in advance or depending on restaurant availability. Preset menus may be required for large party reservations. Please contact your Convention Services Manager for assistance on large party reservations for groups over 19.

ROOM DELIVERIES

The Hotel Front Services Department will happily arrange guest room deliveries between 10:00 a.m. and 10:00 p.m. Early morning deliveries before 10:00 a.m. should be flyers, periodicals, or any other door-hang item that can be delivered without the disturbance of knocking. Items will be placed inside the room after the guest has checked in. All deliveries will be charged \$5.25 per delivery. For deliveries over 100 rooms, the price will be reduced to \$3.00 per delivery for all deliveries. Additional items delivered to a single room will be \$1.00 per additional item. If deliveries must be assembled, there will be an additional \$0.50 per delivery.

The Hotel Front Services Department can also deliver newspapers and periodicals to guest rooms. These may be hung on the doorknob outside the room if placed in plastic Hotel newspaper sleeves. The delivery charge for this is \$5.50 per item per day, per room (subject to change). Items may not be left outside on the floor or slipped under the door of the guest rooms.

ROOM RESERVATIONS

Methods of Reservations

Reservations for your participants can be handled several ways:

- Rooming list, indicating full names and addresses of guests, arrival and departure dates, billing details, smoking/nonsmoking preferences and pairing for shared rooms.
- Individual call-in to our Reservations Department at 888.987.6667. In order to receive your preferred convention rate, delegates must identify their affiliation with your convention and confirm the reservation prior to the agreed cutoff date.
- Passkey

RESERVATION GUARANTEE

Reservations may be guaranteed to the master account, to individual credit cards or by sending a deposit for one night. All individual room reservations need to be guaranteed at the time of booking to confirm a reservation. If a major credit card number is provided, a one-night room and tax will be charged to the credit card at that time.

MEETING PLANNERS GUIDE

CUTOFF DATES

All reservations must be received by the cutoff date as indicated in your contract. Room blocks will be released on the cutoff date. Any reservations received after this date will be confirmed on a space and rate availability basis.

ROOM BLOCKS

Contract will indicate any attrition charges that may be incurred should you not fulfill your room block. Current Nevada Room Tax is 13.38%, subject to change.

ROOM PRE-KEY

Groups of 50 rooms or less may select to have their rooms pre-keyed for a fee of \$4.00 + 13.38% tax per room. An authorized person(s) retrieving the room keys must be provided along with their contact information. Pre-key service must be confirmed a minimum of one week prior to arrival. Room keys will be ready for pick up at 3:00 p.m. Bellagio offers the convenience of Satellite Check-in for all groups, please see your Convention Services Manager for additional details.

SAFETY — BELLAGIO CONVENTION CENTER

The following guidelines are provided to help assure the safety of your group while at Bellagio.

Fire prevention is one of our primary safety concerns. Bellagio Convention Center is equipped with a state-of-the-art fire prevention and sprinkler system with 24-hour monitor control by Bellagio personnel. In the event of a fire, call 6911 on a house phone to report the incident. In order for the system to be fully effective, it is most important that there is no interference with sprinkler heads, fire extinguishers or fire exit doors. It is also important to assure that you never block designated emergency exits and pathways with displays, stanchions, freight or other materials. Your Convention Services Manager must approve all displays and decorations. Mylar balloons are not allowed. All display decorations must be treated with fire retardant. Do not bring any fuels or flammable materials into the Convention Center without clearance from your Convention Services Manager.

Emergency evacuation notice will be given by a whistle alarm and a flashing strobe light. Listen for voice instructions over the PA. Remain in your meeting area and evacuate if instructed to do so. Do not take escalators or elevators in an emergency evacuation. Use only the emergency stair exits. Bellagio Security will arrive on the scene to direct and assist. Follow all directions issued by Bellagio Security Officers.

Floor plans must be submitted to your Convention Services Manager and may also require approval by the Clark County Fire Department. The final plan approved by the fire department must be followed. No changes can be made once the plans have been approved by the fire department without the additional approval of the fire department and your Convention Services Manager.

Mechanical lift equipment (forklift, pallet jack, scissor lift) should be used only with clearance by your Convention Services Manager. Please ask your Convention Services Manager for further details.

Pyrotechnics and flame effect presentations must be presented to your Convention Services Manager and approved by the Clark County Fire Department. You must arrange to have such plans submitted to the fire department. Operational procedures for pyrotechnics and flame effect displays must be followed according to the approved plan. Bellagio Conference Center does not have the authority to allow changes to your plans that have been approved by the fire department. See your Convention Services Manager for additional requirements regarding pyrotechnics.

For further assistance, please contact your Convention Services Manager.

