Application summary

**Application ID** *xxxxxxx*

**Application Type** *Collaboration and Exchange Grant*

**Administering institution**

This information is populated based on the organisation selected at registration. If you require changes to this field please contact Heart Foundation at [grantsportal@heartfoundation.org.au](mailto:grantsportal@heartfoundation.org.au).

**Important:** Your selected institution will administer your application (pre-award) and grant (post-award) should you be successful. Changes to your nominated Administering Institution must be for genuine reason and will be considered on a case-by-case basis.

**Primary Applicant**

**Project title**

Provide a descriptive title of your proposed activity.

**Research tags - categories**

Use this and the following question to indicate the categories and keywords associated with your proposal. The Heart Foundation uses this information to facilitate its peer review process and assist with the promotion of funded projects.

When you select a category, its associated keywords will become available in the following dropdown.

[Click here](https://heartfoundation.smartsimple.com.au/files/1602797/f168905/Research_Categories_and_Keywords.pdf) to download a full list of the available categories and associated keywords to assist with the completion of this question.

**Research tags - keywords**

Select up to 8 keywords that most closely reflect your proposal. Tags are only used as an internal search feature to identify research projects.

Application Details

Please ensure that your proposed travel meets the eligibility criteria for Collaboration & Exchange Funding. Refer to the Funding Guidelines for more information.

**Existing funding**

Enter the existing Heart Foundation Grant ID that this Collaboration & Exchange application relates to.

**Travel departure date**

Travel must not commence prior to 1 January next year.

**Travel return date**

Travel must be completed by 31 December next year and be no longer than 6 months from the departure date.

**Collaboration & exchange locations**

List all the Cities and Countries to which you will be travelling and include University/Organisation names.

**Conference**

Will you be attending a conference as part of your Collaboration and Exchange activity?

**Description of conference**

Indicate your proposed activities at the conference, the relevance of this conference to your research and how this conference will benefit your research. (Maximum 100 words)

**Description of collaboration & exchange activity**

Describe your (non-conference) collaboration and exchange activity. Indicate who you will be visiting, your proposed activities and the relevance of these activities to your research. Indicate any new collaboration, new technique or future opportunities that may emerge from this activity and how this visit will benefit your research. (Maximum 600 words)

Budget

Outline your budget using the provided table. Ensure that you provide a full description of each line item. For information regarding allowable costs and prohibited costs, refer to the Heart Foundation Research Funding Guidelines.

**Amount requested**

**Budget**

For Collaboration & Exchange Grant applications, please select 'Other' for each budget item and complete the "Budget item description" field. For example, "Flights", "Accommodation".

Refer to the Funding Guidelines for complete details on allowable expense categories for Collaboration & Exchange Grants.