

# Virtual Office Analytics Remote Training



Data sheet & course description

## Virtual Instructor-Led Training

An instructor will guide end users through a remote training session and product demonstration introducing how to use Virtual Office Analytics. Class discussion will cover how to navigate and use the Virtual Office Analytics app.

The customer will receive an electronic copy of quick reference guides and training handouts, plus instructions on where to find video tutorials on the 8x8 University website that cover basic tasks.

Virtual sessions can accommodate 40 participants per session. A maximum of four sessions per day can be scheduled.

## Performance Objectives

At the end of this course, students will be able to:

- Navigate the Virtual Office Analytics App
- Get business and user level call metrics
- Get call quality details
- Review meeting analytics
- Schedule reports

## Engagement Process

To arrange a remote, virtual instructor-led training session, please contact [Training@8x8.com](mailto:Training@8x8.com) at least two weeks before the desired training date. Dates are subject to availability.

### Recommended Prerequisites

None

### Target Audience

Virtual Office End-Users

### Course Length

1 hour per session

### Training Units

5 per session (40 people maximum per session)