



AUTHORIZATION LETTER

Date: _____

Applicant's full name: _____

Full address (must match the one on the driver's licence):

Phone number: _____ Email: _____

SUBJECT: AUTHORIZATION FOR INTERNATIONAL DRIVING PERMIT (IDP) APPLICATION

**I, the undersigned, hereby authorize _____
to appear on my behalf at a CAA-Quebec Travel Centre to apply for an IDP.**

The authorized person will have the following documents:

- Completed IDP application form (address matching the driver's licence)
- Clear photocopy of both sides of the valid driver's licence
- Two identical passport-style photos:
 - Dated less than two years
 - Printed on photo paper
 - Size 5 x 7 cm (2» x 2¾»)
 - Face height must measure between 31mm and 36mm
- Payment of the \$32 fee (credit card, cheque payable to CAA-Quebec, or money order)
- This signed authorization letter

I understand that any incomplete or non-compliant application may be refused.

Applicant's signature: _____

Printed name: _____



CANADIAN AUTOMOBILE ASSOCIATION
CANADIAN INTERNATIONAL DRIVING PERMIT (IDP) APPLICATION FORM

FOR CAA-QUEBEC USE ONLY

IDP No.

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TYPE OF APPLICATION:

In person at a
CAA-Quebec Travel Centre
 (Fee of \$32 for an application in person)

By mail
 (Fee of \$37 for an application by mail)

Submit your application to:
CAA-Quebec
International Driving Permit
8000 Rue Armand-Viaud, Suite 500
Québec, QC G2C 2E2

PLEASE ATTACH TO YOUR APPLICATION:

- 2 passport-type photos**, 5 cm (2 in) wide by 7 cm (2 ¾ in) high
- your payment**, which is either **CA\$32** for an application in person or **CA\$37** for an application by mail
- a legible photocopy of both sides of your valid driver's licence** (for in-person applications, you will need to show your licence)

Important: Only holders of a valid, unrestricted driver's licence issued by a Canadian province, aged 18 or over, can be issued an International Driving Permit. Persons who hold a provisional (or learner's) licence, or whose licence has been suspended, are therefore ineligible. **The IDP is valid for one year from date of issue and cannot be issued for any category of vehicle which is not at present covered by the Canadian driving licence. The Canadian IDP is not valid in Canada.**

YOUR PERSONAL INFORMATION: SAFE WITH CAA-QUEBEC!

By doing business with us, you consent to the collection and use of your personal information as well as that of the individuals you represent, by CAA-Quebec, its affiliates and partners, to:

- provide you with products and services;
- confirm your identity, manage risk, safety and regulatory compliance;
- solicit you for surveys, improve the customer experience and our products; and
- allow you to enjoy all the benefits and privileges that are reserved for members.

Your information may also be used to:

- provide you with personalized benefits, offers, promotions, and advice, and to ensure that you enjoy them; and
- show you targeted advertising on third-party sites.

In addition to the purposes mentioned above, your information may also be used to send you invitations to participate in events or contests. Your personal information may be transmitted to a person associated with your account or to a CAA-Quebec supplier or partner, such as when CAA-Quebec acts as a sales intermediary (for insurance or travel), and to technology solution providers, including providers outside of Quebec.

Rest assured that your information will be handled with utmost care, in accordance with our Privacy Policy and the law. You may access and correct your personal information. You may also withdraw your consent for certain uses by following the procedure set out in our Privacy Policy or by submitting a request to that effect at any time by calling 1-800-686-9243.

For further details, please refer to our Privacy Policy at www.caaquebec.com/privacy.

1. Surname Given Name Initial

2. Place of Birth (if known)

Village / Town / City
Province / State
Country

3. Date of Birth If exact date unknown, approximate age.

Day
Month
Year

4. Canadian Driver's Licence Address

Residence No., Name of Street & Apt.
Village / Town / City

Province
Postal Code
Tel.



**CANADIAN AUTOMOBILE ASSOCIATION
CANADIAN INTERNATIONAL DRIVING PERMIT (IDP) APPLICATION FORM**

GIVE PARTICULARS OF CANADIAN DRIVER'S LICENCE BELOW

5. Licence No. Province Expiry Date

6. Class No.

7. List any restrictions noted on Canadian licence

8. Which of the following vehicles are you permitted to drive in Canada?

- A Motorcycles / Scooters
- B Motor cars and/or light commercial vehicles not exceeding 3500 kg (7700 lbs.) gross weight
- C Heavy commercial vehicles exceeding 3500 kg (7700 lbs.)
- D Public transportation buses (please note any restrictions in 7 above)
- E Trailers exceeding gross weight of 750 kg (1650 lbs.)

9. Have you had an IDP before? Yes No

10. If you have answered "Yes," give date of issue and IDP number if available

11. State vehicles for which IDP is required

12. Departure date from Canada

13. I hereby certify that the information contained herein is true and that I am the holder and in possession of a currently valid (not under suspension) Canadian driving licence issued by the province or territory noted above and for the category of vehicle indicated.

Signature of Applicant _____ Email Address _____
(Print and sign document)

14. FOR APPLICATIONS BY MAIL ONLY

Payment method (amount: CA\$37) Cheque (payable to CAA-Quebec) Money Order Credit Card

For payment by credit card Card:

Visa Card Number Mastercard American Express

Expiry Date

Highly Confidential

Card Holder's Signature

(Print and sign document)

FOR CAA-QUEBEC USE ONLY

Photography

Issued By

Name of Counsellor

Date

Issued At

Village / Town / City

* Registered Trade Mark of the Canadian Automobile Association