MEETING PLANNERS GUIDE

SMOKING

The Nevada Clean Indoor Air Act prohibits smoking in indoor public spaces. As a result, smoking is not permitted in the meeting and convention spaces. This includes all e-cigarettes and vapor cigarettes. Additionally, smoking is not permitted in restaurants, lounges where food is served, hotel lobbies, elevators, guest room hallways, rooms, theaters, arenas, retail stores or other indoor public spaces. The Casino floor and certain lounges where food is not served are exempt.

CHEMICALS

Chemicals may be brought into Bellagio Convention Center only when clearance is given by your Convention Services Manager. You will need to have Material Safety Data Sheets (MSDS) available onsite for any approved chemicals that you are bringing in to the Convention Center.

Emergency medical attention may be summoned by contacting Bellagio Security at 6911 on a house phone. Be prepared to give your location in the Bellagio Convention Center, your name and the nature of the emergency. Bellagio Security has EMS responders.

Security of your items and materials in Bellagio Convention Center remains your responsibility. While Bellagio Security and facilities control are as effective as possible, we cannot guarantee the total protection of your property. Report any suspicious conditions to Bellagio Security at 6911. For additional security, see your Convention Services Manager.

Incidents that need attention, but are not an emergency, such as spills, property damage or other related conditions, should be reported to Bellagio Security at 77180.

SECURITY

Our Security Staff can assist you with medical and personal emergencies and inquiries regarding lost and found. Call extension 77180.

Bellagio Security Officers are well trained in CPR, the Heimlich Maneuver and other emergency procedures. Security also has access to Automated External Defibrillators (AED).

To hire security, contact your respective Convention Services or Events Manager at 702.693.7577.

SIGNAGE

Signage is provided at meeting rooms in the Convention Center, as well as eight large electronic Reader boards listing all of the events in time order.

Additional signage is permitted; however, all signs must be 28" high x 22" wide, professionally printed and flame retardant. Other sizes need to be approved by your Convention Services Manager. Bellagio will provide easels and sign stanchions. Bellagio must hang all banners at prevailing rates. Affixing any materials to the walls, floors, ceiling or furnishings is not permitted.

BRANDING OPPORTUNITY

Bellagio is excited to offer our convention groups multiple options for branding and sponsorship opportunities. Please see your Convention Services Manager for the Bellagio Sponsorship Opportunity Guide.

SPOUSE PROGRAMS

Fashion shows, models, resort tours, sightseeing tours, gaming seminars, shopping tours and more can be arranged by a Destination Management Company.

MEETING PLANNERS GUIDE

SUSTAINABILITY

- Bellagio has been awarded 5 Green Keys, the highest level of certification from Green Key Global Meetings Program which is the leading international environmental certification body for the hotel and meetings industry.
- Our world-famous fountain is fed onsite with water from onsite wells and runoff from the “O” Theater, avoiding potable water from Lake Mead or the Colorado River
- Bellagio is lit using LED lighting. In all, more than 1.5 million LEDs light MGM Resorts venues.
- Through back-of-house sorting of recyclable materials from trash bins throughout the resort, Bellagio has diverted nearly 14,000 tons of materials from landfill since 2017, achieving a material diversion rate of 43%.
- The MGM Resorts Mega Solar Array is the hospitality industry’s largest renewable energy project worldwide, powering up to 90% of daytime energy at MGM Resorts’ Las Vegas Strip properties. At peak output, the array produces enough electricity to power the equivalent of approximately 27,000 homes.
- The Conservatory celebrates nature with seasonal displays. 90% of the trees, flowers and plants are composted after use.
- Bellagio provides several recycling programs that benefit all our guests. A full report on our current programs is available on request, further explained in the Environmental Responsibility Document on our website.

SHARED BANDWIDTH INTERNET SERVICES

Servers and wireless access points or routers are not allowed on shared bandwidth internet products (bandwidth is shared with other Internet users within the Convention Center).

Standard Shared Internet: Up to 3 Mbps

Single Ethernet drop with DHCP, 1 Private IP, from a shared network

Additional Public IP Address (Must order Standard Shared Internet above) \$135 Each

Dedicated Internet Services – (Dedicated Bandwidth, NOT SHARED)

Public IP packages available for Dedicated Internet Services Call for

For additional bandwidth or IP options please reach out to your Convention Services Manager.

ANALOG/MODEM/CREDIT CARD LINE

- Cost is \$500.00; local and long-distance charges apply.
- Used to dial into the Internet. Bellagio does not provide an Internet service provider (ISP).

TYPES OF PHONE:

SINGLE-LINE TELEPHONE

- Cost is \$500.00 for the phoneline and instrument. Local, long-distance and threshold charges apply.
- No additional features.

