## Contents

CHAPTER/TITLE	TOPICS	SPEAKING GOALS	GRAMMAR
1 Nice to meet you! Page 1	Introductions and greetings Countries and nationalities Numbers 0-10 Alphabet and spelling	Introduce yourself Say where you are from Give your name, address, phone number Check names and numbers	I am / You are Are you? / Am I? yes / no What's your name?
2 I'd like you to meet my friend Alan Page 24	Personal descriptions Colors (hair and eyes) Personal details Numbers 11-100	Introduce others Describe people Ask for and give personal details	He/ She is; We/ You/ They are have/ has his, her, its, our, your, their and, but Plurals: children, people; -s, -ies
3 What would you like? Page 52	Food and drink Meals Menus and ordering	Offer something to eat and drink Talk about food preferences Order a meal	Offers and requests with would like Prepositions: with, without Plurals: -s, -es, -ies Adjectives: some / any
4 Is Mr. Blake in his office? Page 78	Classroom and office Location of people and objects Colors	Describe your office Say what people are doing Say where a person is	There is / there are Adjectives: this, that, these, those Prepositions of place: in, on, under, next to Present progressive: be + -ing form, sitting, standing; Adverbs: here, (over) there
5 What do you do every day? Page 104	Time, days of the week Daily activities Jobs People at work	Tell time Say what you do every day Describe your job	at + time; at noon / night; in the morning / afternoon / evening; during (the day), etc. Simple present: Tim works, I work, etc. get up, get dressed, get home, get to work go home, go to work, go to bed
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CHAPTER/TITLE	TOPICS	SPEAKING GOALS	GRAMMAR
7 Let's meet next week Page 148	Calendar Schedules Appointments Ordinal numbers (1st, 2nd)	Ask for and give the date Talk about schedules Make appointments	Time expressions Frequency adverbs: always, usually, sometimes, etc. Present progressive tense (future meaning) Object pronouns: me, him, etc. Modals: Can I?
8 How do I get there? Page 180	Places in a city Locations Directions Forms of transportation	Ask and say where places are Ask for and give directions Say where you are going and how	Prepositions of place Indefinite pronouns: (another) one Imperatives Prepositions of motion: into, out of Adverbs of sequence
9 How much is it? Page 206	Shops Money and prices Clothing and sizes Numbers 101- 1,000,000	Ask for items in a store Talk about prices and sizes Compare items Make a purchase	many vs. much; a lot, a few, a little too big vs. not big enough Comparatives
10 Would you like to leave a message? Page 238	Tel ephone expressions Tel ephone messages	Make a phone call Leave, take, and give someone a message Explain why you missed a call Call someone back	Infinitive of purpose (I'm calling to cancel) Ask / tell to Requests with could was / were Simple past of regular verbs
11 What do you want to do this weekend? Page 268	Seasons and weather Weather reports Weekend travel plans Outdoor leisure activities	Describe the weather Say what you like to do Make plans to go out Describe your plans	Time expressions: in + season, in three weeks, etc. like / want to it / they impersonal meaning Indefinite pronouns: anything, something, nothing, everything too, not either
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