

# REFUND POLICIES

In the event your plans change prior to camp, please be aware of the following policies regarding change or cancellation requests for all summer camp programs at The St. James.

## ► PRIOR TO MAY 1

A credit of camp tuition and add-ons paid can be issued to your STJ Summer Camps account. The credit can be used towards any non-waitlisted upcoming camp sessions; or a refund of camp tuition and add-ons paid is available, less a \$50 administrative fee (per camper).

## ► MAY 1-15

A 75% camp credit, usable towards any non-waitlisted upcoming camp sessions; or a 50% camp refund, less a \$50 administrative fee (per camper).

## ► AFTER MAY 15

A 75% camp credit, usable towards any non-waitlisted upcoming camp sessions. No refunds are given for any camp program after May 15. This includes registrations made after May 15.

**CAMP CREDITS ARE VALID FOR 2 YEARS AND MAY ONLY BE USED FOR CAMPS AT THE ST. JAMES. CREDITS ARE NOT TRANSFERABLE TO ANOTHER DEPARTMENT OR PROGRAM**

### **UNCONTROLLABLE CIRCUMSTANCES**

If cancellation is due to a camper's illness, medical reason, or other uncontrollable circumstance, your camp fees may be refunded if accompanied by a doctor's record or official statement. Each circumstance will be evaluated on a case-by-case basis.

### **PROGRAM CANCELLATION**

The St. James reserves the right to cancel camps for any reason. Typically, this would only occur due to low enrollment or other extenuating circumstances. If a program or camp is cancelled, a full refund will be issued.