POLYCOM SPEAKER PHONE

- Cost is \$500.00 for the phone and line.
- Local and long-distance charges apply.
- The use of hands-free capabilities without any type of delay in communicating.
- Please check for availability of a Polycom phone with your Convention Services Manager.

TELEVISION CHANNEL

Bellagio offers an in-house television channel, which may be rented by in-house conventions, subject to the approval of the hotel’s management.

MEETING PLANNERS GUIDE

TRANSPORTATION

ARIA EXPRESS TRAM

The ARIA Campus is connected to Bellagio and Park MGM via a tram and provides easy access to public transportation.

PUBLIC BUSES

The DEUCE on The Strip is a 24-hour bus service operated by the Regional Transportation Commission of Southern Nevada. The DEUCE stops at virtually every hotel and casino along the Las Vegas Strip approximately every 12 to 15 minutes.

CAR RENTAL

Avis Car Rental has designed a special program for Bellagio to meet your group's car rental needs. The Car Rental Desk is located next to the Valet pickup at the Main Entrance. For reservations, please call 702.693.8838 or visit avis.com/bellagio. Open daily 7:30 a.m. – 5:00 p.m.

SHUTTLE SERVICE

Various shuttle companies are available from McCarran Airport to Bellagio starting at approximately \$6.00 per person for one-way service. It is recommended to purchase a round-trip ticket to ensure availability for your return trip. Each shuttle makes multiple stops at various hotels along the Las Vegas Strip before stopping at Bellagio. If a round-trip ticket is purchased upon arrival, please contact the Bellagio Concierge when on the premises to make a reservation for shuttle service for your departure back to the airport. Again, multiple stops at the various hotels along the Las Vegas Strip will occur before arriving at the airport.

TAXIS

Taxis are available at both the Main Porte Cochère entrance of the hotel as well as the North Valet. The fare for a taxi from the airport to Bellagio is approximately \$20.00 – \$30.00.

UBER

Bellagio and Uber have teamed up to help you get the most out of your stay here in Las Vegas. Bellagio now has designated pick-up and drop-off locations to make your time here hassle-free. Simply open the app, request and meet your driver.

Bellagio's Rideshare drop-off location: Porte Cochère

Bellagio's Rideshare pick-up location: South Tour Lobby

MEETING PLANNERS GUIDE

WEBSITES

Listed below are some websites you might find of interest:

bellagio.com Bellagio official website.

mgmresortsevents.com MGM Resorts Events official website.

mgmri.com MGM Resorts International official website.

mgmrewards.com Official website of the MGM Rewards program, offering members a one-stop resource for all MGM rewards and benefits.

visitlasvegas.com Official site of the Las Vegas Convention and Visitors Authority with links to convention calendar, lodging, restaurants, attractions, maps, shows, events and headliners.

nv.gov Official State of Nevada website with links to elected officials, state agencies, phone directory and more.

WEDDING CHAPEL

Every bride has dreams about her wedding day. Bellagio will turn fantasy into a reality. From the moment you enter our spacious chapel lobby, your every wish will be indulged because we believe that each bride and groom deserves to be treated like stars—and of course, we specialize in stars.

Guests will experience the height of elegance along with the comfort of a full-service staff as you prepare for the most exciting and romantic day of your life. Please rest assured that every aspect of your wedding will reflect your unique taste and personality, from the flowers and music to the cake and photographs. While we take care of the details, you can take care of yourself, either by visiting our renowned, fully equipped spa or by simply spending a little quality time with your fiancée in your luxurious honeymoon suite.

Our sophisticated and elegant wedding chapels will provide the perfect setting for the ceremony of your dreams, enhanced by live music, soft colors and a professional staff. Our award-winning Catering Department will fulfill your dreams and create a memorable reception and perfect ending to your special day. You take care of falling in love. We will take care of everything else.

WHEELCHAIRS AND SCOOTERS

Wheelchair and motorized scooter rentals are available for a fee at the bell desk, on a first-come, first-serve basis for Hotel guests. A credit card is required as a guarantee. Multiple-day rates are also available.

For more information, contact the Bell Desk at 702.693.7420.

WIRE TRANSFERS

Deposits to the master account.

Wire Payment Instructions & Info

TIN# 88-0215232

Beneficiary Bank Name: Bank of America

Address: 300 S. Fourth St

Las Vegas, NV 89101

ABA#: 026009593

Account#: 501012629871

Account Name: MGM Resorts Intl Shared Services

Details: Group Name and Invoice Number

For ACH transactions, use ABA# 122400724

International SWIFT Code: BOFA US3N

Please contact your Convention Services Manager for the proper documents to wire monies to the Casino Cage.



YOU HAVE TO BE HERE